

PROCEEDINGS OF THE BROWN COUNTY BOARD OF SUPERVISORS
NOVEMBER 6, 2019

Pursuant to Section 19.84 and 59.14, Wis. Stats., notice is hereby given to the public that the REGULAR & BUDGET meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** was held on **Wednesday, November 6, 2019 at 9:00 a.m.**, in the Legislative Room 203, 100 North Jefferson Street, Green Bay, Wisconsin.

The following matters will be considered:

Call to order at 9:00a.m.

Invocation.

Pledge of Allegiance.

Opening Roll Call

Present: Sieber, De Wane, Nicholson, Hoyer, Gruszynski, Lefebvre, Erickson, Borchardt, Evans, Vander Leest, Landwehr, Dantine, Brusky, Kaster, Van Dyck, Linssen, Kneiszel, Deslauriers, Tran, Moynihan, Suennen, Schadewald, Lund, Deneys.

Late: Buckley (9:29am), Ballard (9:23am)

Total Present: 24 Total Late: 2

No. 1 -- ADOPTION OF AGENDA.

Chairman Moynihan amended the agenda by striking Item #6c, taken up at previous Board meeting, and moving Item #12 – Closed Session after Item #15.

A motion was made by Vice Chair Lund and seconded by Supervisor Kaster **“to approve the agenda as amended.”** Voice vote taken. Motion carried unanimously.

No. 2 -- COMMENTS FROM THE PUBLIC:

- a) State name and address for the record.
- b) Comments will be limited to five minutes.
- c) The Board's role is to listen to public comments, and not ask questions, discuss nor take action regarding public comments.

The following spoke against the use of rumble strips in Brown County.

- a. Mark DeBaker, 3311 S. CTY P, Denmark, WI 54208 **included handout – see end of minutes.*
- b. Duane Oudenhoven, 1460 County Line Rd, De Pere, WI 54115 **included handout – see end of minutes.*
- c. Bonnie Lee, 3759 Park Rd, Greenleaf, WI 54126 **included handout- see end of minutes.*
- d. Lonnie L Swaney, 2027 Grant St, De Pere, WI 54115.

- e. Paul Roffers, 2024 Grant St (EE), De Pere, WI 54115.

**Supervisor Ballard arrived (9:23am)*

- f. Jean Ambrosius, 151 Orlando Dr, De Pere, WI 54115.
- g. Donald Cuenen, 1486 Cty Line Rd, De Pere, WI 54115.
- h. Bonnie Lee spoke on behalf of Mark Clevon, 1383 Hill Rd, Greenleaf, WI 54126.
- i. Bonnie Lee spoke on behalf of Bridget Clancy, 1483 Hill Rd, Greenleaf, WI 54126.

No. 3 -- APPROVAL OF MINUTES OF OCTOBER 16, 2019.

A motion was made by Supervisor Nicholson and seconded by Supervisor De Wane **“to adopt minutes.”** Voice vote taken. Motion carried unanimously.

**Supervisor Buckley arrived (9:29am)*

No. 4 -- ANNOUNCEMENTS OF SUPERVISORS.

Supervisor Schadewald invited the Board to attend the WIAA State Volleyball Tournament on November 7th, 8th and 9th at the Resch Center.

Supervisor Erickson noted that Monday, November 11th is Veterans Day. He extended an invitation for all veterans to attend the Veterans Day Honors Ceremony at the Green Bay Yacht Club on November 9th and the breakfast held at Duck Creek Country Club on November 11th.

No. 5 -- PRESENTATION OF COMMUNICATIONS FOR CONSIDERATION

LATE COMMUNICATIONS:

No. 5a -- FROM SUPERVISOR LEFEBVRE: REQUEST PUBLIC WORKS LOOK INTO PLACING 4-WAY STOPS INSTEAD OF RUMBLE STRIPS. IF SOMEONE BLOWS A STOP SIGN, WITH A 4-WAY STOP YOU WILL LIKELY HAVE ONE OF THE DRIVERS STOPPED.

Referred to Planning, Development and Transportation Committee.

No. 5b -- FROM SUPERVISOR SCHADEWALD: REQUEST FOR A RESOLUTION SUPPORTING STRATEGIES TO TACKLE E-CIGARETTE EPIDEMIC IN OUR YOUTH OF BROWN COUNTY.

Referred to Human Services Committee.

No. 5c -- FROM SUPERVISOR BRUSKY: I REQUEST THAT THE BROWN COUNTY BOARD OF SUPERVISORS SEND A RESOLUTION TO WISCONSIN STATE LEGISLATORS SUPPORTING ASSEMBLY BILL 513/SENATE BILL 460 THAT WOULD CREATE A WISCONSIN PROSECUTOR BOARD/COUNCIL WHICH WOULD PROMOTE FUNDING AND LEGISLATION THAT WILL DIRECTLY AFFECT COURT OPERATIONS, DISTRICT ATTORNEY FUNDING, CRIMINAL JUSTICE REFORM, AND MATTERS IMPACTING INCARCERATION ISSUES DOWN TO THE COUNTY LEVEL.

Referred to Executive Committee.

No. 6 -- APPOINTMENTS BY COUNTY BOARD CHAIR AND COUNTY EXECUTIVE.

No. 6a -- Reappointment of Mary Deringer, Randall Johnson, and Mary Johnson to ADRC Board of Directors.

A motion was made by Supervisor Borchardt and seconded by Supervisor Nicholson **“to approve the above reappointments.”** Motion carried unanimously with no abstentions.

No. 6b -- Appointment of Kathryn Dykes to Human Services Board.

A motion was made by Vice Chair Lund and seconded by Supervisor Brusky **“to approve the above appointment.”** Motion carried unanimously with no abstentions.

*Item #6c was struck from the agenda.

No. 6d -- Reappointment of Kevin Kuehn to Neville Public Museum Governing Board.

A motion was made by Supervisor Erickson and seconded by Supervisor Ballard **“to approve the above reappointment.”** Motion carried unanimously with no abstentions.

No. 6e -- Reappointment of Christopher Zahn to the Criminal Justice Coordinating Board.

A motion was made by Supervisor Hoyer and seconded by Supervisor Gruszynski **“to approve the above reappointment.”** Motion carried unanimously with no abstentions.

No. 7a -- REPORT BY BOARD CHAIRMAN.

Chairman Moynihan noted that the Supervisors should all have their Code of Ethics and Re-election Paperwork on their desk for filing.

Chairman Moynihan stated that the Brown County Taxpayer's Association's lawsuit against Brown County has totaled \$255,319.67 in expenses.

Chairman Moynihan noted the December Brown County Board meeting will be held at 6:00 PM, followed by a Christmas cheer celebration.

Chairman Moynihan reminded the Board that they should have all motions made out ahead of time regarding the budget for the County Clerk.

No. 7b -- REPORT BY COUNTY EXECUTIVE.

County Executive Streckenbach stated that the 2020 budget is the largest rate deduction since the 1980's. He noted the budget includes a tax levy decrease of \$1 million, a reduction of \$12 million in debt, and an overall tax rate decrease.

County Executive Streckenbach thanked the Board for their work with Administration and the Department Heads.

County Executive Streckenbach invited the Board to attend the November 11th Veterans Memorial Event held at the Neville Public Museum at 10:00 am. He stated that doughnuts and coffee will be served around 9:00 am.

County Executive Streckenbach stated the "Stars and Stripes Honor Flight 2019 Flight of Champions" was a success and thanked the Supervisors that were in attendance.

County Executive Streckenbach stated that the 2020 budget is deliberate in fiscal responsibility.

County Executive Streckenbach wished Supervisor Gruszynski, Chairman Moynihan and all other Supervisors that do not plan to run for re-election for the County Board good luck and well wishes.

No. 8 -- OTHER REPORTS. NONE.

****PUBLIC HEARING ON 2020 BUDGET****

No. 9 -- COMMENTS FROM THE PUBLIC – Budgetary Items:

- a) State name and address for the record.
- b) Comments will be limited to five minutes.
- c) The Board's role is to listen and not discuss comments nor take action on those comments at this meeting.

There were no comments from the public regarding budgetary items.

A motion was made by Supervisor Gruszynski and seconded by Supervisor Borchardt **"to close the public hearing."** Voice vote taken. Motion carried unanimously with no abstentions.

****NON-BUDGETARY ITEMS****

No. 10 -- STANDING COMMITTEE REPORTS

**No. 10a -- REPORT OF THE ADMINISTRATION COMMITTEE OF OCTOBER 10, 2019 -
Non Budget items taken up at the October 16th County Board meeting.**

No. 10ai -- REPORT OF SPECIAL ADMINISTRATION COMMITTEE OF NOVEMBER 6, 2019

1. Treasurer - Discussion and possible action on the sale of the following tax deed parcels from the Wisconsin Surplus Online Auction ending 11-1-19:

(Bids to be distributed to Committee members upon Auction Completion)

Parcel #	Address	High Auction Bid \$
B-367-8	2476 Valley Heights Drive	\$
21-455-2	2221 Manitowoc Road	\$
3-40	852 Shawano Ave.	\$
18-58	1117 Shea Ave.	\$
21-1614	1332 Klaus St.	\$

20-400 Vanderbraak St. \$
20-413-7 1267 Weise St. \$

- a. Motion made by Supervisor Schadewald, seconded by Supervisor Vander Leest to approve the sale of Parcel B-367-8 at 2476 Valley Heights Drive to the high bid from Seth Lenss of \$180,000.00. CARRIED UNANIMOUSLY.
- b. Motion made by Supervisor Schadewald, seconded by Supervisor Deneys to approve the sale of Parcel 212-455-2 at 2221 Manitowoc Rd to the high bid from Aubin Toma of \$39,000.00. CARRIED UNANIMOUSLY.
- c. Motion made by Supervisor Vander Leest, seconded by Supervisor Deneys to approve the sale of Parcel 3-40 at 852 Shawano Ave. to the high bid from Seth Lenss of \$10,550.00. CARRIED UNANIMOUSLY.
- d. Motion made by Supervisor Schadewald, seconded by Supervisor Kneiszel to suspend the rules to take the remaining 4 parcels together. CARRIED UNANIMOUSLY.
- e. Motion made by Supervisor Schadewald, seconded by Supervisor Vander Leest to put parcels 18-58, 21-1614, 20-400 + 20-413-7 back out for bid with minimum bid of \$500. CARRIED UNANIMOUSLY.

A motion was made by Supervisor Sieber and seconded by Supervisor Kneiszel **“to adopt.”**
Voice vote taken. Motion carried unanimously with no abstentions.

No. 10b -- REPORT OF EDUCATION & RECREATION COMMITTEE OF OCTOBER 15, 2019

1. Review Minutes of: (None).
2. Communications: (None).
3. Golf Course Budget Status Financial Report for August 2019 – Unaudited.
4. Museum Budget Status Financial Report for August 2019 - Unaudited.
5. Parks Budget Status Financial Report for August 2019 – Unaudited.
6. NEW Zoo Budget Status Financial Report for August 2019 – Unaudited.
To approve the consent agenda.
7. Golf Course - Budget Adjustment Request (19-084): Any increase in expenses with an offsetting increase in revenue. To approve.
8. Golf Course Superintendent's Report. *No action taken.*
9. NEW Zoo and Adventure Park - Director's Report. *No action taken.*
10. Parks Dept. - Budget Adjustment Request (19-085): Reallocation between two or more departments, regardless of amount. To approve.
11. Parks Dept. - Director's Report. *No action taken.*
12. Library Report/Director's Report. *No action taken.*
13. Museum Director's Report. *No action taken.*
14. Audit of bills. To approve the audit of the bills.

A motion was made by Supervisor Landwehr and seconded by Supervisor Lefebvre **“to adopt.”**
Voice vote taken. Motion carried unanimously with no abstentions.

No. 10c -- REPORT OF EXECUTIVE COMMITTEE OF OCTOBER 28, 2019.

1. Legal Bills - Review and Possible Action on Legal Bills to be paid. To pay the legal bills.

2. Resolution Expressing Strong Support for Passage of 2019 Senate Bill 5, and 2019 Assembly Bill 5, Which Define County Jailers as Protective Occupation Participants. To approve. See Resolutions & Ordinances.
3. Communication from Supervisor Buckley re: Review and Possible Action/Reclassification of the following positions in the Sheriff's Department: Office Manager II, Civilian Evidence Technician, Evidence/Property Specialist and Criminal Analyst. To refer to Human Resources.
4. Communication from Supervisors Sieber and Tran re: To amend subsection 2.04(2)(a) of Chapter 2 of the Brown County Code of Ordinances (standing committee chair consecutive term limits).
 - a. Receive and place on file. Motion failed 3 to 3.
 - b. To refer to Corporation Counsel and bring back at the next Executive Committee meeting. Motion failed 3 to 3.
5. Internal Auditor. *No report; no action taken.*
6. Human Resources Report. *No report; no action taken.*
7. Department of Administration Report. *No report; no action taken.*
8. County Executive Report. *No report; no action taken.*
9. Closed Session: 911 Computer Aided Dispatch (CAD) Contract with Securus and Possible Action Regarding Budget Adjustment Request.
 - a. Open Session: Motion and Recorded Vote pursuant to Wis. Stats. Sec. 19.85(1), regarding going into closed session pursuant to Wis. Stats. Sec. 19.85(1)(g), i.e. conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, in particular, regarding settlement discussions concerning the 911 CAD Contract with Securus and Possible Action Regarding Budget Adjustment Request.
 - b. Convene into Closed Session: Pursuant to Wis. Stats. Sec. 19.85(1)(g), the governmental body shall convene into closed session for purposes of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, in particular, regarding settlement discussions concerning the 911 CAD Contract with Securus and Possible Action Regarding Budget Adjustment Request.
 - c. Reconvene into Open Session: The governmental body shall reconvene into open session for possible voting and/or other action regarding settlement discussions concerning the 911 CAD Contract with Securus and Possible Action Regarding Budget Adjustment Request.
 - a. To convene into closed session.
 - b. To reconvene into open session.
 - c. To proceed as recommended by Corporation Counsel in closed session.

A motion was made by Vice Chair Lund and seconded by Supervisor Sieber **"to adopt."** Supervisor Tran requested Item #4 be pulled separately. Voice vote taken on the remainder of the report. Motion carried unanimously with no abstentions.

4. Communication from Supervisors Sieber and Tran re: To amend subsection 2.04(2)(a) of Chapter 2 of the Brown County Code of Ordinances (standing committee chair consecutive term limits).

A motion was made by Supervisor Sieber and seconded by Supervisor Hoyer **“to refer Item #4 to Corporation Counsel.”** Roll call vote taken.

Roll Call #10c(4):

Aye: Sieber, Hoyer, Gruszynski, Lefebvre, Borchardt, Evans, Brusky, Ballard, Van Dyck, Linssen, Kneiszel, Deslauriers, Tran, Suennen, Schadewald

Nay: De Wane, Nicholson, Erickson, Vander Leest, Buckley, Landwehr, Dantine, Kaster, Moynihan, Lund, Deneys

Total Ayes: 15 Total Nays: 11

Motion Carried.

No. 10d -- REPORT OF HUMAN SERVICES COMMITTEE OF OCTOBER 23, 2019.

1. Communication from Human Services Committee Chair Hoyer re: Presentation by HR in response to comments from dietary employees at the last Human Services meeting including information about turnover and class and comp ranges. *Referred from October County Board.*
 - a. To increase the pay for food service workers and cooks at the CTC by \$2.50 an hour. Motion failed 3 to 2.
 - b. To hold for 30 days to have Administration address the concerns raised and report back.
2. Review Minutes of:
 - a. Aging & Disability Resource Center Board of Director's (July 11, 2019).
 - b. Children with Disabilities Education Board (August 20 & September 17, 2019).
 - c. Human Services Board (September 12, 2019).
 - d. Mental Health Treatment Subcommittee (August 21, 2019).
 - e. Veterans' Recognition Subcommittee (September 17, 2019).
 - a. To suspend the rules to take Items 2a, c, d & e together.
 - b. Receive and place on file Items 2a, c, d and e.
 - c. Receive and place on file Item 2b.
3. Wind Turbine Update - Receive new information – Standing Item. Receive and place on file.
4. Hum Svc. Dept. - Executive Director's Report. Receive and place on file.
5. Hum Svc. Dept. - Financial Report for Community Treatment Center and Community Services. Receive and place on file.
6. Hum Svc. Dept. - Statistical Reports.
 - a) Monthly CTC Data.
 - i. Bay Haven Crisis Diversion.
 - ii. Nicolet Psychiatric Center.
 - iii. Bayshore Village (Nursing Home).
 - iv. CTC Double Shifts.
 - b) Child Protection – Child Abuse/Neglect Report.
 - c) Monthly Contract Update.
 - a. To suspend the rules to take Items 6ai, aii, aiii, iv, b & c together.
 - b. To receive and place on file Items 6ai, aii, aiii, iv, b & c.

7. Hum Srvc. Dept. - Request for New Non-Continuous and Contract Providers and New Provider Contract. To approve.
8. Audit of bills. To acknowledge receipt of the bills.

A motion was made by Supervisor Hoyer and seconded by Supervisor De Wane **“to adopt.”** Voice vote taken. Motion carried unanimously with no abstentions.

No. 10e -- REPORT OF PLANNING, DEVELOPMENT AND TRANSPORTATION COMMITTEE OF OCTOBER 21, 2019.

1. Consent Agenda
 - a. Airport – Budget Status Financial Report for September 2019.
 - b. Extension - Budget Status Financial Report for September 2019. To approve 1a & b.
- b. An Ordinance to Amend Chapter 26 of the Brown County Code of Ordinances (Animal Waste Management). To approve. See Resolutions & Ordinances.
- c. Communication from Supervisors Deslauriers and Van Dyck re: That Brown County hire a waste water expert in the field of anaerobically digested dairy manure, selected at the discretion of the County Board and paid for by BC Organics, to determine the following:
 - * If the waste water discharge permit the developer is seeking would allow more phosphorus to be released in to the East River watershed.
 - * If the discharge and emissions from the digester would be detrimental to the environment or potentially harmful to Brown County residents.
 - * If the waste water treatment methodology being proposed by BC Organics is first time this technology is being proposed for a manure digester that discharges treated waste water.
 - * If the waste water treatment methodology is not viable.
 - * If any of these conditions are found to be true by the hired expert, that Brown County, to the extent is has the ability to do so, deny any land lease, deny any easement, and withdraw any support for BC Organics to construct or operate the proposed industrial manure digester in District 20. Receive and place on file.
4. Communication from Supervisor Deslauriers re: As the legislative and policy making body of Brown County, that the County Board take a policy position, through resolution, on the recommended criteria for installation and removal of transverse rumble strips. That Planning, Development and Transportation Committee direct Corporation Counsel to create a resolution with appropriate supporting whereas language for consideration at the November County Board meeting that the County Board recommends the following: That Brown County not install transverse rumble strips within 500' of homes and that Brown County remove transverse rumble strips within 500' of homes.
5. Communications from Supervisors Schadewald and Deslauriers: That a handicap accessible Family Bathroom be built in:
 - a. All new Brown County facilities that include a public restroom.
 - b. Existing Brown County facilities during any public restroom renovation project. *The Family (or single-stall) Restroom, usually located adjacent to the traditional 'Mens' and 'Womens' restrooms, is a separate facility which accommodates all ages, of either sex, along with their caregiver as needed. Referred from October County Board. To refer this to staff to report back to PD&T in January re: family bathroom plans.*
6. Communication from Supervisor Tran re: Review and possible action on safety standards for retention ponds (storm water ponds) and rodent controls. To hold until November PD&T.

7. Airport - Director's Report
 - a. 12+ Hour Shift Report.
 - b. Open Position Report.
 - c. Honor Flight Recap.
 - d. Annual FAA Certification Inspection.
 - e. Delta Sky Club "Pop Up"
 - f. Construction Projects.
 - i. Exit Lane Breach Control (ELBC).
 - ii. East Ramp Expansion to the West.

Receive and place on file.
8. Public Works - Summary of Operations. Receive and place on file.
9. Public Works - Director's Report. Receive and place on file.
10. Port and Resource Recovery - Director's Report. Receive and place on file.
11. Planning Commission - Resolution Authorizing Submittal of an Application for the Community Development Block Planning Commission - Grant – Housing Program for Small Cities.
To approve.
12. Extension - Director's Report. *This item was struck from the agenda; no action taken.*
13. Acknowledging the bills. To acknowledge receipt of the bills.

A motion was made by Supervisor Erickson and seconded by Supervisor Gruszynski "to adopt." Voice vote taken. Motion carried unanimously with no abstentions.

No. 10ei -- REPORT OF LAND CONSERVATION SUBCOMMITTEE OF OCTOBER 21, 2019. - No non-budget items.

No. 10f -- REPORT OF PUBLIC SAFETY COMMITTEE - Non budget items were taken up at the October 16th County Board meeting.

No. 11 -- Resolutions, Ordinances

Budget Adjustments Requiring County Board Approval

No. 11a -- RESOLUTION APPROVING BUDGET ADJUSTMENTS TO VARIOUS DEPARTMENT BUDGETS – None.

Executive Committee

No. 11b -- RESOLUTION EXPRESSING STRONG SUPPORT FOR PASSAGE OF 2019 SENATE BILL 5, AND 2019 ASSEMBLY BILL 5, WHICH DEFINE COUNTY JAILERS AS PROTECTIVE OCCUPATION PARTICIPANTS.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, Wisconsin County Jailers deserve to be treated similarly to other Protective Occupation Participants in many respects, including having the option to retire earlier than other

Wisconsin Retirement System (WRS) participants, and being able to participate in the Duty Disability Program, as stated in 2019 Senate Bill 5, and in 2019 Assembly Bill 5 (the Bills); and

WHEREAS, the Bills define County Jailers as persons employed by a County whose principal duties involve supervising, controlling or maintaining a jail or persons confined in a jail, and classify County Jailers as Protective Occupation Participants, while at the same time addressing County concerns regarding the increased costs associated with other Protective Occupation Participants, and associated with Public Safety Employee bargaining units; and

WHEREAS, it is well past time for State Legislators to recognize that the situations and risks County Jailers face and endure while carrying out their job duties, and the effect engaging in such work has on the lives of them and their families, warrant that County Jailers be treated similarly to other Protective Occupation Participants in many respects, as stated in the Bills.

NOW, THEREFORE, BE IT RESOLVED, that the Brown County Board of Supervisors hereby expresses its strong support for the passage of 2019 Assembly Bill 5, and 2019 Senate Bill 5, and respectfully requests that State Legislators recognize the importance of taking prompt action to remedy this current inequitable situation that County Jailers find themselves in; and

BE IT FURTHER RESOLVED by the Brown County Board of Supervisors that the Brown County Clerk shall forward this resolution to Brown County's State Legislative Delegation and Governor for consideration.

Fiscal Note: This resolution may require an appropriation from the General Fund. The actual cost to carry out the resolution is \$5.98, and is within the existing 2019 Budget. The actual fiscal impact is currently an indeterminate amount until the State provides an actuarial study.

Respectfully submitted,

PUBLIC SAFETY COMMITTEE
EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-126R

Authored by: Corporation Counsel at Request of Public Safety Committee
Approved by: Corporation Counsel

A motion was made by Supervisor Deslauriers and seconded by Supervisor Tran "to approve."
Voice vote taken. Motion carried unanimously with no abstentions.

ATTACHMENT TO RESOLUTION #11B
ON THE FOLLOWING PAGE

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 10-23-2019
REQUEST TO: Executive Committee and County Board
MEETING DATE: 10/28/19 & 11/6/19, Respectively
REQUEST FROM: David Hemery
Corporation Counsel
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION EXPRESSING STRONG SUPPORT FOR PASSAGE OF 2019
SENATE BILL 5, AND 2019 ASSEMBLY BILL 5, WHICH DEFINE COUNTY
JAILERS AS PROTECTIVE OCCUPATION PARTICIPANTS

ISSUE/BACKGROUND INFORMATION:

Resolution supporting prompt action/passage of WI Senate and Assembly Bills.

ACTION REQUESTED:

For Consideration.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$5.98 plus indeterminate amount (see b., below)
2. Is it currently budgeted? ☐ Yes ☐ No ☐ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
 - b. If no, how will the impact be funded? This resolution may require an appropriation from the General Fund. The actual cost to carry out the resolution is \$5.98, and is within the existing 2019 Budget. The actual fiscal impact is currently an indeterminate amount until the State provides an actuarial study.
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

12/3/2018

11b

Planning, Development & Transportation Committee

No. 11c – AN ORDINANCE TO AMEND CHAPTER 26 OF THE BROWN COUNTY CODE OF ORDINANCES (ANIMAL WASTE MANAGEMENT).

THE BROWN COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

Section 1 - Chapter 26 is hereby amended as follows:

26.01 AUTHORITY. This ordinance is adopted under authority granted under Section 59.70(1), 92.15 and 92.16 of the Wisconsin Statutes. The title of this ordinance is “Brown County Animal Waste Management Ordinance” and it regulates design, construction, abandonment and maintenance of animal waste storage facilities, animal feedlots, and nutrient management.

26.02 FINDINGS AND DECLARATION OF POLICY. The Brown County Board finds this ordinance is designed to protect and promote our agricultural industry and also to promote and enhance the aesthetic conditions and general welfare of the people and communities within Brown County.

The County of Brown permits operation of properly conducted agricultural operations within the county. If the property you are purchasing or own is located near agricultural lands of operation or included within an area zoned for agricultural purposes, you may be subject to outcomes arising from such operations. Such outcomes may include, but are not limited to: noises, odors, lights, fumes, dust, smoke, insects, chemicals, operation of machinery (including aircraft) during an 24 hour period, storage and disposal of manure, and the application by spraying or otherwise of chemical fertilizers, soil amendments, herbicides and pesticides. One or more of the outcomes described may occur as a result of any agricultural operation which is in conformance with existing laws and regulations and accepted customs and standards. If you live near an agricultural area, you should be prepared to accept such outcomes as a normal and necessary aspect of living in a county with a strong rural character and an active agricultural sector. Brown County has established the Land Conservation Sub-Committee to assist in the resolution of any animal waste management disputes which might arise between residents of the county regarding agricultural operations.

26.03 PURPOSE. The purpose of this ordinance is to regulate the location, construction, installation, alteration, design and use of animal waste storage facilities and animal feedlots so as to protect the health and safety of residents and transients; prevent the spread of disease and promote the prosperity and general welfare of the citizens of Brown County. It is also intended to provide for the administration and enforcement of the ordinance and to provide penalties for its violation. It is also intended to protect the groundwater and surface water resources of Brown County. The ordinance also implements the agricultural performance standards and manure management prohibitions.

26.04 INTERPRETATION. In their interpretation and application, the provisions of this ordinance shall be held to be minimum requirements and shall be liberally construed in favor of Brown County, and shall not be deemed a limitation or repeal of any other power granted by the Wisconsin Statutes.

26.05 SEVERABILITY CLAUSE. If any section, provision or portion of this ordinance is ruled invalid by a court, the remainder of the ordinance shall not for that reason be rendered ineffective.

26.06 APPLICABILITY. This ordinance applies only in unincorporated areas of Brown County and incorporated areas of Brown County which have delegated such authority to Brown County. Abandonment requirements apply to all animal waste storage facilities regardless of the date of construction. Nutrient Management Plan (590) provisions shall apply to all animal waste storage facilities issued a permit under this ordinance regardless of the date of construction. Animal feedlot requirements shall apply only to sites that exceed the prohibitions in section 26.11 of this ordinance or the standards in Section 10.04(1)(b), Brown County Code; or receive a notice of discharge under ch. 283 Wis. Statutes; or existing sites that exceed 500 animal units; or new animal feedlots that exceed 40 animal units.

26.07 EFFECTIVE DATE. This ordinance shall become effective upon adoption and publication by Brown County.

26.08 DEFINITIONS. Definitions herein are to conform to the provisions set forth in the Wisconsin Administrative Code and Brown County Code.

“Abandonment” means a livestock waste storage facility is no longer being used for its intended purpose, and is no longer receiving animal wastes, has not received any animal wastes for a period of two years and, based on available evidence, will not receive animal wastes from an active livestock operation within the next six months.

“Animal Feedlot” means a lot or building or combination of lots and buildings intended for the confined feeding, breeding, raising, or holding of animals, specifically designed as a confinement area in which manure may accumulate, or where the concentration of animals is such that a vegetative cover cannot be maintained within the enclosure. For purposes of these parts, open lots used for the feeding and rearing of poultry (poultry ranges) shall be considered to be animal feedlots. Pastures shall not be considered animal feedlots under these parts. New animal feedlots are those that are established after the effective date of this ordinance.

“Animal Unit” means a unit of measure used to determine the total number of single animal types or combination of animal types, as specified in NR243, which are fed, confined, maintained, or stabled in an animal feeding operation.

“Animal Waste” means livestock excreta and other materials such as bedding, rain or other water, soil, hair, feathers and other debris normally included in animal waste handling operations.

“Animal waste storage facility” means concrete, steel or otherwise fabricated structure and earthen animal waste storage facility used for temporary storage of animal waste or other organic waste.

“Applicant” means any person who applies for a permit under this ordinance.

“Brown County Land Conservation Sub-Committee” means an operating committee of the Brown County Board of Supervisors.

“Brown County Land and Water Conservation Department” means the enforcing authority of this ordinance.

“Clean water diversion” has meaning in s. NR 151.06

“Direct conduits to groundwater” means wells, sinkholes, swallets, fractured bedrock at the surface, mine shafts, non-metallic mines, tile inlets discharging to groundwater, quarries, or depressional groundwater recharge areas over shallow fractured bedrock.

“Direct runoff” includes any of the following:

- (a) Runoff from a feedlot that can be predicated to discharge a significant amount of pollutants to surface waters of the state or to a direct conduit to groundwater.
- (b) Runoff of stored manure, including manure leachate, that discharges a significant amount of pollutants to surface waters of the state or to a direct conduit to groundwater.
- (c) Construction of a manure storage facility in permeable soils or over fractured bedrock without a liner designed in accordance with s. NR 154.04 (3)
- (d) Discharge of a significant amount of leachate from stored manure to waters of the state.

“Earthen animal waste storage facility” means a facility constructed of earth dikes, pits or ponds used for temporary storage of animal waste.

“Karst Feature” means an area or surficial geologic feature subject to bedrock dissolution so that it is likely to provide a conduit to groundwater, and may include caves, enlarged fractures, mine features, exposed bedrock surfaces, sinkholes, springs, seeps or swallets.

“Liquid Manure” means manure that contains less than 12 percent solid material by volume.

“Manure” means livestock excreta. “Manure” includes the following when intermingled with excreta in normal farming operations: debris including bedding, water, soil, hair, feathers; processing derivatives including separated sand, separated manure solids, precipitated manure sludges, supernatants, digested liquids, composted biosolids, and process water; and runoff collected from barnyards, animal lots and feed storage areas.

“Manure storage facilities” has meaning given in NR 151.05.

“Navigable water” and “navigable waterway” has the meaning given in s. 30.01 (4m), Stats.

“Nonpoint source” has the meaning given in s. 281.65 (2)(b), Stats.

“Nonpoint source water pollution” has the meaning given in s. 281.16 (1) (f), Stats.

“Nutrient management” has given meaning in s. NR 151.07

“Nutrient Management Plan (590)” means a plan that balances the nutrient needs of a crop with the nutrients available from legume crops, manure, fertilizers or other sources. Management includes the rate, method, and timing of the application of all sources of nutrients to minimize the

amount of nutrients entering surface and groundwater. The requirements for a nutrient management plan are as established in ATCP 50.04(3).

“Other Waste” means industrial waste as defined in NR214 Wis. Adm. Code, domestic sewage sludge as defined in NR204 Wis. Adm. Code, septic or holding tank waste as defined in NR113 Wis. Admin. Code or any other material processed and mixed with animal waste to be stored pursuant to the Brown County Animal Waste Management Ordinance.

“Pasture” means land with a permanent, uniform cover of grasses or legumes used as forage for livestock. Pastures do not include areas where supplemental forage feeding is provided on a regular basis.

“Permit” means the signed, written statement issued by the Brown County Land and Water Conservation Department under this ordinance authorizing the applicant to construct, install, reconstruct, enlarge or substantially alter an animal waste storage facility or animal feedlot; or authorizing a winter spreading plan or unconfined manure pile.

“Permittee” means any person to whom a permit is issued under this ordinance.

“Person” means any individual, corporation, partnership, joint venture, agency, unincorporated association, municipal corporation, county, or state agency within Wisconsin, the federal government, or any combination thereof.

“Phosphorus index” has given meaning in NR 151.04.

“Process wastewater” has the meaning given in s. NR243.03 (53).

“Sheet, rill and wind erosion” has given meaning in s. NR 151.02

“Silurian bedrock” means the area in Wisconsin where the bedrock consists of Silurian dolomite with a depth to bedrock of 20 feet or less. This area comprises portions of the following counties: Brown, Calumet, Dodge, Door, Fond du Lac, Kenosha, Kewaunee, Manitowoc, Milwaukee, Outagamie, Ozaukee, Racine, Sheboygan, Walworth, Washington, and Waukesha. Areas where Silurian bedrock occurs in Wisconsin can be identified by the most current NRCS, Wisconsin Geological Natural History Survey, Department of Agriculture, Trade and Consumer Protection, Department of Natural Resources, county maps, or infield bedrock verification methods

“Silurian bedrock performance standards” has meaning in s. NR 151.075.

“Site that is susceptible to groundwater contamination” under s.281.16 (1)(g), Stats., means any one of the following:

- (a) An area within 250 feet of a private well.
- (b) An area within 1000 feet of a municipal well.
- (c) An area within 300 feet upslope or 100 feet downslope of direct conduit to groundwater.
- (d) A channel that flows to a direct conduit to groundwater.

- (e) An area where the soil depth to groundwater or bedrock is less than 2 feet.
- (f) An area where the soil does not exhibit one of the following soil characteristics:
 - 1. At least a 2-foot soil layer with 40% fines or greater above groundwater or bedrock.
 - 2. At least a 3-foot soil layer with 20% fines or greater above groundwater or bedrock.
 - 3. At least a 5-foot soil layer with 10% fines or greater above groundwater or bedrock.

“Substantial alteration” means a change that results in a relocation of, or significant changes to the size, depth, configuration or use as determined by the Department.

“Technical Guide” means the United States Department of Agriculture (U.S.D.A.) Natural Resources Conservation Service Field Office Technical Guide that is currently in effect, and as amended from time to time.

“Tillage setback” has meaning given in NR 151.03

“Unconfined Manure Pile” means a quantity of manure, at least 175 ft³ in volume and which covers the ground surface to a depth of at least 2 inches and is not confined within a manure storage facility, livestock housing facility or barnyard runoff control facility or covered or contained in a manner that prevents storm water access and direct runoff to surface water or leaching of pollutants to groundwater.

“Waters of the State” means those portions of Lake Michigan and Lake Superior within the boundaries of Wisconsin, and all lakes, bays, rivers, streams, springs, ponds, wells, impounding reservoirs, marshes, water courses, drainage systems and other surface water and groundwater, natural or artificial, public or private within the state or its jurisdiction as defined in Section 283.01(20) of the Wisconsin Statutes.

“Water Quality Management Areas” means the area within 1,000 feet from the ordinary high water mark of navigable waters that consist of a lake, pond or flowage, except that, for a navigable water that is a glacial pothole lake, the term means the area within 1,000 feet from the high water mark of the lake; the area within 300 feet from the ordinary high water mark of navigable waters that consist of a river or stream; and a site that is susceptible to groundwater contamination, or that has the potential to be a direct conduit for contamination to reach groundwater.

“Winter Spreading Plan” means any plan developed and approved by the Brown County Land and Water Conservation Department and provided to farmers, which identifies high risk fields that should be completely avoided or restricted from receiving winter applications of manure.

26.09 ADMINISTRATION.

(1) Delegation of Authority. Brown County hereby designates the Brown County Land and Water Conservation Department to administer and enforce this ordinance.

(2) Administrative Duties. In the administration and enforcement of this ordinance, the Brown County Land and Water Conservation Department shall:

(a) Keep an accurate record of all permit applications, animal waste facility plans, animal feedlot plans, animal waste storage facility abandonment plans, permits issued, inspections made, and other official actions.

(b) Review permit applications and issue permits in accordance with Section 26.10 of this ordinance.

(c) Inspect animal waste facility and animal feedlot construction and animal waste facility abandonment to insure the facility is being constructed according to plan specifications.

(d) Animal waste storage facility inspections are required for operations with 500 animal units or greater on site. An inspection report will be generated to document and confirm the operation is in compliance with state, federal, and local standards and prohibitions.

(e) Investigate complaints relating to compliance with the ordinance.

(f) Monitor the adequacy of manure storage systems including compliance with nutrient management plans.

(g) Perform other duties as specified in this ordinance.

(3) Inspection Authority. The Brown County Land and Water Conservation Department is authorized to enter upon any lands affected by this ordinance to inspect the land prior to or after permit issuance to determine compliance with this ordinance. If permission cannot be received from the applicant or permittee, entry by the Brown County Land and Water Conservation Department shall be followed according to Sections 66.122 and 66.123, Wisconsin Statutes.

(4) Implementation. The Brown County Land and Water Conservation Department will implement this ordinance in accordance with NR151.09 and NR151.095.

26.10 APPLICATION FOR AND ISSUANCE OF PERMITS.

(1) Permit Required.

(a) No animal waste storage facility, including a facility combining animal waste with other waste or parts thereof may be located, installed, moved, reconstructed, extended, enlarged, converted, substantially altered or its use changed, including abandonment, without an animal waste management permit as provided in this ordinance, and without compliance with the provisions of this ordinance, and without compliance with Natural Resources Conservation Service Technical Guide as adopted as part of this ordinance.

(b) Animal feedlots that exceed the prohibitions in Section 26.11 of this ordinance, or exceed the standards in Section 10.04(1)(b) of the Brown County Code, or receive a notice of discharge under ch. 283 Wis. Statutes, or exceed 500 animal units shall obtain an animal waste management permit as provided in this ordinance.

(c) The requirements of this ordinance shall be in addition to any other ordinance regulating animal waste management, such as Chapter 22 Brown County Code, Shoreland Floodplain Ordinance, and Chapter 10 Brown County Code, Agricultural Shoreland Management ordinance. In the case of conflict, the most stringent provisions shall apply.

(d) No person may apply animal waste or animal waste combined with other waste/material between December 1st and March 31st without first obtaining a winter spreading permit as provided in this ordinance. The winter spreading permit shall be issued after the completion of the winter spreading plan as described in this ordinance. Operations with a permitted animal waste storage facility and adequate storage capacity are only eligible to be issued a winter spreading permit in emergency circumstances. Emergency conditions include adequate storage is being fully utilized by manure, extraordinary weather or other unforeseen circumstances.

(e) No unconfined manure pile shall be utilized without a temporary unconfined manure stacking permit as provided in this ordinance, and without compliance with the provisions of this ordinance, and without compliance with Natural Resources Conservation Service Technical Guide as adopted as part of this ordinance.

(2) Emergency Repairs. Emergency repairs such as repairing broken pipe or equipment, leaking dikes or the removal of stoppages may be performed without an animal waste storage facility permit. Such work shall be reported to the Brown County Land and Water Conservation Department as soon as possible for a determination as to whether an animal waste storage facility permit will be required for an additional alteration or repair to the facility. The Brown County Land and Water Conservation Department shall consult with the Brown County Land Conservation Sub-Committee prior to making this determination.

(3) Fee. The fee for a permit or inspection under this ordinance shall be established through the annual budget process.

(4) Animal Waste Storage Facility Plan Requirements. Each application for a permit under this section shall include an animal waste storage facility or transfer system plan. Such plans shall meet all applicable USDA, NRCS technical standards and at a minimum include the following:

(a) The number and kinds of animals for which storage is provided.

(b) A sketch of the facility and its location in relation to buildings within two hundred fifty (250) feet and homes within five hundred (500) feet of the proposed facility. The sketch shall be drawn to scale, with a scale no smaller than one inch equals one hundred (100) feet.

(c) The structural details, including dimensions, cross sections, and concrete thickness.

(d) The location of any wells within three hundred (300) feet of the facility.

(e) The soil test pit locations and detailed soil descriptions to a depth required in Standards 313 and 634, USDA NRCS Technical Guide.

(f) The elevation of groundwater or bedrock if encountered in the soil profile and the date of any such determinations.

(g) Provisions for adequate drainage and control of runoff to prevent pollution of surface water and groundwater such as exposed bedrock or sinkholes. If a navigable body of water lies within five hundred (500) feet of the facility, the location and distance to the body of water shall be shown.

- (h) The scale of the drawing and the North arrow.
- (i) A time schedule for construction of the facility.
- (j) A description of the method in transferring animal waste into the facility.
- (k) A recoverable benchmark(s) including elevation(s) expressed in feet and hundredths.

(l) A preliminary Nutrient Management Plan, verifying the ability of the permittee to comply with Standard 590. A Nutrient Management Plan checklist will be reviewed by the Brown County Land and Water Conservation Department for this purpose.

(m) Landowners must plan and document the availability of acceptable acreage of cropland per animal unit for all future expansions of their livestock operations. Use either Phosphorus Index (PI) or Soil Test Phosphorus Management Strategy found in the most current Conservation Practice Standard NRCS 590 Nutrient Management. A Nutrient Management Checklist will be reviewed by the Brown County Land and Water Conservation Department for this purpose.

(n) Prior to issuance of a permit, the landowner must disclose any intention to store animal waste with other waste in the storage facility.

(o) Other conditions to current standards

(5) Animal Feedlot Plan Requirements. Each application for a permit under this section shall include an animal feedlot facility plan. The plan shall specify:

(a) A plan map showing location of the facility, including buildings, homes, and wells within 300 feet of the proposed site. The sketch shall be drawn to scale, with a scale no smaller than 1 inch: 100 feet.

(b) The location of any wells within 300 feet of the facility.

(c) The location of all soil test pits, including a detailed log of each pit, to a depth of at least 3 feet below the planned bottom elevation of the facility. The location of each test pit, prior to digging, and the log descriptions of each pit, as it is excavated, shall be determined and recorded.

(d) Depth of high ground water, estimated or observed, in the soil profile and date determined.

(e) Depth to bedrock, estimated or observed.

(f) Ground contours (2 foot maximum intervals), with spot elevations, indicating land slope at and around the site for a minimum distance of 100 feet.

(g) Provisions for adequate drainage and control of runoff to prevent pollution of surface and ground water such as exposed bedrock or sinkholes. The location of any navigable body of water within 500 feet of the proposed site must be shown. Rivers and streams in Brown

County shall be presumed to be navigable if they are designated as continuous waterways or intermittent waterways on U.S. Geological Survey (USGS) quadrangle maps.

(h) Description of the type(s) of materials the facility is to consist of; size, dimensions, and cross sections of the facility, and any other specific details including, but not limited to, concrete thickness in floor and walls, steel schedules, and fencing.

(i) A time schedule for construction of the facility.

(j) Scale of the plan drawing(s) and north arrow.

(k) Description of bench mark(s) including elevation(s) expressed in feet and hundredths.

(l) Landowners must plan and document the availability of acceptable acreage of cropland per animal unit for all future expansions of their livestock operations. Use either Phosphorus Index (PI) or Soil Test Phosphorus Management Strategy found in the most current Conservation Practice Standard NRCS 590 Nutrient Management. A Nutrient Management Checklist will be reviewed by the Brown County Land and Water Conservation Department for this purpose.

(6) Animal Waste Storage Facility Abandonment Plan Requirements. Each application for a permit under this section shall include an abandonment plan. The plan shall specify:

(a) The abandonment plan may include provisions for future operation of the animal waste storage facility. The facility shall meet the standards and specifications in Section 26.11 of the ordinance and shall have a permit issued under this ordinance. Facilities not meeting this requirement shall be properly abandoned under this section.

(b) A preliminary Nutrient Management Plan, verifying the ability of the permittee to comply with Standard 590. A Nutrient Management Plan checklist will be completed by the Brown County Land and Water Conservation Department for this purpose.

(c) Provisions to remove and properly dispose of all accumulated wastes in the manure facility.

(d) Provisions to remove any concrete or synthetic liner, or properly use pieces of the concrete or synthetic liner, or properly use pieces of the concrete or synthetic liner as clean fill at the site.

(e) Provisions to remove and properly dispose of any soil saturated with waste from the manure storage facility.

(f) Provisions to remove any soils, to the depth of significant manure saturation or 2 feet whichever is less, from the bottom and sides of a facility without a constructed liner.

(g) Provision to remove or permanently plug the waste transfer system serving the manure storage facility.

(h) Covering all disturbed area with topsoil, seeding the areas with a grass mixture, and mulching the seeded area. This subdivision does not apply if an alternative use of the site is authorized under an abandonment plan approved by the Brown County Land and Water Conservation Department or town as part of the permit.

(7) Winter Spreading Plan Requirements. Each application for a permit under this section shall include a Winter Spreading Plan. The plan shall specify:

(a) The lowest risk fields for the application of winter spread manure based on slope, length of slope, soils, and depth to bedrock. Permitting shall be based on NRCS 590 winter spreading criteria found in NRCS 590 IV.A.2d.

(b) Specify rates of application and applicable setbacks from the nearest surface waters and/or direct conduit to groundwater as determined by Brown County Land and Water Conservation Department.

(c) The plan must include a description of the emergency response procedures that will be engaged immediately in the event of direct runoff related to the spreading of animal waste as approved by the Brown County Land and Water Conservation Department.

(d) Only maps approved by Brown County Land and Water Conservation Department, using GIS technology, may be used to identify appropriate fields for animal waste applications.

(e) For the purpose of this practice winter spreading plans shall take effect no later than December 1st prior to the winter for which the plan is developed and continue through the following March 31st unless animal waste can be effectively incorporated.

(f) The landowner shall maintain an accurate record of the date, location, and rate of application for every application of manure on the land that is subject to the winter spreading permit. The record shall be made available to the Brown County Land and Water Conservation Department upon request and shall be retained by the landowner for one year following the date of application.

(8) Temporary Unconfined Manure Stacking Requirements. Each application for a permit under this section shall include a site plan. The plan shall specify:

(a) Waste consistencies.

(b) Size and stacking period.

(c) Hydrologic Soil Groups.

(d) Subsurface Separation Distance.

(e) Surface Separation Distances.

(9) Review of Application. The Brown County Land and Water Conservation Department shall receive and review all permit applications.

(a) The Brown County Land and Water Conservation Department shall determine if the proposed facility meets the required standards set forth in Section 26.11 of this ordinance. Within sixty days after receiving the completed application and fee, the Brown County Land and Water Conservation Department shall inform the applicant in writing whether the permit application is approved or disapproved. If additional information is required, the Brown County Land and Water Conservation Department has thirty days from the receipt of the additional information in which to approve or disapprove the application. If the Brown County Land and Water Conservation Department fails to approve or disapprove the permit application in writing within sixty days of the receipt of the permit application or within thirty days of the receipt of additional information, as appropriate, the application shall be deemed approved and the applicant may proceed as if a permit had been issued.

(b) Prior to approval or disapproval of the permit application, the Brown County Land and Water Conservation Department shall submit a copy of the proposed plan(s) to the town office of the town where the site is located for their review and/or approval if appropriate.

(10) Permit Conditions. All permits issued under this ordinance shall be issued subject to the following conditions and requirements:

(a) Design, construction and management shall be carried out in accordance with the animal waste facility plan and applicable standards specified in Section 26.11 of this ordinance.

(b) The permittee shall give five (5) working days notice to the Brown County Land and Water Conservation Department before starting any construction activity authorized by the permit.

(c) Approval in writing must be obtained from the Brown County Land and Water Conservation Department prior to any modifications to the approved animal waste facility plan.

(d) The permittee and, if applicable, the contractor, shall certify in writing by signing the certification sheet that the facility was installed as planned and designed. A copy of the signed certification sheet shall be mailed to the Brown County Land and Water Conservation Department within thirty days of completion of installation.

(e) Activities authorized by permit must be completed within two years from the date of issuance after which such permit shall be void.

(f) Nutrient management plans shall be submitted to the Brown County Land and Water Conservation Department annually by June 1.

(11) Permit Revocation. The Brown County Land and Water Conservation Department may revoke any permit issued under this ordinance if the holder of the permit has misrepresented any material fact in the permit application or animal waste facility plan, or if the holder of the permit violates any of the conditions of the permit.

26.11 STANDARDS AND SPECIFICATIONS.

(1) Animal Feedlots. The standards and specifications for design, construction, operation and maintenance of animal feedlots are those identified in USDA-NRCS Technical Guide. Feedlots requiring a permit under this ordinance shall not allow direct runoff to waters of the state.

(2) Animal Waste Storage Facilities. The standards and specifications for design, construction, operation, and maintenance of animal waste storage facilities are those identified in Standards 313 and 634, USDA-NRCS Technical Guide. The Standards and Specifications for abandonment/closure of animal waste storage facilities are those identified in Standard 360, USDA-NRCS Technical Guide.

(a) NRCS Standard 313 Waste Storage Facility. Conditions Where Practice Applies. This standard does not apply to: the storage of human waste, routine animal mortality, the unstacked waste that accumulates in animal housing units (barns) or animal production areas not intended to store waste.

(3) Nutrient Management. Animal wastes for which permits are issued under this chapter of the Code and all wastes from existing livestock waste storage facilities shall be managed and utilized in accordance with Standard 590, USDA-NRCS Technical Guide. A current (590) Nutrient Management Plan must be submitted annually to the Brown County Land and Water Conservation Department by June 1st.

(4) Temporary Unconfined Manure Stacking Requirements. Each application for a permit under this section shall include plan specifications identified in Standard 318, USDA - NRCS Technical Guide.

(5) Manure Management Prohibitions. The following prohibitions are incorporated into this ordinance:

- (a) All livestock producers shall comply with this section.
- (b) A livestock operation shall have no overflow of manure storage facilities.
- (c) A livestock operation shall have no unconfined manure pile in a water quality management area.
- (d) A livestock operation shall have no direct runoff from a feedlot or stored manure into the waters of the state.
- (e) A livestock operation may not allow unlimited access by livestock to waters of the state in a location where high concentrations of animals prevent the maintenance of adequate sod or self-sustaining vegetative cover.
 - 1. This prohibition does not apply to properly designed, installed and maintained livestock or farm equipment crossings.

(6) Agricultural Performance Standards. The following standards are incorporated into this ordinance as found in Administrative Rule NR151:

- (a) Sheet, rill and wind erosion
- (b) Tillage setback
- (c) Phosphorous index
- (d) Manure storage facilities
- (e) Process wastewater handling
- (f) Clean water diversion

- (g) Nutrient management
- (h) Silurian bedrock

26.12 VIOLATIONS. (1) Penalties. Any person who violates, neglects, or refuses to comply with or resists the enforcement of any provision of this ordinance shall be subject to a forfeiture of not less than \$250 nor more than \$5,000 plus costs of prosecution of each violation. An unlawful violation includes failure to comply with any standard of this ordinance or with any condition or qualification attached to the permit. Each day that a violation exists shall be a separate offense. Failure to obtain proper permit is considered a violation. Brown County Land and Water Conservation Department shall refer all enforcements to the Brown County Corporation Counsel for commencement of enforcement action.

(2) Enforcement Actions, Temporary Restraining Orders and/or Other Necessary Remedial Action. As a substitute for or an addition to forfeiture actions, Brown County may seek enforcement of any part of this ordinance by Court Actions seeking injunctions or restraining orders. Brown County has the right to recover all costs associated with manure runoff and spill recovery if responsible party or parties does not properly do so.

26.13 APPEALS. (1) Authority. Under authority of Chapter 68, Wisconsin Statutes the Brown County Land Conservation Sub-Committee, created under Sections 59.878 Wisconsin Statutes and by the Brown County Board of Supervisors on May 19, 1982, acting as an appeal authority under Section 68.09(2) Wisconsin Statutes is authorized to hear and decide all appeals where it is alleged that there is error in any order, requirement, decision, or determination by the Brown County Land and Water Conservation Department in administering this ordinance.

(2) Procedure. The rules, procedures, duties and powers of Brown County Land Conservation Sub-Committee and Chapter 68 Wisconsin Statutes, shall apply to this ordinance.

(3) Who May Appeal. Appeals may be taken by any person having a substantial interest which is adversely affected by this order, requirement, decision, or determinations made by the Brown County Land and Water Conservation Department.

Section 2 - This ordinance shall become effective upon passage and publication pursuant to law.

Respectfully submitted,

LAND CONSERVATION SUB COMMITTEE

PLANNING, DEVELOPMENT AND
TRANSPORTATION COMMITTEE

Approved By:

/s/ Troy Streckenbach 11/11/2019
COUNTY EXECUTIVE (Date)

/s/ Sandra L. Juno 11/08/2019
COUNTY CLERK (Date)

/s/ Patrick W. Moynihan, Jr. 11/12/2019
COUNTY BOARD CHAIR (Date)

19-1210

Authored by: Land and Water Conservation Department (Mike Mushinski, County Conservationist)

Approved by: Corporation Counsel

Fiscal Note: This amendment does not require an appropriation from the General Fund.

A motion was made by Supervisor Erickson and seconded by Supervisor Kaster **“to approve.”** Voice vote taken. Motion carried unanimously with no abstentions.

No. 11d – RESOLUTION AUTHORIZING SUBMITTAL OF AN APPLICATION FOR THE COMMUNITY DEVELOPMENT BLOCK PLANNING COMMISSION - GRANT – HOUSING PROGRAM FOR SMALL CITIES.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, Federal monies are available under the Wisconsin Community Development Block Grant (CDBG) housing program and CDBG – Emergency Assistance Program (EAP), administered by the State of Wisconsin, Department of Administration, Division of Housing, for the purpose of housing activities; and

WHEREAS, after public meeting and due consideration, the Brown County Planning, Development and Transportation Committee has recommended that an application be submitted to the State of Wisconsin for the projects benefitting low to moderate income persons within the 10-County Northeastern Wisconsin Region, including owner-occupied housing unit rehabilitation, rental housing unit rehabilitation, owner-occupied housing unit purchase down payment assistance, and owner-occupied housing emergency assistance program grants; and

WHEREAS, it is necessary for the Brown County Board of Supervisors to approve the preparation and filing of an application for Brown County to receive funds from this program; and

WHEREAS, the Brown County Board of Supervisors has reviewed the need for the proposed projects and the regional benefits to be gained therefrom.

NOW, THEREFORE, BE IT RESOLVED, that the County Board of Supervisors of Brown County approves and authorizes the preparation and filing of an application for the above-named projects; and

BE IT FURTHER RESOLVED, that the Brown County Executive is hereby authorized to sign all necessary documents on behalf of Brown County; and

BE IT FURTHER RESOLVED, that authority is hereby granted to the Brown County Planning and Land Services Department staff to take the necessary steps to prepare and file the appropriate application for funds under this program in accordance with this resolution.

Fiscal Note: This resolution does not require and appropriation from the General Fund. This resolution seeks additional community Development Block Grant dollars for the County.

Respectfully submitted,

PLANNING, DEVELOPMENT AND
TRANSPORTATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-125R

Authored by: Brown County Planning Commission

Approved as to form by Corporation Counsel

A motion was made by Supervisor Erickson and seconded by Supervisor Dantine “**to approve.**” Voice vote taken. Motion carried unanimously with no abstentions.

ATTACHMENTS TO RESOLUTION #11D
ON THE FOLLOWING PAGES

PLANNING COMMISSION

Brown County

305 E. WALNUT STREET, ROOM 320
P.O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-6480 FAX (920) 448-4487
WEB SITE www.co.brown.wi.us/planning



CHUCK LAMINE, AICP

PLANNING DIRECTOR

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: October 4, 2019
REQUEST TO: Planning, Development, and Transportation
MEETING DATE: October 21, 2019 – PD & T Meeting/November 6, 2019 – County Board Meeting
REQUEST FROM: Chuck Lamine
Planning and Land Services Department
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Authorizing Submittal of Northeastern Region CDBG-Housing Small Cities Grant Application

ISSUE/BACKGROUND INFORMATION:

Since 2014, Brown County has administered a housing rehabilitation loan program for a 10-county region of Northeastern Wisconsin, funded by the State of Wisconsin's Community Development Block Grant (CDBG) Small Cities Housing Program. The program provides 0% interest, deferred payment loans to low-moderate income homeowners to fund repairs to their homes. Typical repairs include roofs, siding, windows, septic systems, wells, electrical, plumbing, and structural/foundation work. The loan is recorded as a mortgage on the home and is payable in full at such time as the home is no longer the principal place of residence of the applicant; typically when the home is sold. Repaid loans will be used to create a revolving loan fund. As of the end of September 2019, the program has committed funds for a total of 244 projects totaling \$4.35 million. In addition, CDBG – Emergency Assistance Program (EAP) for Small Cities funds are being made available through governor declared state of emergency for natural or manmade disasters as grants to fund qualified repairs or replacement to private residences for low to moderate income families within the region. The program pays for all administration and project costs, including a pro-rated portion of internal Brown County administrative chargebacks, and all or portions of salary/fringe for five PALS staff for their time spent on the program. The subject resolution authorizes submittal of a grant application to the Wisconsin Department of Administration to recapitalize the project fund for future years.

ACTION REQUESTED:

Approval of the subject resolution authorizing the submittal of a CDBG-Housing Small Cities Grant Application by Brown County Planning Commission staff.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact? ☐ Yes ☒ No
 - a. If yes, what is the amount of the impact? \$ _____
 - b. If part of a bigger project, what is the total amount of the project?
 - c. Is it currently budgeted? ☒ Yes ☐ No
 1. If yes, in which account? 255.066.300
 2. If no, how will the impact be funded? If awarded, grant covers all project and administrative expenses.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

lld

PLANNING COMMISSION

Brown County

305 E. WALNUT STREET, ROOM 320
P.O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-6480 FAX (920) 448-4487
WEB SITE www.co.brown.wi.us/planning



CHUCK LAMINE, AICP

PLANNING DIRECTOR

MEMORANDUM

DATE: October 4, 2019

TO: Brown County Planning, Development, and Transportation Committee

FROM: Chuck Lamine, Planning Director

RE: Northeastern Wisconsin Community Development Block Grant – Housing Program
Application Submittal Resolution

Since 2014, Brown County has been administering a Community Development Block Grant (CDBG) – Housing program for a 10-county region of Northeastern Wisconsin that provides zero percent interest, five year pay back or deferred payment loans to rental unit owners and low-moderate income homeowners to rehabilitate their housing units. Low-moderate income residents of the counties of: Brown, Calumet, Door, Fond du Lac, Kewaunee, Manitowoc, Marinette, Outagamie, Sheboygan, and Winnebago are eligible for the program, provided they do not live in the CDBG- entitlement cities of Appleton, Fond du Lac, Green Bay, Neenah, Oshkosh, or Sheboygan. Residents of these cities have access to similar programs by virtue of these cities receiving CDBG funds directly from the U.S. Department of Housing and Urban Development (HUD).

Owner occupied loans through the program are recorded as mortgages on the subject properties, and are payable in full at such time as the home is no longer the principal place of residence of the applicant; generally when the home is sold. Typical rehabilitation projects have included replacement roofs, siding, windows, wells, private on-site wastewater treatment systems (POWTS), and repairs of electrical, plumbing, heating or structural/foundational issues with the homes. I have included a copy of the flyer used to market the program within the region for your information.

As of the end of September 2019, 244 projects totaling over \$4.35 million in project funds have been obligated or expended on projects across the region. Approximately \$1 million in project funds remain for obligation through the remainder of 2019 and 2020. The program funds all Brown County administration and project costs, including a pro-rated portion of internal Brown County administrative chargebacks, and all or portions of salary/fringe for five PALS staff for their time spent on the program. If approved by the Brown County Board of Supervisors, the subject resolution authorizes submittal of a grant application to the Wisconsin Department of Administration to recapitalize the project fund for future years.



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If you have any questions prior to the Planning, Development, and Transportation Committee meeting on October 28, please feel free to call me at (920) 448-6484 or email me at lamine_cf@co.brown.wi.us.

Enclosures

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No. 11e – RESOLUTION RECOMMENDING NOT TO INSTALL, AND TO REMOVE TRANSVERSE RUMBLE STRIPS WITHIN 500 FEET OF RESIDENCES.

A motion was made by Supervisor Deslauriers and seconded by Supervisor Evans “**to amend by substitution ‘ALTERNATE RESOLUTION RECOMMENDING NOT TO INSTALL, AND TO REMOVE TRANSVERSE RUMBLE STRIPS WITHIN 500 FEET OF RESIDENCES’.**”

Director Fontecchio answered questions of the Board regarding current rumble strip use

**Included handout – see end of minutes.*

A motion was made by Supervisor Erickson and seconded by Supervisor Kaster “**to amend the 5th Whereas to add ‘for current existing residences’.**”

A motion was made by Supervisor Sieber and seconded by Supervisor Ballard “**to refer back to the Planning, Development and Transportation Committee.**” Voice vote taken. In the opinion of the Chair, the ayes have it. Motion carried.

**Item #12 was taken after Item #15*

**** 2020 BUDGET REVIEW ****

No. 13 -- REVIEW OF 2020 BUDGET & BUDGET RECOMMENDATIONS BY STANDING COMMITTEES:

No. 13a-- REPORT OF ADMINISTRATION COMMITTEE OF OCTOBER 10, 2019 (BUDGET ITEMS).

1. COUNTY TREASURER – Review of 2020 Department Budget.
 - a. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Treasurer Department Table of Organization.
 - i. To approve the resolution. See Resolutions & Ordinances.
 - ii. To approve the Treasurer’s budget.
2. CHILD SUPPORT – Review of 2020 Department Budget. To approve the Child Support budget.
3. COUNTY CLERK – Review of 2020 Department Budget.
 - a. Resolution Approving New or Deleted Positions During the 2020 Budget Process County Clerk and County Board Tables of Organization.
 - i. To approve the resolution. See Resolutions & Ordinances.
 - ii. To approve the County Clerk’s budget.
4. TECHNOLOGY SERVICES – Review of 2020 Department Budget. To approve.
5. HUMAN RESOURCES – Review of 2020 Department Budget.
 - a. Resolution Authorizing Full Time Employee Wage Adjustments.
 - b. Resolution Approving Changes to the Brown County Employee Benefits Plan.
 - i. To suspend the rules to take Items 5, 5a & 5b together.
 - ii. To approve 5, 5a and 5b.
6. DEPT. OF ADMINISTRATION – Review of 2020 Department Budget. To approve. Year 2020 Non-Division Budgets Review
7. Capital Projects. To approve Capital Projects.
8. Debt Service. To approve Debt Service.

9. Taxes, Special Revenues, Certain Internal Service & Fiduciary Funds. To approve Taxes, Special Revenues, Certain Internal Service & Fiduciary Funds.
10. Resolution Establishing Salaries of Certain Elective Officials - County Board Chair, Vice-Chair and Supervisors. To refer the resolution to Executive Committee. See Resolutions & Ordinances.

A motion was made by Sieber and seconded by Supervisor De Wane **“to adopt.”**

Supervisor Sieber requested Item #7 be pulled separately. Voice vote taken on the remainder of the report. Motion carried unanimously with no abstentions.

7. Capital Projects. To approve Capital Projects.

A motion was made by Supervisor Sieber and seconded by Supervisor Kneiszel **“to push project #2, page 270 of budget book, Sheriff’s Department Jail Pods to the 2021 CIP.”** Roll call vote taken.

Roll Call #13a(7)(1):

Aye: Sieber, Gruszynski, Borchardt, Ballard, Linssen, Kneiszel, Deslauriers, Tran

Nay: De Wane, Nicholson, Hoyer, Lefebvre, Erickson, Evans, Vander Leest, Buckley, Landwehr, Dantine, Brusky, Kaster, Moynihan, Suennen, Schadewald, Lund, Deneys

Abstain: Van Dyck

Total Ayes: 8 Total Nays: 17 Abstain: 1

Motion Failed.

Following, a motion was made by Vice Chair Lund and seconded by Supervisor Buckley **“to approve Item #7 as presented.”** Roll call vote taken.

Roll Call #13a(7)(2):

Aye: Sieber, De Wane, Nicholson, Hoyer, Lefebvre, Erickson, Borchardt, Evans, Vander Leest, Buckley, Landwehr, Dantine, Brusky, Kaster, Van Dyck, Moynihan, Suennen, Schadewald, Lund, Deneys

Nay: Gruszynski, Ballard, Linssen, Kneiszel, Deslauriers, Tran

Total Ayes: 20 Total Nays: 6

Motion Carried.

(12:55pm) - A motion was made by Vice Chair Lund and seconded by Supervisor Lefebvre **“to recess until 2:00pm.”**

Board reconvened at 2:00pm.

Returning Roll Call:

Present: Sieber, De Wane (2:10pm), Nicholson (2:12pm), Hoyer, Gruszynski, Lefebvre, Erickson, Borchardt, Evans, Vander Leest, Buckley (2:09pm), Landwehr, Dantine, Brusky, Ballard, Kaster, Van Dyck, Linssen, Kneiszel, Deslauriers, Tran, Moynihan, Suennen, Schadewald, Lund, Deneys.

Total Present: 26

No. 13b-- REPORT OF EDUCATION & RECREATION COMMITTEE OF OCTOBER 15, 2019 (BUDGET ITEMS).

1. GOLF COURSE – Review of 2020 Department Budget.
 - a. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Golf Course Department Table of Organization.
 - i. To approve. See Resolutions & Ordinances.
 - ii. To approve the Golf Course budget as presented.
2. NEW ZOO AND ADVENTURE PARK – Review of 2020 Department Budget.
 - a. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the NEW Zoo & Adventure Park Department – Table of Organization. (19-080R). To approve. See Resolutions & Ordinances.
 - b. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the NEW Zoo & Adventure Park Department – Table of Organization. (19-083R). To approve. See Resolutions & Ordinances.
To approve the NEW Zoo budget as presented.
3. PARKS DEPARTMENT – Review of 2020 Department Budget.
 - i. To add the following language to the 4-H Rental line item (Page 368 of the Budget Book under Fairgrounds): “Inside the Exhibition Building”.
 - ii. To increase the replacement sticker fee under Trails (Page 370 of the Budget Book) from \$10 to \$15.
 - a. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Parks Department Table of Organization. (19-086R). To approve. See Resolutions & Ordinances.
 - b. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Parks Department Table of Organization. (19-097R). To approve. See Resolutions & Ordinances.
To approve the Parks budget as amended.
4. LIBRARY – Review of 2020 Department Budget.
 - a. To increase the 2020 Library budget for Books, Periodicals and Subscriptions (Page 166 of the Budget Book) by \$5000 and increase the levy by \$5000.
 - b. To approve the Library budget as amended.
5. MUSEUM - Review of 2020 Department Budget.
 - a. To increase the Virtual/Distance Learning Education Program fee (page 365 of the Budget Book) from \$1.00 to \$2.00 with a maximum of \$50.00 per class.
 - b. To approve the Museum budget as amended.

A motion was made by Supervisor Sieber and seconded by Supervisor Suennen “**to adopt.**” Supervisor Van Dyck requested Item #1 and Item #3 be pulled separately. Voice vote taken on the remainder of the report. Motion carried unanimously with no abstentions.

1. GOLF COURSE – Review of 2020 Department Budget.
 - b. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Golf Course Department Table of Organization.
 - i. To approve. See Resolutions & Ordinances.
 - ii. To approve the Golf Course budget as presented.

A motion was made by Supervisor Van Dyck and seconded by Vice Chair Lund **“to amend page 359 of budget book as follows: ‘Fees – Golf Course, Spring and Fall Adjust – 9 Hole, Change to Promotional Rate – 9 Hole, Spring & Fall Adjust – 18 Hole change to Promotional Rate – 18 Hole’.”** Voice vote taken. Motion carried unanimously with no abstentions.

A motion was made by Supervisor Van Dyck and seconded by Supervisor Ballard **“to approve as amended”** Voice vote taken. Motion carried unanimously with no abstentions.

3. PARKS DEPARTMENT – Review of 2020 Department Budget.
 - iii. To add the following language to the 4-H Rental line item (Page 368 of the Budget Book under Fairgrounds): “Inside the Exhibition Building”.
 - iv. To increase the replacement sticker fee under Trails (Page 370 of the Budget Book) from \$10 to \$15.
 - a. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Parks Department Table of Organization. (19-086R). To approve. See Resolutions & Ordinances.
 - b. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Parks Department Table of Organization. (19-097R). To approve. See Resolutions & Ordinances.

A motion was made by Supervisor Van Dyck and seconded by Supervisor Landwehr **“to add 4-H Rental Barns per day \$25.00, page 368 of budget book, to Fees - Parks.”** Voice vote taken. Motion carried unanimously with no abstentions.

A motion was made by Supervisor Van Dyck and seconded by Supervisor Lefebvre **“to approve as amended”** Voice vote taken. Motion carried unanimously with no abstentions.

No. 13c-- REPORT OF EXECUTIVE COMMITTEE OF OCTOBER 28, 2019 (BUDGET ITEMS).

1. BOARD OF SUPERVISORS - Review of 2020 Department Budget. To approve the Board of Supervisors budget.
2. CORPORATION COUNSEL - Review of 2020 Department Budget.
 - a. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Corporation Counsel Department Table of Organization.
 - i. To approve resolution. See Resolutions & Ordinances.
 - ii. To approve Corporation Counsel budget.
3. EXECUTIVE – Review of 2020 Department Budget. To approve Executive budget.
4. Capital Projects. To approve Capital Projects as proposed.
5. Debt Service. To approve Debt Service as presented.
6. Taxes, Special Revenues and Certain Internal Service Funds. To approve Taxes, Special

Revenues and Certain Internal Service Funds.

7. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Treasurer Department Table of Organization. 19-099R.
 - a. To suspend the rules to take Items 7, 9 and 10 – 47 together.
 - b. To approve remaining items. See Resolutions & Ordinances.
8. Resolution Approving New or Deleted Positions During the 2020 Budget Process County Clerk and County Board Tables of Organization. 19-084R. To approve. See Resolutions & Ordinances.
9. Resolution Authorizing Full Time Employee Wage Adjustments. 19-117R. To approve. See Resolutions & Ordinances.
10. Resolution Approving Changes to the Brown County Employee Benefits Plan. 19-120R. To approve. See Resolutions & Ordinances.
11. Resolution Establishing Salaries of Certain Elective Officials - County Board Chair, Vice-Chair and Supervisors. 19-119R.
 - a. To approve as proposed. Motion failed 3 to 3.
 - b. To reduce all Supervisor wages to zero. Motion failed 1 to 5.
 - c. To increase rank and file Supervisors pay to \$8,400. Motion failed 3 to 3.
 - d. To keep the salaries the same. Motion failed 3 to 3. See Resolutions & Ordinances.
12. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Golf Course Department Table of Organization. 19-087R. To approve; see action at Item 7 above. See Resolutions & Ordinances.
13. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the NEW Zoo & Adventure Park Department – Table of Organization. 19-080R. To approve; see action at Item 7 above. See Resolutions & Ordinances.
14. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the NEW Zoo & Adventure Park Department – Table of Organization. 19-083R. To approve; see action at Item 7 above. See Resolutions & Ordinances.
15. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Parks Department Table of Organization. 19-086R. To approve; see action at Item 7 above. See Resolutions & Ordinances.
16. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Parks Department Table of Organization. 19-097R. To approve; see action at Item 7 above. See Resolutions & Ordinances.
17. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Veterans' Services Department – Table of Organization. 19-098R. To approve; see action at Item 7 above. See Resolutions & Ordinances.
18. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Public Health Division Table of Organization. 19-090R. To approve; see action at Item 7 above. See Resolutions & Ordinances.
19. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Community Treatment Center Division Table of Organization. 19-092R. To approve; see action at Item 7 above. See Resolutions & Ordinances.
20. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization. 19-094R. To approve; see action at Item 7 above. See Resolutions & Ordinances.
21. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Public Health Division - Table of

- Organization. 19-095R. To approve; see action at Item 7 above. See Resolutions & Ordinances.
22. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Public Health Division - Table of Organization. 19-096R. To approve; see action at Item 7 above. See Resolutions & Ordinances.
23. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Community Treatment Center Division Table of Organization. 19-100R. To approve; see action at Item 7 above. See Resolutions & Ordinances.
24. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Community Treatment Center Division Table of Organization. 19-101R. To approve; see action at Item 7 above. See Resolutions & Ordinances.
25. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Community Treatment Center Division Table of Organization. 19-102R. To approve; see action at Item 7 above. See Resolutions & Ordinances.
26. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization. 19-108R. To approve; see action at Item 7 above. See Resolutions & Ordinances.
27. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization. 19-109R. To approve; see action at Item 7 above. See Resolutions & Ordinances.
28. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization. 19-110R. To approve; see action at Item 7 above. See Resolutions & Ordinances.
29. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization. 19-111R. To approve; see action at Item 7 above. See Resolutions & Ordinances.
30. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization. 19-113R. To approve; see action at Item 7 above. See Resolutions & Ordinances.
31. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization. 19-114R. To approve; see action at Item 7 above. See Resolutions & Ordinances.
32. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization. 19-115R. To approve; see action at Item 7 above. See Resolutions & Ordinances.
33. Resolution Regarding Table of Organization Change for the Health and Human Services Department – Community Services Division – Youth Support Specialist. 19-121R. To approve; see action at Item 7 above. See Resolutions & Ordinances.

34. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Planning and Land Services Department Table of Organization. 19-116R. To approve; see action at Item 7 above. See Resolutions & Ordinances.
35. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Planning and Land Services Department Table of Organization. 19-118R. To approve; see action at Item 7 above. See Resolutions & Ordinances.
36. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Port and Resource Recovery Department Table of Organization. 19-088R. To approve; see action at Item 7 above. See Resolutions & Ordinances.
37. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Port and Resource Recovery Department Table of Organization. 19-089R. To approve; see action at Item 7 above. See Resolutions & Ordinances.
38. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Port and Resource Recovery Department Table of Organization. 19-093R. To approve; see action at Item 7 above. See Resolutions & Ordinances.
39. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the UW-Extension Department Table of Organization. 19-103R. To approve; see action at Item 7 above. See Resolutions & Ordinances.
40. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the UW-Extension Department Table of Organization. 19-104R. To approve; see action at Item 7 above. See Resolutions & Ordinances.
41. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the UW-Extension Department Table of Organization. 19-105R. To approve; see action at Item 7 above. See Resolutions & Ordinances.
42. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the UW-Extension Department Table of Organization. 19-106R. To approve; see action at Item 7 above. See Resolutions & Ordinances.
43. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the UW-Extension Department Table of Organization. 19-107R. To approve; see action at Item 7 above. See Resolutions & Ordinances.
44. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Public Works Department Table of Organization. 19-082R. To approve; see action at Item 7 above. See Resolutions & Ordinances.
45. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Land and Water Conservation Department – Table of Organization. 19-081R. To approve; see action at Item 7 above. See Resolutions & Ordinances.
46. Resolution Approving New or Deleted Position During the 2020 Budget Process in the Sheriff's Department Table of Organization. 19-112R. To approve; see action at Item 7 above. See Resolutions & Ordinances.
47. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the District Attorney's Office Table of Organization. 19-123R. To approve; see action at Item 7 above. See Resolutions & Ordinances.

A motion was made by Supervisor Sieber and seconded by Supervisor Borchardt **"to adopt."** Supervisor Van Dyck requested Item #3 be pulled separately and Supervisor Tran requested Item #1 be pulled separately. Voice vote taken on the remainder of the report. Motion carried unanimously with no abstentions.

Item #3 - EXECUTIVE – Review of 2020 Department Budget. To approve Executive budget.

A motion was made by Supervisor Van Dyck and seconded by Supervisor Deslauriers **“to reduce contributions line by \$40,000 and reduce amounts paid to Advance by \$40,000.”** Roll call vote taken.

**Supervisor Buckley arrived 2:09pm.*

**Supervisor De Wane arrived 2:10pm.*

**Supervisor Nicholson arrived 2:12pm.*

Roll Call #13c(3):

Aye: De Wane, Nicholson, Vander Leest, Buckley, Ballard, Kaster, Van Dyck, Kneiszel, Deslauriers

Nay: Sieber, Hoyer, Gruszynski, Lefebvre, Erickson, Borchardt, Evans, Landwehr, Dantine, Brusky, Linssen, Tran, Moynihan, Suennen, Schadewald, Lund, Deneys

Total Ayes: 9 Total Nays: 17

Motion Failed.

A motion was made by Vice Chair Lund and seconded by Supervisor Erickson **“to approve Item #3 as presented.”** Voice vote taken. The ayes have it per the Chair. Motion carried.

1. BOARD OF SUPERVISORS - Review of 2020 Department Budget. To approve the Board of Supervisors budget.

A motion was made by Supervisor Gruszynski and seconded by Supervisor Landwehr **“to approve Item #1.”** Voice vote taken. Motion carried unanimously with no abstentions.

At this time it was discussed that Item #1 was pulled in error; Item #11 was pulled separately as intended.

11. Resolution Establishing Salaries of Certain Elective Officials - County Board Chair, Vice-Chair and Supervisors. 19-119R.

Following discussion it was determined that Item #11 would be addressed during Resolution #14e.

A motion was made by Vice Chair Lund and seconded by Supervisor Gruszynski **“to approve Item #11.”** Voice vote taken. Motion carried unanimously with no abstentions.

No. 13d-- REPORT OF HUMAN SERVICES COMMITTEE OF OCTOBER 23, 2019 (BUDGET ITEMS).

1. SYBLE HOPP SCHOOL/CHILDREN WITH DISABILITIES EDUCATION BOARD - Review of 2020 Department Budget. To approve the Syble Hopp budget.
2. AGING AND DISABILITY RESOURCE CENTER - Review of 2020 Department Budget. To approve the ADRC budget.
3. VETERANS' SERVICES - Review of 2020 Department Budget.

- a. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Veterans' Services Department – Table of Organization. *19-098R*
 - i. To approve the resolution. See Resolutions & Ordinances.
 - ii. To approve the Veterans' Services Department budget.
- 4. HEALTH AND HUMAN SERVICES - Review of 2020 Department Budget.
 - a. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Public Health Division Table of Organization. *19-090R*. To approve. See Resolutions & Ordinances.
 - b. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Community Treatment Center Division Table of Organization. *19-092R*. To approve. See Resolutions & Ordinances.
 - c. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization. *19-094R*. To approve. See Resolutions & Ordinances.
 - d. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Public Health Division - Table of Organization. *19-095R*. To approve. See Resolutions & Ordinances.
 - e. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Public Health Division - Table of Organization. *19-096R*. To approve. See Resolutions & Ordinances.
 - f. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Community Treatment Center Division Table of Organization. *19-100R*. To approve. See Resolutions & Ordinances.
 - g. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Community Treatment Center Division Table of Organization. *19-101R*. To approve. See Resolutions & Ordinances.
 - h. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Community Treatment Center Division Table of Organization. *19-102R*. To approve. See Resolutions & Ordinances.
 - i. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization. *19-108R*. To approve. See Resolutions & Ordinances.
 - j. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization. *19-109R*. To approve. See Resolutions & Ordinances.
 - k. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization. *19-110R*. To approve. See Resolutions & Ordinances.
 - l. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization. *19-111R*. To approve. See Resolutions & Ordinances.
 - m. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization. *19-113R*. To approve. See Resolutions & Ordinances.

- n. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization. 19-114R. To approve. See Resolutions & Ordinances.
- o. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization. 19-115R. To approve. See Resolutions & Ordinances.
- p. Resolution Regarding Table of Organization Change for the Health and Human Services Department – Community Services Division – Youth Support Specialist. 19-121R. To approve. See Resolutions & Ordinances.

A motion was made by Supervisor Hoyer and seconded by Supervisor Brusky **“to adopt.”** Supervisor Evans requested Item #4a be pulled separately. Voice vote taken on the remainder of the report. Motion carried unanimously with no abstentions.

4a. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Health and Human Services Department – Public Health Division Table of Organization. 19-090R. To approve. See Resolutions & Ordinances.

A motion was made by Supervisor Evan and seconded by Supervisor Hoyer **“to approve Item #4a.”** Voice Vote Taken. Motion carried with Supervisor Nicholson voting nay.

No. 13e-- REPORT OF PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE OF OCTOBER 21, 2019 (BUDGET ITEMS).

1. REGISTER OF DEEDS - Review of 2020 department budget. To approve the Register of Deeds budget and pass on to County Board.
2. PLANNING AND LAND SERVICES (Land Information, Planning Commission, Property Listing & Zoning)
 - Review of 2020 department budgets.
 - a. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Planning and Land Services Department Table of Organization. 19-116R
 - b. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Planning and Land Services Department Table of Organization. 19-118R
 - i. To approve Items 2a & b.
 - ii. To approve and move the Planning and Land Services budget.
3. PORT AND RESOURCE RECOVERY - Review of 2020 department budget.
 - a. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Port and Resource Recovery Department Table of Organization. 19-088R
 - b. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Port and Resource Recovery Department Table of Organization. 19-089R
 - c. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Port and Resource Recovery Department Table of Organization. 19-093R To approve and move Port and Resource Recovery budget to County Board, including Items a, b and c.
4. AIRPORT - Review of 2020 department budget. To approve and move the Airport budget to County Board.
5. EXTENSION - Review of 2020 department budget.
 - a. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the UW-Extension Department Table of Organization. 19-103R

- b. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the UW-Extension Department Table of Organization. 19-104R
 - c. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the UW-Extension Department Table of Organization. 19-105R
 - d. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the UW-Extension Department Table of Organization. 19-106R
 - e. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the UW-Extension Department Table of Organization. 19-107R
To approve the UW-Extension budget and move it forward to County Board, along with 5a, b, c d and e.
6. PUBLIC WORKS (Highway, County Roads & Bridges, Facility Management)
- Review of 2020 department budget.
 - a. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Public Works Department Table of Organization. 19-082R
To approve the Public Works budget and move to County Board, along with Item 6a.

A motion was made by Supervisor Erickson and seconded by Supervisor Kaster **“to adopt.”** Supervisor Deslauriers requested Item #6 be pulled separately. Voice vote taken on the remainder of the report. Motion carried unanimously with no abstentions.

#6 - PUBLIC WORKS (Highway, County Roads & Bridges, Facility Management)
- Review of 2020 department budget.

A motion was made by Supervisor Erickson and seconded by Supervisor Dantine **“to approve.”**

A motion was made by Supervisor Van Dyck and seconded by Supervisor Landwehr **“to amend page 235 of budget book – Fund 240 – County Roads and Bridges, Line: Construction Highway reduce by \$7,000, allotted for the installation of Transverse Rumble Strips.”** Roll call vote taken.

Roll Call #13e(6):

Aye: Nicholson, Lefebvre, Evans, Vander Leest, Landwehr, Van Dyck, Deslauriers, Tran, Suennen

Nay: Sieber, De Wane, Hoyer, Gruszynski, Erickson, Borchardt, Buckley, Dantine, Brusky, Ballard, Kaster, Linssen, Kneiszel, Moynihan, Schadewald, Lund, Deneys

Total Ayes: 9 Total Nays: 17

Motion Failed.

Following the failed motion, a voice vote was taken on Supervisor Erickson’s original motion **“to approve.”** Voice vote taken. The ayes have it. Motion carried.

No. 13ei-- REPORT OF LAND CONSERVATION SUBCOMMITTEE OF OCTOBER 21, 2019 (BUDGET ITEMS).

1. LAND AND WATER CONSERVATION – Review of 2020 department budget.
 - a. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the Land and Water Conservation Department – Table of Organization.
 - i. To approve the resolution.
 - ii. To move the budget as presented to County Board.

A motion was made by Supervisor Borchardt and seconded by Supervisor Dantine “**to adopt.**” Voice vote taken. Motion carried unanimously with no abstentions.

No. 13f-- REPORT OF PUBLIC SAFETY COMMITTEE OF OCTOBER 8, 2019 (BUDGET ITEMS).

1. PUBLIC SAFETY COMMUNICATIONS - Review of 2020 department budget. To approve the Public Safety Communication’s budget as presented.
 - a. Emergency Management - Review of 2020 department budget. To approve the Emergency Management budget as presented.
2. MEDICAL EXAMINER - Review of 2020 department budget. To approve the Medical Examiner’s budget as presented.
3. SHERIFF - Review of 2020 department budget.
 - a. Resolution Approving New or Deleted Position During the 2020 Budget Process in the Sheriff’s Department Table of Organization.
 - i. To approve the resolution. See Resolutions & Ordinances.
 - ii. To approve the Sheriff’s budget as presented.
4. COURT SYSTEM:
 - a. Circuit Court, Commissioner, Probate - Review of 2020 department budget. To approve the Court System budget as presented.
 - b. Clerk of Courts - Review of 2020 department budget. To approve the Clerk of Courts budget as presented.
5. DISTRICT ATTORNEY - Review of 2020 department budget.
 - a. Resolution Approving New or Deleted Positions During the 2020 Budget Process in the District Attorneys’ Office Table of Organization.
 - i. To move the resolution as presented and make appropriate changes in the 2020 budget as noted on the 5a fiscal sheet.
 - ii. To approve the District Attorney’s budget as amended.

A motion was made by Supervisor Buckley and seconded by Supervisor Gruszynski “**to adopt.**” Voice vote taken. Motion carried unanimously with no abstentions.

No. 14 -- Resolutions, Ordinances:

A motion was made by Vice Chair Lund and seconded by Supervisor Ballard “**to suspend the rules to take Items #14a, c-d, f-cc, ee-pp together.**” Voice vote taken. Motion carried unanimously with no abstentions.

Items #14b, #14e and #14dd were requested to be voted on separately by Supervisors Evans and Van Dyck respectively.

A motion was made by Supervisor Dantine and seconded by Supervisor Hoyer “**to approve Items #14a, c-d, f-cc, ee-pp.**” Voice vote taken. Motion carried unanimously with no abstentions.

Administration and Executive Committees

No. 14a -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE TREASURER DEPARTMENT TABLE OF ORGANIZATION.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the Treasurer Department ("Department") during the 2020 budget process; and

WHEREAS, there is currently a (1.00) Account Clerk I position in the Department's table of organization; and

WHEREAS, the Account Clerk I position has taken on new duties over the past couple of years which now classifies the position as an Account Clerk II; and

WHEREAS, Human Resources in conjunction with the Department recommends the following changes to the Department's table of organization: the deletion of a (1.00) Account Clerk I position in pay grade D2 in the classification and compensation plan, and the addition of a (1.00) Account Clerk II position in pay grade E2 of the classification and compensation plan.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Delete a (1.00) Account Clerk I position in pay grade D2 of the classification and compensation plan, and add a (1.00) Account Clerk II position in pay grade E2 of the classification and compensation plan, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: Treasurer

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Account Clerk I \$17.56/hr Position 101.041.080 Hours: 1,965	1.0	Deletion	(\$34,505)	(\$5,301)	(\$39,806)
Account Clerk II \$18.38/hr Position 101.041.080 Hours: 1,965	1.0	Addition	\$36,117	\$5,550	\$41,667
Reduction in Contracted Services					(\$1,100)
Reduction in Overtime					(\$761)
Annualized budget Impact (net impact of position changes)					\$0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

ADMINISTRATION COMMITTEE

EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-099R

Authored by Treasurer's Office

Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #14A
ON THE FOLLOWING PAGE

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 8-2-19
REQUEST TO: Administration, Executive, and County Board
MEETING DATE: 10/10/19, 10/28/19, 11/6/19, Respectively
REQUEST FROM: Paul Zeller
Treasurer

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE TREASURER DEPARTMENT TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

The current Account Clerk I has taken on additional duties which reclassifies the position now as an Account Clerk II.

ACTION REQUESTED:

Delete 1.0 Account Clerk I; Add 1.0 Account Clerk II

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? 0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? reduction in overtime and contracted services
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

12/3/2018

146

No. 14c -- RESOLUTION AUTHORIZING FULL TIME EMPLOYEE WAGE
ADJUSTMENTS.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, the Wisconsin Employment Relations Commission (WERC) has set the 2020 Cost of Living Wage Adjustment at 2.07% for January 2020; and

WHEREAS, in order for the County to remain competitive in the labor market in 2020, it is desirable for the County to provide a 2.07% wage increase to all Non-Union Brown County employees (not including Limited Term or Seasonal employees or Elected Officials) that receive a satisfactory 2019 Performance Review, for fiscal year 2020; and

WHEREAS, it is also desirable for the County to authorize Administration to approve of Union contracts with wage increases up to 2.07% for Union represented employees that receive a satisfactory 2019 Performance Review, for fiscal year 2020; and

WHEREAS, it is also desirable for the County to provide Administration with the discretion to allocate any set-aside appropriated General Revenue Wage Funds to make wage adjustments in accordance with Administration Policy A-33, entitled *Compensation Adjustment Policy*, for employees of Departments covered under the Classification and Compensation study.

NOW, THEREFORE, BE IT RESOLVED that the Brown County Board of Supervisors hereby authorizes and directs that a 2.07% wage increase be provided to all Non-Union Brown County employees (not including Limited Term or Seasonal employees or Elected Officials) that receive a satisfactory 2019 Performance Review, for fiscal year 2020; and

BE IT FURTHER RESOLVED that Administration is authorized to approve of Union contracts with wage increases up to 2.07% for Union represented employees that receive a satisfactory 2019 Performance Review, for fiscal year 2020; and

BE IT FURTHER RESOLVED that Administration shall have the discretion to allocate any set-aside appropriated General Revenue Wage Funds to make wage adjustments in accordance with Administration Policy A-33, entitled *Compensation Adjustment Policy*, for employees of Departments covered under the Classification and Compensation study; and

BE IT FURTHER RESOLVED that Administration is hereby authorized to take all and any actions necessary to carry out the authorizations and directives contained in this resolution.

Fiscal Note: This resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

ADMINISTRATION COMMITTEE
EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-117R

Authored by Human Resources

Approved by Corporation Counsel's Office

**No. 14d -- RESOLUTION APPROVING CHANGES TO THE BROWN COUNTY
EMPLOYEE BENEFITS PLAN.**

WHEREAS, Human Resources is charged with planning and administering the Brown County Employee Benefits Plan, which provides various benefits through various funds, including providing employee and retiree health insurance through the Employee Health Insurance Fund (EHIF); and

WHEREAS, the EHIF is performing above average in 2019, is projected to trend favorably in 2020, and the County's health insurance benefits advisor, Associated Benefits and Risk Consultation (ABRC), is not recommending changes to the EHIF in 2020; and

WHEREAS, in order to continue the EHIF's positive trend going forward, it is desirable to require Employee Spouses that are covered under the County's health insurance plan to participate in yearly Personal Health Assessments (PHAs), so that Employee Spouses become more actively engaged in managing their health in order to help curb future County health insurance plan cost increases; and

WHEREAS, the Wisconsin Department of Employee Trust Funds offers a retiree health insurance plan for former County employees called the Local Annuitant Health Program; and

WHEREAS, the County currently maintains a separate cost pool for retiree health insurance plan premiums, but did not have any retiree health insurance plan participants in 2018 or 2019, and it is desirable to terminate the County retiree health insurance plan going forward.

NOW, THEREFORE, BE IT RESOLVED that the Brown County Board of Supervisors hereby authorizes and approves of the following County Employee Benefits Plan changes:

1) Employee Spouses who are enrolled in the County health insurance plan shall participate in the annual PHA in 2020 *for 2021 coverage*. The PHA scores of Employee Spouses shall not affect the family rate charged to the employee, but the failure of an Employee Spouse to participate in the annual PHA will place the employee's family rate at the non-participation level; and

2) The County retiree health insurance plan option shall terminate at the end of 2019, and Administration shall inform County employee retirees of the State of Wisconsin's Local Annuitant Health Program, and of potential COBRA and other potential public and private health insurance options; and

BE IT FURTHER RESOLVED that the Brown County Board of Supervisors hereby directs that the Employee Assistance Program (EAP) shall continue to be available to all County employees and their dependents; and

BE IT FURTHER RESOLVED that the Brown County Board of Supervisors hereby directs that health insurance benefits such as FastCare, TeleDoc, and Nurseline shall be exclusively

available for employees and their dependents that are actively enrolled in the County health insurance plan; and

BE IT FINALLY RESOLVED that the Brown County Board of Supervisors hereby authorizes Administration to direct ABRC to seek and secure benefit cost savings by negotiating rates without changing the level of County employee benefits currently provided.

Fiscal Note: This resolution is reflected in the proposed 2020 Budget.

Respectfully submitted,

ADMINISTRATION COMMITTEE
EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-120R

Authored by Human Resources

Approved by Corporation Counsel

Education & Recreation Committee and Executive Committee

No. 14f -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE GOLF COURSE DEPARTMENT TABLE OF ORGANIZATION.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the Golf Course Department ("Department") during the 2020 budget process; and

WHEREAS, there is currently a LTE Co-op/Intern Student position in the Department's table of organization; and

WHEREAS, the department has never filled the position since it was created, the budgeted funds are better suited to use towards the LTE Summer Employees; and

WHEREAS, the Department, in conjunction with Human Resources, has determined that deleting the LTE Co-op/Intern Student position and increasing the hours for LTE Summer Employee staff would be best; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of the LTE Co-Op/Intern Student, the deletion of (1.8) LTE Summer Employee positions and the addition of (1.87) LTE Summer Employee positions.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Delete the LTE Co-op/Intern Student position, delete (1.80) LTE Summer Employee positions and add (1.87) LTE Summer Employee positions, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: Golf Course

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
LTE Co-op/Intern Student \$8.25/hr Position #900.900.034 Hours: 209	.10	Deletion	(\$1,724)	(\$136)	(\$1,860)
LTE Summer Employee \$10.25/hr Position 902.900.034 Hours: 3,744	1.8	Deletion	(\$38,376)	(\$4,207)	(\$42,583)
LTE Summer Employee \$10.25/hr Position 902.900.034 Hours: 3,890	1.87	Addition	\$39,868	\$4,208	\$44,076
Annual Budget Impact					(\$367)

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

EDUCATION AND RECREATION COMMITTEE
EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-087R
Authored by Golf Course
Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #14F
ON THE FOLLOWING PAGE

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-10-19
REQUEST TO: Education and Rec, Executive, and County Board
MEETING DATE: 10/15/19, 10/28/19 and 11/6/19, respectively
REQUEST FROM: Scott Anthes
Golf Course Superintendent

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE GOLF COURSE DEPARTMENT TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

The LTE Co-op/Inter Student position at the Golf Course has never been filled since it was created. The budgeted funds for the position are better suited to use towards the LTE Summer Employees.

ACTION REQUESTED:

Delete the LTE Co-op/Intern Student (.1) FTE position and transfer the budgeted funds to the LTE Summer employee budgeted funds

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? (\$-367)
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? _____
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

12/1/2018

14f

No. 14g -- **RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE NEW ZOO & ADVENTURE PARK DEPARTMENT – TABLE OF ORGANIZATION.**

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the NEW Zoo and Adventure Park Department (“Department”) during the 2020 budget process; and

WHEREAS, there is currently is a (0.68) FTE Seasonal Maintenance Worker position and a (1.79) FTE Husbandry Assistant position (“Positions”) in the Department table of organization; and

WHEREAS, the Department completed a thorough evaluation of the structure of the Department and operational needs and have determined that deleting a (0.68) FTE Seasonal Maintenance Worker and creating a (0.23) FTE Summer Maintenance Worker will be beneficial as it has been difficult recruiting seasonal maintenance help over the past two years; and

WHEREAS, the Department has determined that increasing the hours to the Husbandry Assistant position from a (1.79) FTE to a (2.25) FTE would be beneficial to completing needed zoo exhibit maintenance; and

WHEREAS, Human Resources in conjunction with the Department recommend the following changes to the Department’s table of organization: the deletion of (0.68) Seasonal Maintenance Worker position, deletion of a (1.79) FTE Husbandry Assistant position, and the addition of a (0.23) FTE Summer Maintenance Worker position and a (2.25) FTE Husbandry Assistant position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Delete (0.68) FTE Seasonal Maintenance Worker position and delete (1.79) FTE Husbandry Assistant position. Add (0.23) FTE Summer Maintenance Worker position and add (2.25) FTE Husbandry Assistant position, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: NEW Zoo and Adventure Park

Annualized Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Seasonal Maintenance Worker \$9.05/hr Position # 903.900.057 Hours: 1,414	0.68	Deletion	(\$12,797)	(\$1,354)	(\$14,151)
Husbandry Assistant \$8.25/hr Position # 902.900.057 Hours: 3,744	1.79	Deletion	(\$30,888)	(\$3,069)	(\$33,957)

Summer Maintenance Worker \$9.05/hr Position # 903.900.057 Hours: 478	0.23	Addition	\$4,326	\$457	\$4,783
Husbandry Assistant \$8.25/hr Position # 902.900.057 Hours: 4,680	2.25	Addition	\$38,610	\$4,076	\$42,686
Annualized Budget Impact (net impact of position changes)					(639)

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

EDUCATION AND RECREATION COMMITTEE
EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-080R
Authored by NEW Zoo and Adventure Park
Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #14G
ON THE FOLLOWING PAGE

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 6-25-19
REQUEST TO: Ed & Rec Committee, Executive, and County Board
MEETING DATE: 10/15/19, 10/28/19 and 11/6/19, respectively
REQUEST FROM: Neil Anderson
Zoo & Park Management

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE ZOO & PARK MANAGEMENT DEPARTMENT – ZOO TABLE OF
ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

We are requesting this change due to the need for zoo exhibit, related maintenance and our difficulty finding/recruiting seasonal maintenance help over the past two years. For the 2020 budget, we would like to delete our .68 FTE Seasonal Maintenance Worker position. We would then like to add a .23 Summer Maintenance Worker position. We would also like to use the savings to add additional hours to the Husbandry Assistant position. We would want to delete the 1.79 Husbandry Assistant position(s) and add a 2.12 Husbandry Assistant position(s). The Husbandry assistant position will be able to fill the needs of zoo exhibit maintenance and is in the job description already. It is much easier to recruit husbandry assistant & summer maintenance positions vs. seasonal maintenance position.

ACTION REQUESTED:

Delete 0.68 FTE Seasonal Maintenance Worker; Add 0.23 Summer Maintenance Worker
Delete 1.79 Husbandry Assistant fte hours; Add 2.12 Husbandry Assistant FTE hours

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$(639)
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? _____
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

17/3/2018

149

No. 14h -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE NEW ZOO & ADVENTURE PARK DEPARTMENT – TABLE OF ORGANIZATION.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the NEW Zoo and Adventure Park Department (“Department”) during the 2020 budget process; and

WHEREAS, there is currently one (0.25) LTE Public Safety Officer position in the Department’s table of organization; and

WHEREAS, currently concessionaire staff provide oversight of visitors in public areas and assist with any public safety issues and increasing the hours for those staff would be most beneficial; and

WHEREAS, the Department in conjunction with Human Resources have determined that deleting the (0.25) LTE Public Safety Officer position and increasing the hours for Concessionaire I staff would be best operationally; and

WHEREAS, Human Resources in conjunction with the Department recommend the following changes to the Department’s table of organization: the deletion of one (0.25) LTE Public Safety Officer position, deletion of (5.68) LTE Concessionaire I positions and the addition of (5.99) Concessionaire I positions.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Delete one (0.25) LTE Public Safety Officer position, delete (5.68) LTE Concessionaire I positions and add (5.99) LTE Concessionaire I positions, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: NEW Zoo and Adventure Park

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Public Safety Officer \$10.25/hr Position 905.900.057 Hours: 520	0.25	Deletion	(\$5,330)	(\$562)	(\$5,892)
Concessionaire I \$8.25/hr Position 900.110.057 Hours: 11,814	5.68	Deletion	(\$97,469)	(\$10,287)	(\$107,756)
Concessionaire I \$8.25/hr Position 900.110.057	5.99	Addition	\$102,788	\$10,849	\$113,637

Hours: 12,459					
Annual Budget Impact					(\$11)

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

EDUCATION AND RECREATION COMMITTEE
EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-083R

Authored by NEW Zoo and Adventure Park

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #14H
ON THE FOLLOWING PAGE

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-10-19
REQUEST TO: Education and Rec, Executive, and County Board
MEETING DATE: 10/15/19, 10/28/19 and 11/6/19, respectively
REQUEST FROM: Neil Anderson
Director
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE ZOO AND PARKS DEPARTMENT – TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

We are requesting this change to eliminate a role that is no longer needed so we can add hours to an area to increase the customer service at the Zoo. We would like to delete the .25 Public Safety Officer position and add the hours to the Concessionaire 1 position. The current new concession areas in the zoo give oversight of visitors in a few areas namely the Children's Zoo where interaction with animals and guests during feeding and public contact was the impetus for the addition of the public safety officer position. We now have concessionaire positions in those areas. New AZA accreditations standards expect the animal contact areas to have complete oversight while open to public.

ACTION REQUESTED:

Delete .25 FTE Public Safety Officer
Add Concessionaire hour from 5.68 FTE to 5.99 FTE for a budget neutral change.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$(-11)
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? _____
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

14h

10/22/2019

No. 14i -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE PARKS DEPARTMENT TABLE OF ORGANIZATION.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the Parks Department (“Department”) during the 2020 budget process; and

WHEREAS, there is currently one (1.0) FTE LTE Park Educator position in the Department’s table of organization; and

WHEREAS, currently the Park Educator works year-round with approximately 2,088 hours, this position does not receive benefit time; and

WHEREAS, the Department in conjunction with Human Resources have determined that deleting the one (1.0) FTE LTE Park Educator position and adding a one (1.0) FTE Park Educator that will allow the position to receive regular vacation, personal days, casual days, etc.; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the deletion of one (1.0) FTE LTE Park Educator position, and the addition of one (1.0) FTE Park Educator position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Delete one (1.0) FTE LTE Park Educator position, and add one (1.0) FTE Park Educator position, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: Parks Department

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
LTE Park Educator \$9.50/hr Position # 109.115.062 Hours: 2,096	1.0	Deletion	(\$19,912)	(\$17,914)	(\$37,826)
Park Educator \$9.50/hr Position # 109.115.062 Hours: 2,096	1.0	Addition	\$19,912	\$17,914	\$37,826
Annual Budget Impact					\$ 0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

EDUCATION AND RECREATION COMMITTEE
EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-086R

Authored by Parks Department

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #14I
ON THE FOLLOWING PAGE

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23800
GREEN BAY, WI 54305-3800

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-11-19
REQUEST TO: Education and Rec, Executive, and County Board
MEETING DATE: 10/15/19, 10/28/19 and 11/6/19, respectively
REQUEST FROM: Matt Kriese
Assistant Director
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE PARKS DEPARTMENT'S TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

The Park Educator position is currently a LTE with no benefit time. This position works year-round with approximately 2,088 hours annually at a rate of \$9.50. We are requesting that this position becomes a FTE role that will receive regular vacation, personal days, casual days, etc.

ACTION REQUESTED:

Delete 1.0 FTE LTE Park Educator Position
Add 1.0 FTE Park Educator Position

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? _____
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

12/3/2018

141

No. 14j -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE PARKS DEPARTMENT TABLE OF ORGANIZATION.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted for the Parks Department ("Department") during the 2020 budget process; and

WHEREAS, Park operations have been running independently from the Zoo and Human Resources recommendation is to separate the two departments; and

WHEREAS, the current Assistant Park Director has been operating as a Park Director in terms of budgeting, staffing decisions and scope of authority; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of one (1.0) Assistant Park Director position; the addition of one (1.00) Park Director position; and unmerge Zoo and Park Departments to be stand-alone departments.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Delete a one (1.0) Assistant Park Director; add a one (1.00) Park Director position and unmerge Zoo and Park Departments to be stand-alone departments, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: Parks Department

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Assistant Park Director \$34.94/hr Position #103.010.062 Hours: 2,096	1.0	Deletion	(\$73,234)	(\$29,136)	(\$102,370)
Park Director \$37.38/hr Position #103.010.062 Hours: 2,096	1.0	Addition	\$78,348	\$29,927	\$108,275
Funding from increased charges and fees and reduction in operational expenses					(\$5,905)
Annualized Budget Impact (net impact of position changes)					\$0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

EDUCATION AND RECREATION COMMITTEE
EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-097R

Authored by Human Resources

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #14J
ON THE FOLLOWING PAGE

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-29-19
REQUEST TO: Education & Recreation, Executive, and County Board
MEETING DATE: 10/15/19, 10/28/19 and 11/6/19, respectively
REQUEST FROM: Troy Streckenbach
County Executive
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE PARKS DEPARTMENT – TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

Park operations have been running independent from the zoo and the departments should be unmerged to reflect current operations.

ACTION REQUESTED:

- Delete 1.0 FTE Assistant Park Director
- Add 1.0 FTE Park Director

FISCAL IMPACT:

NOTE: *This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? Funding from increased charges and fees and reduced operational expenses
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

12/3/2018

141

Human Services Committee and Executive Committee

No. 14k -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE VETERANS' SERVICES DEPARTMENT – TABLE OF ORGANIZATION.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the Veterans' Services Department ("Department") during the 2020 budget process; and

WHEREAS, there is currently a one (1.0) Senior Benefits Specialist position in the Department's table of organization; and

WHEREAS, the department has evaluated the operations of the department and has determined that creating a one (1.0) Assistant Veterans Services Officer position would help run daily operations in the office and provide first line supervision in a salaried role; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of one (1.0) non-exempt Senior Benefits Specialist position in pay grade G in the classification and compensation plan and the addition of one (1.0) exempt Assistant Veterans Services Officer position in pay grade 5 of the classification and compensation plan.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Delete one (1.0) Senior Benefits Specialist position at pay grade G of the classification and compensation plan, and add one (1.0) Assistant Veterans Services Officer position in pay grade 5 of the classification and compensation plan, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: Veterans' Services

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Senior Benefits Specialist (Non-exempt) \$21.55/hr Position 101.060.084 Hours: 1,965	1.0	Deletion	(\$42,347)	(\$6,508)	(\$48,855)
Assistant Veterans Services Officer (Exempt) \$21.55/hr Position 101.060.084 Hours: 2,096	1.0	Addition	\$45,169	\$6,940	\$52,109

Annualized budget Impact (net impact of position changes)					\$3,254
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Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-098R

Authored by Veterans' Services

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #14K
ON THE FOLLOWING PAGE

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 8-2-19
REQUEST TO: Human Services, Executive, and County Board
MEETING DATE: 10/23/19, 10/28/19, 11/6/19, respectively
REQUEST FROM: Joe Aulik
Veterans Services Officer
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE VETERANS' SERVICES DEPARTMENT - TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

The Brown County Veterans department works to connect Veterans with their benefits and works in cooperation with over 30 local Veterans Organizations. As the Veterans Service Officer, it is imperative that we meet these organizations and I am not always able to attend. Creating a salaried Assistant Veterans Service Officer would allow time to meet with these organizations outside of normal work hours as well as manage the Veterans Office while I am connecting with the community and Veterans to educate them on available benefits. Right now, if I am completing a benefit claim, I am unable to take any other calls or do any type of outreach and with this new classification, it would allow me to direct more Veterans to our office.

ACTION REQUESTED:

Reclassify the 1.0 FTE Senior Benefits Specialist position to a salaried 1.0 FTE Assistant Veterans Services Officer position.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$3,254
2. Is it currently budgeted? ☐ Yes ☒ No ☐ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? Levy
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

11/2/2019

14K

No. 14I -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT – PUBLIC HEALTH DIVISION TABLE OF ORGANIZATION.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the Public Health Department ("Department") during the 2020 budget process; and

WHEREAS, there is currently one (1.0) Health Aide position in the Department's table of organization that is currently vacant; and

WHEREAS, currently Brown County has approximately 106 transient non-community water systems; and

WHEREAS, the Department, in conjunction with Human Resources, has determined that adding one (1.0) Laboratory Technician position will increase lab capacity to test transient non-community water systems as well as beach monitoring; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of one (1.0) Health Aide position, and the addition of (1.0) Laboratory Technician position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Delete one (1.0) Health Aide position, and add one (1.0) Laboratory Technician position, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: Health & Human Services-Public Health Department

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Health Aide \$16.96/hr Position #106.180.060 Hours: 1,965	1.0	Deletion	(\$33,326)	(\$20,345)	(\$53,671)
Laboratory Technician \$19.00/hr Position # 102.550.060 Hours: 1,965	1.0	Addition	\$37,335	\$21,075	\$58,410
Revenue from Licensing and Water Testing Contracts					(\$4,739)
Annualized Budget Impact (net impact of position changes)					\$0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

HUMAN SERVICES COMMITTEE

EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-090R

Authored by Health & Human Services-Public Health Department

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #14L
ON THE FOLLOWING PAGE

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-12-19
REQUEST TO: Human Services, Executive, and County Board
MEETING DATE: 10/23/19, 10/28/19, 11/6/19, respectively
REQUEST FROM: Erik Pritzl
Executive Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT-PUBLIC HEALTH
DIVISION TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

Brown County has approximately 106 transient non-community water systems. Adding a Lab Technician will increase lab capacity to test transient non-community water systems as well as beach monitoring.

ACTION REQUESTED:

Delete 1.0 Health Aide position
Add 1.0 Laboratory Technician Position

FISCAL IMPACT:

NOTE: *This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? _____
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

12/3/2018

14,

No. 14m -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT – COMMUNITY TREATMENT CENTER DIVISION TABLE OF ORGANIZATION.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the Health and Human Services Department-Community Treatment Center Division (“Department”) during the 2020 budget process; and

WHEREAS, there is currently a (.20) Clinical Social Worker position and a (.11) Clerk Receptionist in the Department’s table of organization; and

WHEREAS, the positions have not been filled in the last year and are difficult to recruit for based on the low FTE; and

WHEREAS, the Department, in conjunction with Human Resources, has requested to delete the (.20) FTE Clinical Social Worker position, and to delete the (.11) FTE Clerk Receptionist; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the deletion of one (.20) FTE Clinical Social Worker position, and the deletion of one (0.11) FTE Clerk Receptionist position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Delete one (.20) FTE Clinical Social Worker position, and delete one (0.11) FTE Clerk Receptionist position, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: Health and Human Services Department-Community Treatment Center Division

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Clinical SW/Pro Couns/Case Mgr \$32.59/hr Position 107.011.056 Hours: 416	.20	Deletion	(\$13,557)	(\$1,095)	(\$14,652)
Clerk Receptionist \$16.96/hr Position 143.007.056 Hours: 416	.11	Deletion	(\$7,055)	(\$555)	(\$7,610)
Annual Budget Impact					(\$22,262)

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

HUMAN SERVICES COMMITTEE

EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-092R

Authored by Health and Human Services Department

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #14M
ON THE FOLLOWING PAGE

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-10-19
REQUEST TO: Human Services, Executive, and County Board
MEETING DATE: 10/23/19, 10/28/19, 11/6/19, respectively
REQUEST FROM: Erik Pritzl
Executive Director
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT-COMMUNITY
TREATMENT CENTER DIVISION TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

The Community Treatment Center has two positions that have not been filled in the last year and are difficult to recruit for based on the low FTE. The first is a .20 FTE Clinical Social Worker position and the second is a .11 FTE Clerk Receptionist the department is requesting to delete.

ACTION REQUESTED:

Delete .20 FTE Clinical Social Worker Position
Delete .11 FTE Clerk Receptionist Position

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? (\$-22,262)
2. Is it currently budgeted? ☒ Yes ☐ No ☐ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? _____
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

14 n,

12/3/2018

No. 14n -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT – COMMUNITY SERVICES DIVISION TABLE OF ORGANIZATION.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the Health and Human Services Department (“Department”) during the 2020 budget process; and

WHEREAS, there is currently a Comprehensive Community Services Program funded by federal and state dollars and the number of children in need of services continues to grow; and

WHEREAS, currently we lack accessibility to a dedicated available mental health therapist to service children; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following change to the Department’s table of organization: the addition of one (1.0) Clinical Social Worker/Pro Couns/Case Manager position in pay grade J of the classification and compensation plan.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Add one (1.0) Clinical Social Worker/Pro Couns/Case Manager position in pay grade J of the classification and compensation plan, as requested through the 2020 budget process to be effective January 1, 2020.

BE IT FURTHER RESOLVED, that, should the funding for this position end, said Position will end and be eliminated from the Department’s table of organization.

Budget Impact: Health and Human Services-Community Services

Annualized Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Clinical Social Worker/Pro Couns/Case Manager \$31.35/hr Position # 245.631.076 Hours: 1,965	1.0	Addition	\$61,604	\$23,950	\$85,554
TS Equipment for new employee (Laptop, Monitor & Phone)		Addition			\$2,233
CCS Funding from Federal & State and WIMCR claim					(\$87,787)
Annualized Budget Impact					\$0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

HUMAN SERVICES COMMITTEE

EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-094R

Authored by Health and Human Services

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #14N
ON THE FOLLOWING PAGE

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3800

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-23-19
REQUEST TO: Human Services, Executive, and County Board
MEETING DATE: 10/23/19, 10/28/19, 11/6/19, respectively
REQUEST FROM: Erik Pritzl
Executive Director Brown County HHSD

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT – COMMUNITY SERVICES –
TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

The Comprehensive Community Services Program is a psychosocial rehabilitation program funded by federal and state dollars. In the Children's area of this program, the numbers of children in need of services continues to grow, and we lack therapist resources to meet the clinical needs of children/youth currently in the program. As an agency and as a community we lack accessibility to a dedicated available mental health therapist to serve children in this program, this requiring significant family and child contact, often outside of an office setting. These resources are unavailable in the community to meet the needs of clients in this program.

ACTION REQUESTED:

Add 1.0 Clinical Social Worker/Pro Couns/Case Manager Position

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? CCS Federal and State Funding and WIMCR claim
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

14n

12/3/2018

No. 14o -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT – PUBLIC HEALTH DIVISION - TABLE OF ORGANIZATION.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the Public Health Department ("Department") during the 2020 budget process; and

WHEREAS, there are currently seven (1.0) Public Health Sanitarian II positions in the Department's table of organization; and

WHEREAS, the department is requesting to create tiers in the pay range of Public Health Sanitarian positions, including a top level spot for the standard, which is the individual who provides consistency and training on appropriate standards for sanitarians; and

WHEREAS, the Department, in conjunction with Human Resources, has determined that building in tiers to the pay grade would be beneficial to the department; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of seven (1.00) Public Health Sanitarian II positions at various wages, and the addition of seven (1.00) Public Health Sanitarian positions at four tiers of wages within the pay range.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Delete seven (1.0) Public Health Sanitarian II positions at various wages, and add seven (1.00) Public Health Sanitarian positions at four tiers of wages within the pay range, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: Health & Human Services-Public Health

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Public Health Sanitarian II \$28.83/hr Position #107.660.060 Hours: 1,965	1.0	Deletion	(\$56,652)	(\$25,112)	(\$81,764)
Public Health Sanitarian II \$29.48/hr Position #106.660.060 Hours: 1,965	1.0	Deletion	(\$57,928)	(\$28,403)	(\$86,331)
Public Health Sanitarian II \$29.48/hr Position #103.660.060 Hours: 1,965	1.0	Deletion	(\$57,928)	(\$17,167)	(\$75,095)

Public Health Sanitarian II \$30.99/hr Position #104.660.060 Hours: 1,965	1.0	Deletion	(\$60,897)	(\$17,694)	(\$78,591)
Public Health Sanitarian II \$32.75/hr Position #102.660.060 Hours: 1,965	1.0	Deletion	(\$64,355)	(\$28,735)	(\$93,090)
Public Health Sanitarian II \$32.93/hr Position #105.660.060 Hours: 1,965	1.0	Deletion	(\$64,709)	(\$18,396)	(\$83,105)
Public Health Sanitarian II \$32.42/hr Position #108.660.060 Hours: 1,965	1.0	Deletion	(\$63,705)	(\$18,145)	(\$81,850)
Public Health Sanitarian \$28.83/hr Position #107.660.060 Hours: 1,965	1.0	Addition	\$56,652	\$27,832	\$84,484
Public Health Sanitarian \$28.83/hr Position #106.660.060 Hours: 1,965	1.0	Addition	\$56,652	\$28,174	\$84,826
Public Health Sanitarian \$31.35/hr Position #103.660.060 Hours: 1,965	1.0	Addition	\$61,604	\$25,478	\$87,082
Public Health Sanitarian \$31.35/hr Position #104.660.060 Hours: 1,965	1.0	Addition	\$61,604	\$17,851	\$79,455
Public Health Sanitarian \$32.75/hr Position #102.660.060 Hours: 1,965	1.0	Addition	\$64,355	\$28,735	\$93,090
Public Health Sanitarian \$32.75/hr Position #105.660.060 Hours: 1,965	1.0	Addition	\$64,355	\$18,334	\$82,689
Public Health Sanitarian \$32.93/hr Position #108.660.060 Hours: 1,965	1.0	Addition	\$64,709	\$18,325	\$83,034
Funding from license revenue					(\$14,834)
Annualized Budget Impact (net impact of position changes)					\$0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-095R

Authored by Health & Human Services-Public Health Department

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #140
ON THE FOLLOWING PAGE

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-29-19
REQUEST TO: Human Services, Executive, and County Board
MEETING DATE: 10/23/19, 10/28/19, 11/6/19, respectively
REQUEST FROM: Erik Pritzl
Executive Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT-PUBLIC HEALTH DIVISION – TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

The pool of Public Health Sanitarians both statewide and nationwide is shrinking, making it difficult to both hire and retain qualified Sanitarians. Because the pool of qualified Sanitarians is at an all-time low, at times Public Health will need to hire Sanitarians straight out of college, with limited experience, and they will not yet have their RS/REHS which is required for their position within 5 years of hire. The past Environmental Health Manager had told these 2.0 FTE Sanitarians that they would automatically get adjusted in salary once their RS/REHS was achieved, yet no system was actually in place to do so. This is to adjust the 2.0 FTE Sanitarians who are now RS/REHS certified to put them at midpoint, providing them with a salary more closely matched in a very competitive market, with the hope of retaining and making Brown County more attractive to qualified to current and future Sanitarians.

ACTION REQUESTED:

Delete 7.0 Public Health Sanitarian IIs; Add 7.0 Public Health Sanitarians in a tiered pay structure

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? Funding from license revenue
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

11/2/2019

146

No. 14p -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT – PUBLIC HEALTH DIVISION - TABLE OF ORGANIZATION.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the Public Health Department ("Department") during the 2020 budget process; and

WHEREAS, there is currently a (1.0) Public Health Nurse, a (1.0) Preparedness Planning Coordinator and a (1.0) Preparedness Community Educator position in the Department's table of organization; and

WHEREAS, public health agencies across the nation are faced with a mandate to implement PH3.0, which is a modernization of public health in order to make the biggest impact improving the health of communities; and

WHEREAS, the Department, in conjunction with Human Resources, has determined that moving towards Community Health Strategist positions would position Brown County Public Health as a leader in the community and help in guiding health improvement strategies; and

WHEREAS, the funding will be fully covered through funding from water testing and funds collected from Medicaid billing for lead visits; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: delete one (1.0) Public Health Nurse position, one (1.0) Preparedness Planning Coordinator position, and one (1.0) Preparedness Community Educator position, and add three (1.0) Community Health Strategist positions in pay grade I of the classification and compensation plan.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Delete one (1.0) Public Health Nurse position, one (1.0) Preparedness Planning Coordinator position and one (1.0) Preparedness Community Educator position, and add three (1.0) Community Health Strategist positions in pay grade I of the classification and compensation plan, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: HHS-Public Health

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Preparedness Planning Coordinator \$24.89/hr Position #101.820.060 Hours: 2,096	1.0	Deletion	(\$52,169)	(\$14,720)	(\$66,889)

Preparedness Community Educator \$26.37/hr Position #102.080.060 Hours: 2,096	1.0	Deletion	(\$55,272)	(\$15,196)	(\$70,468)
Public Health Nurse \$32.08/hr Position #112.290.060 Hours: 1,965	1.0	Deletion	(\$63,037)	(\$29,315)	(\$92,352)
Community Health Strategist \$28.00/hr Position # 118.290.060, 120.290.060 Hours: 2,096	2.0	Addition	\$117,376	\$49,900	\$167,276
Community Health Strategist \$26.37/hr Position # 122.290.060 Hours: 2,096	1.0	Addition	\$55,272	\$24,421	\$79,693
Funding from water testing and funds collected from Medicaid billing for lead visits					(\$17,260)
Annualized Budget Impact (net impact of position changes)					\$0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-096R

Authored by Health & Human Services-Public Health Department

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #14P
ON THE FOLLOWING PAGE

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23800
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-29-19
REQUEST TO: Human Services, Executive, and County Board
MEETING DATE: 10/23/19, 10/28/19, 11/6/19, respectively
REQUEST FROM: Erik Pritzl
Executive Director
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT-PUBLIC HEALTH
DIVISION – TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

Public Health agencies across the nation are faced with a mandate to implement PH3.0 – a modernization of public health in order to make the biggest impact in improving the health of communities. This mandate comes with a definition of the role of public health staff, namely to be the chief health strategists in the community. The above proposed change *Community Health Strategists* positions Brown County Public Health as a leader in the community, ready to advocate for and guide public health improvement strategies for mandated services, in the areas of: Environmental Health, Adult Health and Communicable Diseases, and Public Health Emergency Preparedness

ACTION REQUESTED:

- Delete 1.0 FTE Preparedness Coordinator
- Delete 1.0 FTE Preparedness Community Educator
- Delete 1.0 FTE Public Health Nurse
- Add 3.0 FTE Community Health Strategist positions

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? Funding from test water and funds collected from Medicaid billing for lead visits
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

12/3/2018

14/6

No. 14q -- **RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT – COMMUNITY TREATMENT CENTER DIVISION TABLE OF ORGANIZATION.**

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the HHS-Community Treatment Center Department (“Department”) during the 2020 budget process; and

WHEREAS, the Department currently contracts out for both Advanced Practice Nursing Prescriber and Medical Director services for their inpatient nursing department; and

WHEREAS, the department would like to directly employ these positions to fully utilize their skills and be able to direct work hours; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the addition of one (1.00) Advanced Practice Nurse Prescriber position in pay grade 11 of the classification and compensation plan, and the addition of one (0.50) Medical Director position in pay grade 17 of the classification and compensation plan.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Add one (1.0) Advanced Practice Nurse Prescriber position in pay grade 11 of the classification and compensation plan, and add one (0.50) Medical Director position in pay grade 17 of the classification and compensation plan, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: HHS – Community Treatment Center

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Advanced Practice Nurse Prescriber \$55.34/hr Position # 118.001.056 Hours: 2,096	1.0	Addition	\$115,992	\$35,350	\$151,342
Medical Director \$110.69/hr Position # 120.001.056 Hours: 1,048	0.5	Addition	\$116,004	\$35,352	\$151,356
Reduction in LTE-NP Hours by 382					(\$22,920)
Reduction in Contracted CTC services (MD, APNP)					(\$288,000)
Annualized Budget Impact (net impact of position changes)					(\$8,222)

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

HUMAN SERVICES COMMITTEE

EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-100R

Authored by Health and Human Services Department

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #14Q
ON THE FOLLOWING PAGE

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 8-2-19
REQUEST TO: Human Services, Executive, and County Board
MEETING DATE: 10/23/19, 10/28/19, 11/6/19, respectively
REQUEST FROM: Erik Pritzl
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT – COMMUNITY TREATMENT CENTER DIVISION

ISSUE/BACKGROUND INFORMATION:

The department wishes to employ a direct APNP and Medical Director instead of using contracted services.

ACTION REQUESTED:

Add 1.0 Advanced Practice Nurse Prescriber and 0.5 Medical Director

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$-8,222
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? Reduction in LTE hours and Contracted Services
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

12/3/2018

141

No. 14r -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT – COMMUNITY TREATMENT CENTER DIVISION TABLE OF ORGANIZATION.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the HHS-Community Treatment Center Department (“Department”) during the 2020 budget process; and

WHEREAS, the Department currently runs a CBRF unit which is a 15 bed unit with high acuity clientele and currently only staffs the overnight shift with two Nursing Assistants which has proved challenging; and

WHEREAS, the funding for an additional Nursing Assistant position would fully be covered by Medicare billable hours; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the addition of one (1.00) Nursing Assistant position in pay grade E of the classification and compensation plan.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Add one (1.0) Nursing Assistant position in pay grade E of the classification and compensation plan, as requested through the 2020 budget process to be effective January 1, 2020.

BE IT FURTHER RESOLVED, that, should the funding for this position end, said Position will end and be eliminated from the HHS-Community Treatment Center Department table of organization.

Budget Impact: HHS – Community Treatment Center

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Nursing Assistant \$16.19/hr Position # 181.005.056 Hours: 2,080	1.0	Addition	\$33,675	\$20,410	\$54,085
Billable Hours to Medicare					(\$54,085)
Annualized Budget Impact (net impact of position changes)					\$0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

HUMAN SERVICES COMMITTEE

EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-101R

Authored by Health and Human Services Department

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #14R
ON THE FOLLOWING PAGE

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 8-2-19
REQUEST TO: Human Services, Executive, and County Board
MEETING DATE: 10/23/19, 10/28/19, 11/6/19, respectively
REQUEST FROM: Erik Pritzl
Director
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT –COMMUNITY
TREATMENT CENTER DIVISION

ISSUE/BACKGROUND INFORMATION:

The CBRF unit at CTC is a 15 bed unit with high acuity clientele. Currently there are only 2 Nursing Assistants staffed on the night shift which is challenging. Adding an additional Nursing Assistant would help with client care and is completely covered through Medicare billing.

ACTION REQUESTED:

Add 1.0 Nursing Assistant.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? Medicare billing
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

12/3/2019

14r

No. 14s -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT – COMMUNITY TREATMENT CENTER DIVISION TABLE OF ORGANIZATION.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the HHS-Community Treatment Center Department (“Department”) during the 2020 budget process; and

WHEREAS, the Department currently has been operating under a temporary DHS waiver for their occupational therapy department to not have an Occupational Therapist to develop treatment plans and therapy programming; and

WHEREAS, the department would like to directly employ an Occupational Therapist position as required under DHS Regulation 61.71, and to eliminate two positions in the unit that are currently assisting with the waiver requirements; and

WHEREAS, the department wishes to add a transportation aide to transport clients for both inpatient and outpatient services as currently nursing assistants have been working overtime to cover this need; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the deletion of one (1.0) Therapeutic Recreation Services Manager position, the deletion of one (1.0) Certified Occupational Therapy Assistant position, the addition of one (1.00) Registered Occupational Therapist position in pay grade 8 of the classification and compensation plan, and the addition of one (1.0) Transportation Aide-Nursing Assistant position in pay grade E of the classification and compensation plan.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Delete one (1.0) Therapeutic Recreation Services Manager position, delete one (1.0) Certified Occupational Therapy Assistant position, add one (1.0) Registered Occupational Therapist position in pay grade 8 of the classification and compensation plan, and add one (1.0) Transportation Aide-Nursing Assistant position in pay grade E of the classification and compensation plan, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: HHS – Community Treatment Center

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Therapeutic Recreation Services Manager \$31.91/hr Position # 111.013.056 Hours: 2,096	1.0	Deletion	(\$66,883)	(\$29,500)	(\$96,383)
Certified Occupational Therapy Assistant	1.0	Deletion	(\$37,728)	(\$6,807)	(\$44,535)

\$18.00/hr Position # 110.013.056 Hours: 2,096					
Registered Occupational Therapist \$33.50/hr Position # 111.013.056 Hours: 2,096	1.0	Addition	\$70,216	\$30,102	\$100,318
Transportation Aide-Nursing Assistant \$16.19/hr Position # 110.013.056 Hours: 2,096	1.0	Addition	\$33,675	\$20,378	\$54,053
Reduction in Overtime					(\$18,700)
Annualized Budget Impact (net impact of position changes)					(\$5,247)

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-102R

Authored by Health and Human Services Department
Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #14S
ON THE FOLLOWING PAGE

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54306-3800

revised

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 8-6-19
REQUEST TO: Human Services, Executive, and County Board
MEETING DATE: 10/23/19, 10/28/19, 11/6/19, respectively
REQUEST FROM: Erik Pritzel
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT -COMMUNITY
TREATMENT CENTER DIVISION

ISSUE/BACKGROUND INFORMATION:

The department wishes to employ an Occupational Therapist position directly instead of operating under the current DHS Waiver; they would also like to add a Transportation Aide.

ACTION REQUESTED:

Delete 1.0 Therapeutic Recreation Services Mgr, Delete 1.0 Certified Occupational Therapy Assistant, Add 1.0 Registered Occupational Therapist, Add 1.0 Transportation Aide

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? ~~\$-8,149~~ \$-5,247
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? Reduction in Overtime
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

145

12/3/2018

No. 14t -- **RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT – COMMUNITY SERVICES DIVISION TABLE OF ORGANIZATION.**

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the Health & Human Services Department-Community Services Division (“Department”) during the 2020 budget process; and

WHEREAS, there are currently not enough positions in the Department’s table of organization to meet mandated requirements for child protective services; and

WHEREAS, currently, staff turnover, high caseloads, increased intensity of cases and emergency removals of children from their homes have hampered the Department’s ability to effectively provide child protective services; and

WHEREAS, the Department, in conjunction with Human Resources, has determined that deleting one (1.0) Social Worker Supervisor-CPS Lead position, and adding one (1.0) Coordinator position will be beneficial to unit operations; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the deletion of one (1.0) Social Worker Supervisor (Child Protection Lead) position, and the addition of one (1.00) CPS Coordinator, four (1.0) Social Worker/Case Manager Positions, one (1.0) Clerk II Position, two (1.0) Social Worker/Case Manager–CPS Team Lead positions, two (1.0) Social Worker Supervisor positions and four (1.0) Social Services Aide I positions.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Delete one (1.0) Social Worker Supervisor (Child Protection Lead) position, and add one (1.00) CPS Coordinator, four (1.0) Social Worker/Case Manager Positions, one (1.0) Clerk II Position, two (1.0) Social Worker/Case Manager (CPS Team Lead) positions, two (1.0) Social Worker Supervisors positions, and four (1.0) Social Services Aide I positions, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: Health & Human Services Department- Community Services Division

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Social Worker Supervisor (Child Protection Lead) \$34.70/hr Position # 110.010.076 Hours: 2,096	1.0	Deletion	(\$72,731)	(\$28,845)	(\$101,576)

CPS Coordinator \$36.83/hr Position 110.010.076 Hours: 2,096	1.0	Addition	\$77,196	\$29,532	\$106,728
Social Worker/Case Manager \$28.00/hr Position # 245.630.076, 246.630.076, 247.630.076 & 248.630.076 Hours: 1,965	4.0	Addition	\$220,080	\$91,676	\$311,756
Clerk II \$14.54/hr Position # 113.072.076 Hours: 1,965	1.0	Addition	\$28,571	\$18,717	\$47,288
Social Worker/Case Manager (CPS Team Lead) \$30.13/hr Position # 102.632.076 & 103.632.076 Hours: 1,965	2.0	Addition	\$118,414	\$47,150	\$165,564
Social Worker Supervisor \$34.50/hr Position # 134.010.076 & 135.010.076 Hours: 2,096	2.0	Addition	\$144,624	\$50,968	\$195,592
Social Services Aide I \$16.19/hr Position # 120.640.076, 121.640.076, 122.640.076 & 123.640.076 Hours: 1,965	4.0	Addition	\$127,260	\$76,880	\$204,140
Add TS Equipment (Computer, Phone)					\$31,458
Monthly Cell Phone Expenses					\$5,760
DCF Child and Families Allocation					(\$966,710)
Annual Budget Impact					\$0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-108R
Authored by Health & Human Services Department
Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #14T

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 8/20/2019
REQUEST TO: Human Services, Executive, and County Board
MEETING DATE: 10/23/19, 10/28/19, 11/6/19, respectively
REQUEST FROM: Erik Pritzl
Director
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE HEALTH & HUMAN SERVICES DEPARTMENT- COMMUNITY SERVICES
DIVISION TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

Staff turnover, high caseloads, increased intensity of cases and emergency removals of children from their homes have hampered our ability to effectively provide child protective services. Failure to comply with mandates means that children are spending more time placed out of their homes and there is risk in missing safety concerns due to time constraints. Additional positions need to be added to the table of organization to assist with meeting mandated requirements.

ACTION REQUESTED:

Delete 1.0 Social Worker Supervisor (Child Protection Lead)
Add 1.0 CPS Coordinator
Add 4.0 Social Worker/ Case Manager Positions
Add 1.0 Clerk II position
Add 2.0 CPS Team Lead positions
Add 2.0 Social Worker Supervisor positions
Add 4.0 Social Services Aide I positions

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? DCF Allocation
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

12/3/2018 147

No. 14u -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT – COMMUNITY SERVICES DIVISION TABLE OF ORGANIZATION.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the Health & Human Services Department- Community Services Division (“Department”) during the 2020 budget process; and

WHEREAS, the volume of clients under commitment has increased and there is a need to add a position to accommodate the significant numbers of clients under settlement agreements in order to increase the number of face to face contacts with clients when they are most vulnerable; and

WHEREAS, the Department, in conjunction with Human Resources, has determined that adding one 1.0 Social Worker/Case Manager will be beneficial; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the addition of one (1.00) Social Worker/Case Manager position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: add one (1.0) Social Worker/Case Manager position, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: Health & Human Services Department-Community Services Division

Annual Budget Impact	FTE	Addition /Deletion	Salary	Fringe	Total
Social Worker/Case Manager \$28.00/hr Position # 251.530.076 Hours: 1,965	1.0	Addition	\$55,020	\$22,919	\$77,939
Add TS Equipment (Computer, Phone)					\$2,233
Increase in Crisis and TCM Billing					(\$40,086)
Reduction of Purchases Services and Other Operating Expenses					(\$40,086)
Annual Budget Impact					\$0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

HUMAN SERVICES COMMITTEE

EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-109R

Authored by Health & Human Services Department

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #14U
ON THE FOLLOWING PAGE

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 8/22/2019
REQUEST TO: Human Services, Executive, and County Board
MEETING DATE: 10/23/19, 10/28/19, 11/6/19, respectively
REQUEST FROM: Erik Pritzl
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE HEALTH & HUMAN SERVICES DEPARTMENT- COMMUNITY SERVICES
DIVISION – TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

The volume of clients under commitment has increased and there are significant numbers of clients under settlement agreements. We can increase the number of face to face contacts with clients when they are most vulnerable.

ACTION REQUESTED:

Add 1.0 Social Worker/Case Manager Position

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? TCM/Crisis Billing
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

12/3/2018

14u

No. 14v -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT – COMMUNITY SERVICES DIVISION TABLE OF ORGANIZATION.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the Health & Human Services Department- Community Services Division (“Department”) during the 2020 budget process; and

WHEREAS, adding a case manager would allow each specialty court to have a dedicated case manager working to address, meet and plan for the needs of the assigned participants; and

WHEREAS, each case manager acts as the central point of communication for all stakeholders; and

WHEREAS, the Department, in conjunction with Human Resources, has determined that adding a (1.0) Social Worker/Case Manager will be beneficial; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the addition of one (1.0) Social Worker/Case Manager position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: add one (1.0) Social Worker/Case Manager position, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: Health & Human Services Department- Community Services Division

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Social Worker/Case Manager \$28.00/hr Position # 249.630.076 Hours: 1,965	1.0	Addition	\$55,020	\$22,919	\$77,939
Add TS Equipment (Computer, Phone)					\$2,542
Monthly Cellphone Charges					\$480
Reduction of Purchases Services and Other Operating Expenses					(\$80,961)
Annual Budget Impact					\$0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

HUMAN SERVICES COMMITTEE

EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-110R

Authored by Health & Human Services Department

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #14V
ON THE FOLLOWING PAGE

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 8/20/2019
REQUEST TO: Human Services, Executive, and County Board
MEETING DATE: 10/23/19, 10/28/19, 11/6/19, respectively
REQUEST FROM: Erik Pritzl
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE HEALTH & HUMAN SERVICES DEPARTMENT- COMMUNITY SERVICES
DIVISION – TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

Adding a case manager would allow each specialty court to have a dedicated case manager working to address, meet and plan for the needs of the assigned participants. Each CM acts as the central point of communication for all stakeholders (Circuit Court, DA's Office, Public Defender, Probation and Parole and Law Enforcement) and is relied on to manage all incoming information.

ACTION REQUESTED:

Add 1.0 Social Worker/ Case Manager Position
Add Equipment for new position

FISCAL IMPACT:

NOTE: *This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

1. What is the amount of the fiscal impact? \$
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded?
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

12/3/2018

141

No. 14w -- **RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT – COMMUNITY SERVICES DIVISION TABLE OF ORGANIZATION.**

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the Health & Human Services Department- Community Services Division (“Department”) during the 2020 budget process; and

WHEREAS, adding a case manager will create efficiencies as there will be less disruption in court, investigation and emergent service response capacity; and

WHEREAS, the volume and complexity of referrals coming in for assessment and/or investigation by Adult Protective Services staff has increased; and

WHEREAS, the Department, in conjunction with Human Resources, has determined that adding a Social Worker/Case Manager will be beneficial; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the addition of one (1.0) Social Worker/Case Manager position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department’s table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: add one (1.0) Social Worker/Case Manager position, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: Health & Human Services Department - Community Services Division

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Social Worker/Case Manager \$28.00/hr Position # 250.630.076 Hours: 1,965	1.0	Addition	\$55,020	\$22,919	\$77,939
Add TS Equipment (Computer, Phone)					\$2,233
Reduction of Purchases Services and Other Operating Expenses					(\$80,172)
Annual Budget Impact					\$0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-111R

Authored by Health & Human Services Department
Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #14W
ON THE FOLLOWING PAGE

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 8/20/2019
REQUEST TO: Human Services, Executive, and County Board
MEETING DATE: 10/23/19, 10/28/19, 11/6/19, respectively
REQUEST FROM: Erik Pritzi
Director
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE HEALTH & HUMAN SERVICES DEPARTMENT- COMMUNITY SERVICES
DIVISION - TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

The volume and complexity of referrals coming in for assessment and/or investigation by Adult Protective Services staff has increased. The rise in the number of referrals and the complexity of investigations stretches existing resources to a level that is not conducive to the maintenance of service quality and safety. Adding a SW/CM will create efficiencies as there will be less disruption in court, investigation and emergent service response capacity.

ACTION REQUESTED:

Add 1.0 Social Worker/ Case Manager Position
Add Equipment for new position

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded?
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

12/3/2018

146

No. 14x -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT – COMMUNITY SERVICES DIVISION TABLE OF ORGANIZATION.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the Health & Human Services Department - Community Services Division ("Department") during the 2020 budget process; and

WHEREAS, there will be a vacancy of a (1.0) Staff Psychologist position in the Children and Adolescent Behavioral Health unit; and

WHEREAS, this position provides services to children, adolescent and their families referred by Juvenile Justice, Child Protective Services and those under Chapter 51 commitments; and

WHEREAS, the Department, in conjunction with Human Resources, has determined that deleting the Staff Psychologist position, and adding a Behavioral Health Clinician, will be beneficial for the unit; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of one (1.0) Staff Psychologist position, and the addition of one (1.0) Behavioral Health Clinician position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of one (1.0) Staff Psychologist position, and the addition of one (1.0) Behavioral Health Clinician position, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: Health & Human Services Department-Community Services Division

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Staff Psychologist \$35.27/hr Position # 105.530.076 Hours: 1,965	1.0	Deletion	(\$69,307)	(\$30,755)	(\$100,062)
Behavioral Health Clinician \$31.35/hr Position # 105.530.076 Hours: 1,965	1.0	Addition	\$61,604	\$25,631	\$87,325
Annual Budget Impact					(\$12,827)

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

HUMAN SERVICES COMMITTEE

EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-113R

Authored by Health & Human Services Department

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #14X
ON THE FOLLOWING PAGE

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 9/3/2019
REQUEST TO: Human Services, Executive, and County Board
MEETING DATE: 10/23/19, 10/28/19, 11/6/19, respectively
REQUEST FROM: Erik Pritzl
Director
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE HEALTH & HUMAN SERVICES DEPARTMENT- COMMUNITY SERVICES
DIVISION – TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

The current caseload necessitates a BH Clinician to service the existing cases that the current Staff Psychologist manages. We are unable to absorb this caseload with the existing staff in CABHU. This BH Clinician position will provide services to children, adolescents, and their families referred by Juvenile Justice, Child Protective Services, and under Chapter 51 commitments who are impacted by mental health concerns, substance abuse, and/or other behavioral health issues. This position will also assist with CST facilitation and care coordination.

ACTION REQUESTED:

Request to eliminate Staff Psychologist and add 1 Behavioral Health (BH) Clinician to the Child and Adolescent Behavioral Health Unit (CABHU)

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded?
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

12/2/2019

14x

No. 14y -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT - COMMUNITY SERVICES DIVISION TABLE OF ORGANIZATION.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the Health & Human Services Department - Community Services Division ("Department") during the 2020 budget process; and

WHEREAS, turnover issues in the department warrant the establishment of pay tiers in order to allow for pay progression based on service and performance; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of fifty-three (1.0) Economic Support Specialist positions at various pay rates in pay grade G of the classification and compensation plan, and the addition of fifty-three (1.0) Economic Support Specialist positions at three tiered rates in pay grade G of the classification and compensation plan.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of fifty-three (1.0) Economic Support Specialist positions at various pay rates in pay grade G of the classification and compensation plan, and the addition of fifty-three (1.0) Economic Support Specialist positions at three tiered rates in pay grade G of the classification and compensation plan, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: Health & Human Services Department- Community Services Division

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Economic Support Specialist \$21.78/hr Position # 108.401.076 Hours: 1,965	1.0	Deletion	(\$42,798)	(\$24,314)	(\$67,112)
Economic Support Specialist \$21.68/hr Position # 101.400.076 Hours: 1,965	1.0	Deletion	(\$42,601)	(\$23,940)	(\$66,541)
Economic Support Specialist \$21.43/hr Position # Multiple Hours: 1,965	5.0	Deletion	(\$210,555)	(\$89,074)	(\$299,629)

Economic Support Specialist \$20.47/hr Position # 108.640.076 Hours: 1,965	1.0	Deletion	(\$40,225)	(\$24,013)	(\$64,238)
Economic Support Specialist \$20.40/hr Position # 106.640.076 Hours: 1,965	1.0	Deletion	(\$40,086)	(\$23,551)	(\$63,637)
Economic Support Specialist \$20.30/hr Position # 110.401.076 Hours: 1,965	1.0	Deletion	(\$39,890)	(\$24,075)	(\$63,965)
Economic Support Specialist \$20.10/hr Position # Multiple Hours: 1,965	8.0	Deletion	(\$315,976)	(\$162,143)	(\$478,119)
Economic Support Specialist \$20.08/hr Position # Multiple Hours: 1,965	25.0	Deletion	(\$986,425)	(\$441,521)	(\$1,427,946)
Economic Support Specialist \$19.25/hr Position # Multiple Hours: 1,965	10.0	Deletion	(\$378,280)	(\$153,705)	(\$531,985)
Economic Support Specialist (Tier I) \$20.08/hr Position # Multiple Hours: 1,965	27.0	Addition	\$1,065,339	\$472,088	\$1,537,427
Economic Support Specialist (Tier II) \$20.77/hr Position # Multiple Hours: 1,965	19.0	Addition	\$775,466	\$398,168	\$1,173,634
Economic Support Specialist (Tier III) \$22.30/hr Position # Multiple Hours: 1,965	7.0	Addition	\$306,740	\$121,617	\$428,357
Annual Budget Impact					\$76,247

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-114R

Authored by Health & Human Services Department

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #14Y
ON THE FOLLOWING PAGE

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 9/3/2019
REQUEST TO: Human Services, Executive, and County Board
MEETING DATE: 10/23/19, 10/28/19, 11/6/19, respectively
REQUEST FROM: Erik Pritzl
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE HEALTH & HUMAN SERVICES DEPARTMENT- COMMUNITY SERVICES
DIVISION TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

Turnover issues in the department warrant the establishment of pay tiers in order to allow for pay progression based on service and performance.

ACTION REQUESTED:

Request to add tiers for Economic Support Specialists

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$76,247
2. Is it currently budgeted? ☒ Yes ☐ No ☐ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? 201.076.130.134
 - b. If no, how will the impact be funded?
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

12/3/2018

149

No. 14z -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE HEALTH AND HUMAN SERVICES DEPARTMENT - COMMUNITY SERVICES DIVISION TABLE OF ORGANIZATION.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the Health & Human Services Department- Community Services Division ("Department") during the 2020 budget process; and

WHEREAS, compression and turnover issues in the department warrant the establishment of pay tiers in order to allow for pay progression based on service and performance; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of six (1.0) Economic Support Supervisor positions at various pay rates in pay grade 7 of the classification and compensation plan, and the addition of six (1.0) Economic Support Supervisor positions at three tiered rates in pay grade 7 of the classification and compensation plan.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of six (1.0) Economic Support Supervisor positions at various pay rates in pay grade 7 of the classification and compensation plan, and the addition of six (1.0) Economic Support Supervisor positions at three tiered rates in pay grade 7 of the classification and compensation plan, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: Health & Human Services Department-Community Services Division

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Economic Support Supervisor \$27.68/hr Position # 116.010.076 Hours: 2,096	1.0	Deletion	(\$58,017)	(\$26,683)	(\$84,700)
Economic Support Supervisor \$26.37/hr Position # 115.010.076 Hours: 2,096	1.0	Deletion	(\$55,272)	(\$26,159)	(\$81,431)
Economic Support Supervisor \$26.37/hr Position # 117.010.076 Hours: 2,096	1.0	Deletion	(\$55,272)	(\$26,539)	(\$81,811)
Economic Support Supervisor \$26.37/hr Position # 127.010.076 Hours: 2,096	1.0	Deletion	(\$55,272)	(\$25,161)	(\$80,433)
Economic Support Supervisor \$26.37/hr Position # 129.010.076	1.0	Deletion	(\$55,272)	(\$26,154)	(\$81,426)

Hours: 2,096					
Economic Support Supervisor \$25.04/hr Position # 501.010.076 Hours: 2,096	1.0	Deletion	(\$52,484)	(\$26,010)	(\$78,494)
Economic Support Supervisor (Tier I) \$26.25/hr Position # 129.010.076 & 501.010.076 Hours: 2,096	2.0	Addition	\$110,040	\$52,516	\$162,556
Economic Support Supervisor (Tier II) \$27.47/hr Position # 117.010.076 & 127.010.076 Hours: 2,096	2.0	Addition	\$115,154	\$52,408	\$167,562
Economic Support Supervisor (Tier III) \$30.08/hr Position # 115.010.076 & 116.010.076 Hours: 2,096	2.0	Addition	\$126,096	\$54,812	\$180,908
Annual Budget Impact					\$22,733

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-115R
Authored by Health & Human Services Department
Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #14Z
ON THE FOLLOWING PAGE

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23800
GREEN BAY, WI 54305-3800

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 9/3/2019
REQUEST TO: Human Services, Executive, and County Board
MEETING DATE: 10/23/19, 10/28/19, 11/6/19, respectively
REQUEST FROM: Erik Pritzl
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE HEALTH & HUMAN SERVICES DEPARTMENT- COMMUNITY SERVICES
DIVISION – TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

Compression and Turnover issues in the department warrant the establishment of pay tiers in order to allow for pay progression based on service and performance.

ACTION REQUESTED:

Request to add tiers for Economic Support Supervisors

FISCAL IMPACT:

NOTE: *This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

1. What is the amount of the fiscal impact? \$22,733
2. Is it currently budgeted? ☒ Yes ☐ No ☐ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? 201.076.130.134
 - b. If no, how will the impact be funded?
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

12/3/2019

147

No. 14aa -- RESOLUTION REGARDING TABLE OF ORGANIZATION CHANGE FOR THE HEALTH AND HUMAN SERVICES DEPARTMENT – COMMUNITY SERVICES DIVISION – YOUTH SUPPORT SPECIALIST.

****THIS RESOLUTION WAS ON THE 09/25/19 HUMAN SERVICES, 10/07/19 EXECUTIVE AND 10/16/19 COUNTY BOARD AGENDAS FOR APPROVAL, BUT THE REQUEST WAS RECEIVED AFTER THE 2020 BUDGET DEADLINE - SEE PAGE 3 FOR NECESSARY BUDGET LINE ITEM CHANGES ON 11/06/19****

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, there is currently a (0.40) Youth Support Specialist position that is vacant in the Health and Human Services Department–Community Services Division’s (“Department”) table of organization; and

WHEREAS, the position is difficult to fill currently since it requires coverage for every weekend and splitting into two positions will allow two individuals to each work every other weekend; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the deletion of (0.40) FTE Youth Support Specialist position in pay grade F of the Classification and Compensation Plan and the addition of two (0.20) Youth Support Specialist positions in pay grade F of the Classification and Compensation Plan.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors, the following changes to the Department’s table of organization are hereby approved: The deletion of (0.40) FTE Youth Support Specialist position in pay grade F of the Classification and Compensation Plan and the addition of two (0.20) Youth Support Specialist positions in pay grade F of the Classification and Compensation Plan.

Budget Impact: Health & Human Services-Community Services

Annual Budget Impact (2020)	FTE	Addition/ Deletion	Salary	Fringe	Total
Youth Support Specialist \$20.35/hr Position # 111.650.076 Hours: 832	0.4	Deletion	(\$16,931)	(\$1,632)	(\$18,563)
Youth Support Specialist \$19.90/hr Position # 111.650.076 Hours: 416	0.2	Addition	\$8,278	\$798	\$9,076
Youth Support Specialist \$19.90/hr Position # TBD Hours: 416	0.2	Addition	\$8,278	\$798	\$9,076

Annual Budget Impact					(\$411)
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Partial Budget Impact (11-1-19 to 12-31-19)	FTE	Addition/ Deletion	Salary	Fringe	Total
Youth Support Specialist \$20.35/hr Position # 111.650.076 Hours: 832	0.4	Deletion	(\$2,822)	(\$272)	(\$3,094)
Youth Support Specialist \$19.90/hr Position # 111.650.076 Hours: 416	0.2	Addition	\$1,380	\$133	\$1,513
Youth Support Specialist \$19.90/hr Position # TBD Hours: 416	0.2	Addition	\$1,380	\$133	\$1,513
Partial Budget Impact					(\$68)

Fiscal Note: This resolution does not require an appropriation from the General Fund. The proposed resolution is anticipated to result in a personnel savings.

Respectfully submitted,

HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-121R

Authored by Health and Human Services Department
Final Draft Approved by Corporation Counsel's Office

ATTACHMENTS TO RESOLUTION #14AA
ON THE FOLLOWING PAGES

HEALTH & HUMAN SERVICES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 9-13-19
REQUEST TO: Human Services, Executive, and County Board
MEETING DATE: 9-25-19; 10-7-19; 10-16-19
REQUEST FROM: Erik Pritzel
Director
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION REGARDING TABLE OF ORGANIZATION CHANGE FOR THE HEALTH AND HUMAN SERVICES DEPARTMENT- COMMUNITY SERVICES DIVISION YOUTH SUPPORT SPECIALIST

ISSUE/BACKGROUND INFORMATION:

The Department is requesting to move the .4 shelter care position (weekends) to two .2 positions as it has been difficult to retain staff in this position, having to work every weekend. It is easier to have staff work every other weekend. These positions are staffed with people who have full time jobs during the week, usually teachers.

ACTION REQUESTED:

Delete the .4 FTE Youth Support Specialist position and create two (0.2) Youth Support Specialist positions.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
 - b. If no, how will the impact be funded?
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

14aa

12/3/2018

HEALTH & HUMAN SERVICES - COMMUNITY SERVICES 2020 BUDGET
Revision request related to TO Change Resolution

Account Number	Account Description	2020 Executive	Revised 2020 Executive	Net Change
<i>Fund: 201 - Community Services</i>				
EXPENSES				
5100	Regular earnings	16,452,571	16,452,196	(375)
5110.100	Fringe benefits FICA	1,253,543	1,253,513	(30)
5110.240	Fringe benefits Workers Comp insurance	72,645	72,639	(6)
EXPENSES TOTAL		53,920,193	53,919,782	(411)
REVENUE GRAND TOTALS:		53,920,193	53,920,193	
EXPENSE GRAND TOTALS:		53,920,193	53,919,782	
NET GRAND TOTALS:		-	411	

14/aa

Executive Committee

No. 14bb -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE CORPORATION COUNSEL DEPARTMENT **TABLE OF ORGANIZATION.**

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the Corporation Counsel Department ("Department") during the 2020 budget process; and

WHEREAS, there is currently a one (1.0) Assistant Corporation Counsel position in the Department's table of organization; and

WHEREAS, the one (1.0) Assistant Corporation Counsel position has assumed additional tasks on a case by case basis regarding Children's Court coordination, coauthoring/rewriting the state GAL Handbook, and chairing a state mandated committee. In addition, this position *and* another Assistant Corporation Counsel *and* a Paralegal all recently moved to the Sophie Beaumont Building, and this position now supervises those other subordinates (the other Assistant Corporation Counsel and Paralegal that moved). This position now completes payroll tasks as well as subordinate employee evaluations, none of which are listed in this position's current job description, which if this request is approved, will be revised to create the "Lead" Assistant Corporation Counsel position; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of one (1.0) Assistant Corporation Counsel position, and the addition of one (1.0) Lead Assistant Corporation Counsel position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Delete one (1.0) Assistant Corporation Counsel position, and add one (1.0) Lead Assistant Corporation Counsel position, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: Corporation Counsel

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Assistant Corporation Counsel \$33.85/hr Position #101.570.016 Hours: 2,096	1.0	Deletion	(\$70,950)	(\$28,852)	(\$99,802)
Lead Assistant Corporation Counsel \$35.05/hr Position 101.570.016 Hours: 2,096	1.0	Addition	\$73,465	\$29,239	\$102,704

Reduction of books, periodicals, and subscriptions expenditures					(\$2,902)
Annual Budget Impact					\$0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-091R

Authored by Human Resources

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #14BB
ON THE FOLLOWING PAGE

• HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 10-23-2019
REQUEST TO: Executive Committee and County Board
MEETING DATE: 10/28/19 & 11/6/19, Respectively
REQUEST FROM: David Hemery
Corporation Counsel
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE CORPORATION COUNSEL DEPARTMENT TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

This position has assumed additional tasks on a case by case basis regarding Children's Court coordination, coauthoring/rewriting the state GAL Handbook, and chairing a state mandated committee. In addition, this position *and* another Assistant Corporation Counsel *and* a Paralegal all recently moved to the Sophie Beaumont Building, and this position now supervises those other subordinates (the other Assistant Corporation Counsel and Paralegal that moved). This position now completes payroll tasks as well as subordinate employee evaluations, none of which are listed in this position's current job description, which if this request is approved, will be revised to create the "Lead" Assistant Corporation Counsel position.

ACTION REQUESTED:

Delete 1.0 Assistant Corporation Counsel Position
Add 1.0 Lead Assistant Corporation Counsel Position

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? _____
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

14/bt

12/3/2018

Planning, Development & Transportation Committee and Executive Committee

No. 14cc -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE PLANNING AND LAND SERVICES DEPARTMENT TABLE OF ORGANIZATION.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the Planning and Land Services Department ("Department") during the 2020 budget process; and

WHEREAS, there is currently a (1.0) Assistant Zoning Administrator position in the Department's table of organization; and

WHEREAS, this position was evaluated for exemption based on job duties, decision making and specialized knowledge, and Human Resources determined the position should be exempt as this position will now be a direct supervisor over staff members, including the Sanitary Inspector of the department; and

WHEREAS, Human Resources used comparable roles at surrounding counties to place the position in the corresponding range on the classification and compensation plan; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of one (1.0) Assistant Zoning Administrator position in pay grade I of the classification and compensation plan, and the addition of one (1.0) Assistant Zoning Administrator position in pay grade 7 of the classification and compensation plan.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the deletion of one (1.0) Assistant Zoning Administrator position in pay grade I of the classification compensation plan, and the addition of one (1.0) Assistant Zoning Administrator position in pay grade 7 of the classification and compensation plan, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: Planning and Land Services

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Assistant Zoning Administrator \$24.85/hr Position # 101.680.067 Hours: 2,096	1.0	Deletion	(\$52,086)	(\$27,366)	(\$79,452)
Assistant Zoning Administrator	1.0	Addition	\$55,523	\$27,987	\$83,510

\$26.49/hr Position # 101.680.067 Hours: 2,096					
Permit Fee Revenue Volume					(\$4,058)
Annual Budget Impact					\$ 0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

PLANNING, DEVELOPMENT AND
TRANSPORTATION COMMITTEE
EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-116R
Authored by Planning and Land Services
Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #14CC
ON THE FOLLOWING PAGE

PLANNING AND LAND SERVICES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 9/6/2019
REQUEST TO: PD&T, Executive, and County Board
MEETING DATE: 10/21, 10/28, 11/6, respectively
REQUEST FROM: Chuck Lamine
Director
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE PLANNING AND LAND SERVICES DEPARTMENT-TABLE OF
ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

The Assistant Zoning Administrator position was evaluated for exemption based on job duties, decision making and specialized knowledge. Human Resources completed the exemption test and determined it to be an exempt role as well as moved it to the corresponding classification and compensation exemption grade. This position will now be a direct supervisor over staff members, including the Sanitary Inspector.

ACTION REQUESTED:

Make Assistant Zoning Administrator exempt.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded?
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

1400

12/2/2019

No. 14ee -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE PORT AND RESOURCE RECOVERY DEPARTMENT TABLE OF ORGANIZATION.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the Port and Resource Recovery Department ("Department") during the 2020 budget process; and

WHEREAS, a new landfill is scheduled to open in 2022 and prior to opening, a position will be needed to manage bids, contracts, contractors and consultants in construction efforts; and

WHEREAS, the department has determined the need exists to add one (1.00) Landfill Manager starting in November 2020 to assist with preparation for the landfill opening and to assist in hiring and training for the landfill; and

WHEREAS, the Department recommends the following changes to the Department's table of organization: the addition of one (1.00) Landfill Manager in pay grade 8 of the classification and compensation plan.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Add one (1.00) Landfill Manager position in pay grade 8 of the classification and compensation plan, as requested through the 2020 budget process to be effective November 1, 2020.

Budget Impact: Port and Resource Recovery

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Landfill Manager \$36.74/hr Position # 104.010.079 Hours: 2,096	1.00	Addition	\$77,007	\$26,363	\$103,370
Annual Budget Impact					\$103,370

Partial Budget Impact (11/1/20-12/31/20)	FTE	Addition/ Deletion	Salary	Fringe	Total
Landfill Manager \$36.74/hr Position # 104.010.079 Hours: 2,096	1.00	Addition	\$12,932	\$4,385	\$17,317
Annual Budget Impact					\$17,317

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

PLANNING, DEVELOPMENT AND
TRANSPORTATION COMMITTEE
EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-088R

Authored by Port & Resource Recovery

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #14EE
ON THE FOLLOWING PAGE

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-16-19
REQUEST TO: PD&T, Executive, and County Board
MEETING DATE: 10/21, 10/28, 11/6, respectively
REQUEST FROM: Dean Haen
Director
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE PORT AND RESOURCE RECOVERY DEPARTMENT TABLE OF
ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

The department is requesting a Table of Organization change to add a Landfill Manager in November 2020 to manage and support the new landfill being created. This position will manage bids, contracts, contractors, consultants in construction efforts. In late 2021 the manager will assist in hiring, training in preparation of operating the South Landfill.

ACTION REQUESTED:

Add 1.0 Landfill Manager

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$103,370
2. Is it currently budgeted? ☐ Yes ☒ No ☐ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? _____
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

12/3/2018

14ec

No. 14ff -- **RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE PORT AND RESOURCE RECOVERY DEPARTMENT TABLE OF ORGANIZATION.**

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the Port and Resource Recovery Department ("Department") during the 2020 budget process; and

WHEREAS, a new landfill is scheduled to open in 2022 and prior to opening, work will be needed for excavation followed by construction management and site development features; and

WHEREAS, the department has determined the need to add one (1.00) Resource Recovery Technician starting in April 2020 to assist with preparation for the landfill opening, and after the landfill is open the position will perform environmental work including gas monitoring, leachate management and ground and surface monitoring; and

WHEREAS, the Department recommends the following changes to the Department's table of organization: the addition of one (1.00) Resource Recovery Technician in pay grade 6 of the classification and compensation plan.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Add one (1.00) Resource Recovery Technician position in pay grade 6 of the classification and compensation plan, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: Port and Resource Recovery

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Resource Recovery Technician \$30.06/hr Position # 103.700.079 Hours: 2,096	1.00	Addition	\$63,006	\$25,859	\$88,865
Annual Budget Impact					\$88,865

Partial Budget Impact (4/1/20- 12/31/20)	FTE	Addition/ Deletion	Salary	Fringe	Total
Resource Recovery Technician \$30.06/hr Position # 103.700.079 Hours: 2,096	1.00	Addition	\$47,375	\$19,917	\$67,292
Partial Year Budget Impact					\$67,292

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

PLANNING, DEVELOPMENT AND
TRANSPORTATION COMMITTEE
EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-089R

Authored by Port & Resource Recovery

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #14FF
ON THE FOLLOWING PAGE

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-16-19
REQUEST TO: PD&T, Executive, and County Board
MEETING DATE: 10/21, 10/28, 11/6, respectively
REQUEST FROM: Dean Haen
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE PORT AND RESOURCE RECOVERY DEPARTMENT TABLE OF
ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

The department is requesting a Table of Organization change to add a Resource Recovery Technician to manage the 2019 excavation of the South Landfill followed by construction management of the landfill construction and site development features. Position will transition to performing environmental work once the landfill is open in 2022. Duties to include are gas monitoring, leachate management, ground and surface water monitoring.

ACTION REQUESTED:

Add 1.0 Resource Recovery Technician

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$88,865
2. Is it currently budgeted? ☐ Yes ☒ No ☐ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? _____
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

14ff

12/2/2018

No. 14gg -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE PORT AND RESOURCE RECOVERY DEPARTMENT TABLE OF ORGANIZATION.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the Port & Resource Recovery Department ("Department") during the 2020 budget process; and

WHEREAS, there are currently four (1.0) and two (.50) Resource Recovery Associate positions in the Department's table of organization; and

WHEREAS, the Department is requesting to create tiers in the pay range of the Resource Recovery Associate positions and eliminate the lead pay overall; and

WHEREAS, the Department, in conjunction with Human Resources, has determined that building in tiers to the pay grade would be beneficial to the department; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of four (1.0) and two (.50) Resource Recovery Associate positions at various wages along with the deletion of lead pay and the addition of five (5.00) Resource Recovery Associate positions at three tiers of wages within the pay range.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Delete four (1.0) and two (.50) Resource Recovery Associate positions at various wages along with the deletion of lead pay, and add four (1.0) and two (.50) Resource Recovery Associate positions at three tiers of wages within the pay range, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: Port and Resource Recovery Department

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Resource Recovery Associate \$18.00/hr Position 113.560.079 Hours: 1,048	0.50	Deletion	(\$18,864)	(\$3,406)	(\$22,270)
Resource Recovery Associate \$18.41/hr Position 112.560.079 Hours: 2,096	1.00	Deletion	(\$38,587)	(\$6,964)	(\$45,551)

Resource Recovery Associate \$18.00/hr Position 114.560.079 Hours: 1,048	0.50	Deletion	(\$18,864)	(\$17,723)	(\$36,587)
Resource Recovery Associate \$18.00/hr Position 107.560.079 Hours: 2,096	1.00	Deletion	(\$37,728)	(\$6,808)	(\$44,536)
Resource Recovery Associate \$18.00/hr Position 109.560.079 Hours: 2,096	1.00	Deletion	(\$37,728)	(\$21,107)	(\$58,835)
Resource Recovery Associate \$19.33/hr Position 115.560.079 Hours: 2,096	1.00	Deletion	(\$40,516)	(\$25,140)	(\$65,656)
Resource Recovery Associate \$18.50/hr Position 113.560.079 Hours: 1,048	.50	Addition	\$19,388	\$3,499	\$22,887
Resource Recovery Associate \$21.50/hr Position 112.560.079 Hours: 2,096	1.00	Addition	\$45,064	\$8,133	\$53,197
Resource Recovery Associate \$18.50/hr Position 114.560.079 Hours: 1,048	.50	Addition	\$19,388	\$17,817	\$37,205
Resource Recovery Associate \$20.00/hr Position 107.560.079 Hours: 2,096	1.00	Addition	\$41,920	\$7,565	\$49,485
Resource Recovery Associate \$20.00/hr Position 109.560.079 Hours: 2,096	1.00	Addition	\$41,920	\$21,864	\$63,784
Resource Recovery Associate \$21.50/hr Position 115.560.079 Hours: 2,096	1.00	Addition	\$45,064	\$25,961	\$71,025

SEC-Lead Pay 1 Location #800.500.079		Deletion	(\$2,080)	(\$58)	(\$2,138)
Funding from operating revenues and land-tipping fees					(\$22,010)
Annualized budget Impact (net impact of position changes)					\$0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,
 PLANNING, DEVELOPMENT &
 TRANSPORTATION COMMITTEE
 EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-093R
 Authored by Port and Resource Recovery Department
 Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #14GG
ON THE FOLLOWING PAGE

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-16-19
REQUEST TO: Planning, Development & Transportation, Executive, and County Board
MEETING DATE: 10/21, 10/28, 11/6, respectively
REQUEST FROM: Dean Haen
Director of Port & Resource Recovery
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE PORT & RESOURCE RECOVERY DEPARTMENT TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

The department is requesting a Table of Organization charge to increase the pay for all Resource Recovery Associates and to eliminate the lead pay overall.

ACTION REQUESTED:

Created 'tiered' levels for pay and eliminate lead pay.

FISCAL IMPACT:

NOTE: *This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

1. What is the amount of the fiscal impact? 0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? Funding from operating revenues and land tipping fees
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

12/3/2018

1499

No. 14hh -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE UW-EXTENSION DEPARTMENT TABLE OF ORGANIZATION.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the UW-Extension Department ("Department") during the 2020 budget process; and

WHEREAS, there is currently a (0.33) LTE After School Instructor position ("Position") in the Department's table of organization; and

WHEREAS, the Green Bay School District agreed to fund additional sessions for the after school program and will reimburse all expenses related to this position; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of a (0.33) LTE After School Instructor position, and the addition of a (0.40) LTE After School Instructor position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Delete one (0.33) LTE After School Instructor position, and add one (0.40) LTE After School Instructor position, as requested through the 2020 budget process to be effective January 1, 2020.

BE IT FURTHER RESOLVED, that, should the funding for the position end, said Position will end and be eliminated from the U.W. Extension table of organization.

Budget Impact: UW-Extension

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
LTE-After School Instructor \$17.00/hr Position 501.900.083 Hours: 691	0.33	Deletion	(\$11,747)	(\$951)	(\$12,698)
LTE-After School Instructor \$17.00/hr Position 501.900.083 Hours:832	0.40	Addition	\$14,144	\$1,146	\$15,290
Funding from Green Bay Area Public Schools					(\$2,592)
Annual Budget Impact					\$0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

PLANNING, DEVELOPMENT AND
TRANSPORTATION COMMITTEE
EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-103R

Authored by UW-Extension

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #14HH
ON THE FOLLOWING PAGE

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-16-19
REQUEST TO: PD&T, Executive, and County Board
MEETING DATE: 10/21, 10/28, 11/6, respectively
REQUEST FROM: Judy Knudsen
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE UW-EXTENSION DEPARTMENT TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

Green Bay School District has agreed to provide additional funding for the After School Program.

ACTION REQUESTED:

Increase hours to the After School Instructor position.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact?
2. Is it currently budgeted? ☐ Yes ☒ No ☐ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? Funding from Green Bay Area School District
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

14h
12/3/2018

No. 14ii -- **RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE UW-EXTENSION DEPARTMENT TABLE OF ORGANIZATION.**

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the UW-Extension Department ("Department") during the 2020 budget process; and

WHEREAS, there is currently a (0.20) LTE Invasive Species Coordinator position ("Position") in the Department's table of organization; and

WHEREAS, the Position provides leadership to eradicating invasive plant species in Brown County and is fully funded through the Greater Green Bay Community Foundation; and

WHEREAS, the Department in conjunction with Human Resources recommends increasing the hourly wage for the position from \$10.00 to \$12.00 per hour; and

WHEREAS, Human Resources in conjunction with the Department recommends the following changes to the Department's table of organization: the deletion of one (0.20) LTE Invasive Species Coordinator position at \$10.00 per hour, and the addition of one (0.20) Invasive Species Coordinator at \$12.00 per hour.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Delete one (0.20) Invasive Species Coordinator position at \$10.00 per hour, and add one (0.20) Invasive Species Coordinator position at \$12.00 per hour, as requested through the 2020 budget process to be effective January 1, 2020.

BE IT FURTHER RESOLVED, that, should the funding for the position end, said Position will end and be eliminated from the U.W. Extension table of organization.

Budget Impact: UW-Extension

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
LTE-Invasive Species Coordinator \$10.00/hr Position 116.900.083 Hours: 416	0.20	Deletion	(\$4,160)	(\$710)	(\$4,870)
LTE-Invasive Species Coordinator \$12.00/hr Position 116.900.083 Hours: 416	0.20	Addition	\$4,992	\$854	\$5,846

Funding from the Greater Green Bay Community Foundation					(\$976)
Annual Budget Impact					\$0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

PLANNING, DEVELOPMENT AND
TRANSPORTATION COMMITTEE
EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-104R

Authored by UW-Extension

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #14II
ON THE FOLLOWING PAGE

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-16-19
REQUEST TO: PD&T, Executive, and County Board
MEETING DATE: 10/21, 10/28, 11/6, respectively
REQUEST FROM: Judy Knudsen
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE UW-EXTENSION DEPARTMENT TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

The Invasive Species Coordinator provides leadership to eradicating invasive plant species in Brown County. The Greater Green Bay Community Foundation has funding to increase the hourly wage of this position.

ACTION REQUESTED:

Increase hourly salary for LTE Invasive Species Coordinator position from \$10.00 to \$12.00 per hour

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact?
2. Is it currently budgeted? ☐ Yes ☒ No ☐ N/A (If \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? Greater GB Community Foundation funding
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

12/3/2018

1411

No. 14jj -- **RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE UW-EXTENSION DEPARTMENT TABLE OF ORGANIZATION.**

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the UW-Extension Department ("Department") during the 2020 budget process; and

WHEREAS, there is currently a (0.14) LTE Master Gardener Volunteer Coordinator position ("Position") in the Department's table of organization; and

WHEREAS, the Position provides oversight to the Master Gardener volunteers and is funded fully through the NEW Master Gardeners; and

WHEREAS, the Department, in conjunction with Human Resources, recommends increasing the hourly wage for the position from \$16.00 to \$17.00 per hour; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of one (0.14) LTE Master Gardener Volunteer Coordinator position at \$16.00 per hour, and the addition of one (0.14) LTE Master Gardener Volunteer Coordinator position at \$17.00 per hour.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Delete one (0.14) LTE Master Gardener Volunteer Coordinator position at \$16.00 per hour, and add one (0.14) LTE Master Gardener Volunteer Coordinator position at \$17.00 per hour, as requested through the 2020 budget process to be effective January 1, 2020.

BE IT FURTHER RESOLVED, that, should the funding for the position end, said Position will end and be eliminated from the U.W. Extension table of organization.
Budget Impact: UW-Extension

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
LTE-Master Gardener Volunteer Coordinator \$16.00/hr Position 126.900.083 Hours: 300	0.14	Deletion	(\$4,800)	(\$507)	(\$5,307)
LTE-Master Gardener Volunteer Coordinator \$17.00/hr Position 126.900.083 Hours: 300	0.14	Addition	\$5,100	\$538	\$5,638
Funding from the NEW Master Gardener's Association					(\$331)

Annual Budget Impact					\$0
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Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

PLANNING, DEVELOPMENT AND
TRANSPORTATION COMMITTEE
EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-105R
Authored by UW-Extension
Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #14JJ
ON THE FOLLOWING PAGE

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-16-19
REQUEST TO: PD&T, Executive, and County Board
MEETING DATE: 10/21, 10/28, 11/6, respectively
REQUEST FROM: Judy Knudsen
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE UW-EXTENSION DEPARTMENT TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

The Master Gardener Volunteer Coordinator provides oversight to the Master Gardener volunteers.
NEW Masters Gardeners has funding to increase the hourly salary. .

ACTION REQUESTED:

Increase hourly salary for MG Volunteer Coordinator position from \$16.00 to \$17.00 per hour

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? 0
2. Is it currently budgeted? ☐ Yes ☒ No ☐ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? NEW Master's Gardener funding
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

1455
12/3/2018

No. 14kk -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE UW-EXTENSION DEPARTMENT TABLE OF ORGANIZATION.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the UW-Extension Department ("Department") during the 2020 budget process; and

WHEREAS, there is currently a (0.28) LTE Invasive Species Aide position ("Position") in the Department's table of organization; and

WHEREAS, the Position works with the Invasive Species Coordinator to eradicate invasive plant species in Brown County and is funded fully through the Greater Green Bay Community Foundation; and

WHEREAS, the Department, in conjunction with Human Resources, recommends increasing the hourly wage for the position from \$9.25 to \$10.00 per hour, and changing the title to LTE Invasive Species Intern in order to continue partnerships with local schools; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of one (0.28) LTE Invasive Species Aide position at \$9.25 per hour, and the addition of one (0.28) LTE Invasive Species Intern position at \$10.00 per hour.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Delete one (0.28) LTE Invasive Species Aide position at \$9.25 per hour, and add one (0.28) LTE Invasive Species Intern position at \$10.00 per hour, as requested through the 2020 budget process to be effective January 1, 2020.

BE IT FURTHER RESOLVED, that, should the funding for this position end, said Position will end and be eliminated from the U.W. Extension table of organization.

Budget Impact: UW-Extension

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
LTE-Invasive Species Aide \$9.25/hr Position 124.900.083 Hours: 468	0.28	Deletion	(\$4,329)	(\$457)	(\$4,786)
LTE-Invasive Species Intern \$10.00/hr Position 124.900.083 Hours: 468	0.28	Addition	\$4,680	\$494	\$5,174
Funding from the Greater Green Bay Community Foundation					(\$388)

Annual Budget Impact					\$0
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Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

PLANNING, DEVELOPMENT AND
TRANSPORTATION COMMITTEE
EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-106R

Authored by UW-Extension

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #14KK
ON THE FOLLOWING PAGE

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23800
GREEN BAY, WI 54305-3800

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-16-19
REQUEST TO: PD&T, Exec and County Board
MEETING DATE: 10/21, 10/28, 11/6, respectively
REQUEST FROM: Judy Knudsen
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE UW-EXTENSION DEPARTMENT TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

The Invasive Species Intern works with the Coordinator to eradicate invasive plant species in Brown County. The Greater Green Bay Community Foundation has funding to increase the hourly wage of this position.

ACTION REQUESTED:

Change title from LTE Invasive Species Aide to LTE Invasive Species Intern and increase hourly salary for position from \$9.25 to \$10.00 per hour

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? 0
2. Is it currently budgeted? ☐ Yes ☒ No ☐ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? Greater GB Community Foundation funding
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

14kk

12/3/2018

No. 14II -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE UW-EXTENSION DEPARTMENT TABLE OF ORGANIZATION.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the UW-Extension Department ("Department") during the 2020 budget process; and

WHEREAS, there is currently one (1.00) Clerk /Typist I position ("Position") in the Department's table of organization; and

WHEREAS, the State has reduced their portion of funding for this position; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the deletion of one (1.00) Clerk/Typist I position, and the addition of one (0.50) Clerk/Typist I position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Delete one (1.00) Clerk/Typist I position, and add one (0.50) Clerk/Typist I position, as requested through the 2020 budget process to be effective January 1, 2020.

BE IT FURTHER RESOLVED, that, should the funding for this position end, said Position will end and be eliminated from the U.W. Extension table of organization.

Budget Impact: UW-Extension

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Clerk/Typist I \$17.57/hr Position 101.076.083 Hours: 1965	1.00	Deletion	(\$34,526)	(\$11,093)	(\$45,619)
Clerk/Typist I \$17.57/hr Position 101.076.083 Hours: 983	0.50	Addition	\$17,263	\$8,440	\$25,703
Annual Budget Impact					(\$19,916)

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

PLANNING, DEVELOPMENT AND
TRANSPORTATION COMMITTEE
EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-107R

Authored by UW-Extension

Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #14LL
ON THE FOLLOWING PAGE

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 8-13-19
REQUEST TO: PD&T, Executive, and County Board
MEETING DATE: 10/21, 10/28, 11/6, respectively
REQUEST FROM: Judy Knudsen
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE UW-EXTENSION DEPARTMENT TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

The state is no longer able to contribute as much funding towards this position.

ACTION REQUESTED:

Delete 1.0 Clerk/Typist I position; Add 0.50 Clerk/Typist I position.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? (\$19,916)
2. Is it currently budgeted? ☐ Yes ☒ No ☐ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded?
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

1411

11/2/2019

No. 14mm -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE PUBLIC WORKS DEPARTMENT – HIGHWAY TABLE OF ORGANIZATION.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the Public Works-Highway Department ("Department") during the 2020 budget process; and

WHEREAS, there are currently four (0.50) FTE LTE Highway Maintenance Worker positions in the Department's table of organization; and

WHEREAS, these positions have been difficult to recruit for at the present wage of \$12.00 per hour, and other county comparable positions are paying around \$20.00 for the same limited term job duties; and

WHEREAS, the Department, in conjunction with Human Resources, have determined that increasing the pay to \$20.00 per hour will help with recruitment and retention; and

WHEREAS, Human Resources, in conjunction with the Department, recommend the following changes to the Department's table of organization: the deletion of four (0.50) LTE Highway Maintenance Worker positions at \$12.00 per hour, and the addition of two (0.50) LTE Highway Maintenance Worker positions at \$20.00 per hour.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Delete four (0.50) FTE LTE Highway Maintenance Worker positions at \$12.00 per hour, and add two (0.50) FTE LTE Highway Maintenance Worker positions at \$20.00 per hour, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: Public Works-Highway

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
LTE Highway Maintenance Worker \$12.00/hr Position 902.500.044 Hours: 1,040	0.50	Deletion	(\$12,480)	(\$1,436)	(\$13,916)
LTE Highway Maintenance Worker \$12.00/hr Position 904.500.044 Hours: 1,040	0.50	Deletion	(\$12,480)	(\$1,436)	(\$13,916)
LTE Highway Maintenance Worker \$12.00/hr Position 905.500.044 Hours: 1,040	0.50	Deletion	(\$12,480)	(\$1,436)	(\$13,916)

LTE Highway Maintenance Worker \$12.00/hr Position 906.500.044 Hours: 1,040	0.50	Deletion	(\$12,480)	(\$1,436)	(\$13,916)
LTE Highway Maintenance Worker \$20.00/hr Position 902.500.044 Hours: 1,040	0.50	Addition	\$20,800	\$2,394	\$23,194
LTE Highway Maintenance Worker \$20.00/hr Position 904.500.044 Hours: 1,040	0.50	Addition	\$20,800	\$2,394	\$23,194
Annual Budget Impact					(\$9,276)

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

PLANNING, DEVELOPMENT AND
TRANSPORTATION COMMITTEE
EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-082R
Authored by Public Works-Highway
Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #14MM
ON THE FOLLOWING PAGE

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-1-19
REQUEST TO: PD&T Committee, Executive, and County Board
MEETING DATE: 10/21, 10/28, 11/6, respectively
REQUEST FROM: Paul Fontecchio
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE PUBLIC WORKS DEPARTMENT – HIGHWAY TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

The department would like to increase the wage for the LTE Highway Maintenance Worker positions as well as reduce the quantity to hire annually. The department feels the wage is low for the type of work involved. For the past couple years the department budgeted four (4) .5 FTE, LTE positions at \$12/hr but were not successful in recruiting any employees. This position needs the employee to be able to operate a large tractor mower with bat-wing attachment. If the wage is increased to be more competitive for the work required, the department can attract qualified candidates and actually fill the department's summer needs.

ACTION REQUESTED:

Delete (2) .5 FTE, LTE Highway Maintenance Worker positions
Increase the Rate on (2) .5 FTE, LTE Highway Maintenance Worker positions to \$20/hr

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$(9,276)
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? _____
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

12/3/2018

14mx

No. 14nn -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE LAND AND WATER CONSERVATION DEPARTMENT – TABLE OF ORGANIZATION.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the Land and Water Conservation Department (“Department”) during the 2020 budget process; and

WHEREAS, there is currently is a (0.18) FTE LTE-Intern/West Shore Project position, and an unfilled (1.00) FTE Agronomist position (“Positions”) in the Department’s table of organization; and

WHEREAS, the Department has received additional funding through the Fox River Demo Farms program to allow for an additional hours for an intern position to complete pollinator insect and fish surveys, coordinate STEM activities and adhere to Ag State Performance Standards; and

WHEREAS, Human Resources, in conjunction with the Department, recommend the following changes to the Department’s table of organization: the deletion of one (0.18) FTE LTE-Intern/West Shore Project position, the deletion of one (1.0) FTE Agronomist position, and the addition of one (0.46) FTE LTE-Intern position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Land and Water Conservation Department table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: Delete one (0.18) FTE LTE-Intern/West Shore Project position, delete one (1.0) FTE Agronomist position, and add one (0.46) FTE LTE-Intern position, as requested through the 2020 budget process to be effective January 1, 2020; and

BE IT FURTHER RESOLVED, that, should the funding end, the (0.46) FTE LTE-Intern position (0.46) FTE LTE-Intern position will end and be eliminated from the Department’s table of organization.

Budget Impact: Land and Water Conservation Department

Annualized Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
LTE-Intern/West Shore Project \$12.00/hr Position # 901.900.048 Hours: 376	0.18	Deletion	(\$4,512)	(\$476)	(\$4,988)
Agronomist Technician \$24.38/hr Position # 109.700.048 Hours: 2,096	1.00	Deletion	(\$51,100)	(\$23,913)	(\$75,013)
LTE-Intern \$12.00/hr Position # 901.900.048 Hours: 960	0.46	Addition	\$11,520	\$1,216	\$12,006

Annualized Budget Impact (net impact of position changes)					(\$67,995)
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Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

LAND CONSERVATION SUBCOMMITTEE
EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-081R

Authored by Land and Water Conservation Department
Final Draft Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #14NN
ON THE FOLLOWING PAGE

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23800
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-1-19
REQUEST TO: Land Con Committee, Executive, and County Board
MEETING DATE: Budget Mtgs TBD
REQUEST FROM: Mike Mushinski
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE LAND AND WATER CONSERVATION DEPARTMENT – TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

Position would include but not limited to the following activities:

- Coordinate STEM activities with UWGB
- Fish surveys including female spawning and young of the year counts
- Ag State Performance Standards – shallow soils and manure application, cropland erosion investigations
- Demo farm initiatives – pollinator insect surveys

ACTION REQUESTED:

Delete 0.18 LTE – Intern/West Shore Project;
Add 0.46 LTE – LTE Intern
Delete 1.0- Agronomist Technician

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$(67,265)
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? _____
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

14/ny

12/3/2018

Public Safety Committee and Executive Committee

No. 1400 -- RESOLUTION APPROVING NEW OR DELETED POSITION DURING THE 2020 BUDGET PROCESS IN THE SHERIFF'S DEPARTMENT TABLE OF ORGANIZATION.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the Sheriff's Department ("Department") during the 2020 budget process; and

WHEREAS, adding a Sergeant position would offset the increased demands on the investigative division, and four Villages have agreed in their respective contracts to pay their share of their estimated use of the position; and

WHEREAS, the Department and Human Resources have determined that it is desirable to add a (1.00) 5/2 Sergeant position to the Department's table of organization, and recommend doing so.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: add a (1.00) 5/2 Sergeant position, as requested through the 2020 budget process to be effective January 1, 2020; and

BE IT FURTHER RESOLVED, that, should the funding for this position end, then this Position will also end and be eliminated from the Sheriff's Department table of organization.

Budget Impact: Sheriff's Department

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
5/2 Sergeant \$39.34/hr Position # 113.725.074 Hours: 2,040	1.0	Addition	\$80,262	\$31,609	\$111,871
TS Equipment (Computer, Monitors)					\$1,253
Villages of Allouez, Howard, Suamico & Bellevue funding					(\$88,773)
Annual Budget Impact					\$24,351

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

PUBLIC SAFETY COMMITTEE
EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-112R
Authored by Sheriff's Department
Approved by Corporation Counsel's Office

ATTACHMENT TO RESOLUTION #1400
ON THE FOLLOWING PAGE

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 8/30/2019
REQUEST TO: Public Safety, Executive, and County Board
MEETING DATE: TBD, 10/28, 11-6-19, respectively
REQUEST FROM: Sheriff Todd DeLain
Sheriff

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE SHERIFF'S DEPARTMENT TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

To add 1 Sergeant Investigator to offset the increase demands on the Investigative Division. This is a critical need.

ACTION REQUESTED:

Add 1.0 Sergeant Investigator position

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$24,351
2. Is it currently budgeted? ☐ Yes ☒ No ☐ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? Villages Contracts / Levy
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

12/00

12/3/2018

No. 14pp -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE DISTRICT ATTORNEY'S OFFICE TABLE OF ORGANIZATION.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the District Attorney's Office ("Department") during the 2020 budget process; and

WHEREAS, adding a Clerk/Typist II (Subpoena) position would be beneficial as the individual would be the main point of contact for law enforcement, the process serving company and other witnesses, which will help with the flow of information internally and externally; and

WHEREAS, adding a pool of LTE Special Investigator positions would provide investigative assistance to the office; and

WHEREAS, the department has determined that the current vacancy of (1.0) Special Prosecutor position is no longer needed, and that the LTE Co-op Intern Student position should have a wage increase to assist with retention; and

WHEREAS, the Department, in conjunction with Human Resources, has determined that adding a (1.0) Clerk/Typist II (Subpoena) position, adding a (.90) LTE Special Investigator position, adding a (.41) LTE Co-Op Intern Student position, deleting a (1.0) Special Prosecutor position and deleting (.84) LTE Co- Op Intern Student position is desirable and recommends those changes be made.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: adding a (1.0) Clerk/Typist II (Subpoena) position, adding a (.90) LTE Special Investigator position, adding a (.41) LTE Co-Op Intern Student position, deleting a (1.0) Special Prosecutor position and deleting a (.84) LTE Co-Op Intern Student position as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: District Attorney's Office

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Special Prosecutor \$26.37/hr Position # 114.060.024 Hours: 2,096	1.0	Deletion	(\$55,272)	(\$15,196)	(\$70,468)
LTE Co-op Intern Student \$8.00/hr Position # 901.900.024 Hours: 1,649	0.84	Deletion	(\$13,191)	(\$1,039)	(\$14,230)

LTE Co-op Intern Student \$10.00/hr Position # 901.900.024 Hours: 800	0.41	Addition	\$8,000	\$630	\$8,630
LTE Special Investigators \$25.00/hr Position # TBD Hours: 1,881	0.90	Addition	\$47,036	\$4,964	\$52,000
Clerk/Typist II (Subpoena) \$15.43/hr Position # TBD Hours: 1,965	1.0	Addition	\$30,321	\$18,989	\$49,310
Add TS Equipment (Phones)					\$600
Reduction in Budget Costs Professional Services, Paper Service, Witness fee travel, Expert Witness fee, Office Supplies, Travel & Training, Equip Non-Outlay					(\$25,842)
Annual Budget Impact					\$0

Fiscal Note: This resolution is not reflected in the 2020 Proposed Budget. The increase in personnel expenses will be offset by a decrease in Professional Services, Paper Service, Witness fee travel, Expert Witness fee, Office Supplies, Travel & Training, and Equip Non-Outlay.

Respectfully submitted,

PUBLIC SAFETY COMMITTEE

EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-123R

Authored by Human Resources

Approved by Corporation Counsel's Office

ATTACHMENTS TO RESOLUTION #14PP
ON THE FOLLOWING PAGES

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 9.30.19
REQUEST TO: Public Safety, Executive, and County Board
MEETING DATE: 10/8/19, 10/28/19, 11/6/19, respectively
REQUEST FROM: David Lasee
District Attorney
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE DISTRICT ATTORNEY'S OFFICE- TABLE OF ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

Due to other staff additions, the DA's office is in need of support. The Subpoena Clerk will be added in lieu of an additional legal assistant as it will increase the efficiency of each existing legal assistant and allow them to focus their efforts on directly supporting the case work of the ADAs. The Investigators will allow other professionals to complete their work in a more timely and effective manner and will also assist with process service, thereby reducing the cost of contracted process service fees. The student intern is at a college level and in order to retain, we would like to increase the rate of pay.

ACTION REQUESTED:

Delete 1.0 Special Prosecutor, Change Hours and Rate for Student Intern, Add LTE Special Investigators and add 1.0 Subpoena Clerk

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? _____
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

12/3/2018

14pf

DISTRICT ATTORNEY 2020 BUDGET
Revision request related to TO Change Resolution

Account Number	Account Description	2020 Executive	Amended 2020 Executive	Net Change
<i>Fund: 100 - General Fund</i>				
EXPENSES				
5100	Regular earnings	1,075,107	1,092,001	16,894
5110.100	Fringe benefits FICA	82,505	83,798	1,293
5110.110	Fringe benefits Unemployment comp	1,131	1,148	17
5110.200	Fringe benefits Health insurance	231,157	238,245	7,088
5110.210	Fringe benefits Dental insurance	20,673	21,181	508
5110.220	Fringe benefits Life Insurance	569	569	-
5110.230	Fringe benefits LT disability insurance	4,169	4,072	(97)
5110.235	Fringe benefits ST disability insurance	5,967	5,859	(108)
5110.240	Fringe benefits Workers comp insurance	1,284	2,565	1,281
5110.300	Fringe benefits Retirement	69,772	68,138	(1,634)
5300.001	Supplies Office	18,039	16,000	(2,039)
5340	Travel and training	22,112	19,612	(2,500)
5395.100	Equipment - nonoutlay Other	1,914	1,711	(203)
5708	Professional services	27,500	22,500	(5,000)
5710	Paper service - legal	25,000	15,000	(10,000)
5781.110	Witness fees Travel	8,500	6,000	(2,500)
5782.100	Expert Witness DA	9,000	6,000	(3,000)
EXPENSES TOTAL		1,985,172	1,985,172	0
REVENUE GRAND TOTALS:		1,985,172	1,985,172	
EXPENSE GRAND TOTALS:		1,985,172	1,985,172	
NET GRAND TOTALS:		-	(0)	

14pp

**No. 14b -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE
2020 BUDGET PROCESS COUNTY CLERK AND COUNTY BOARD TABLES
OF ORGANIZATION.**

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, table of organization requests were submitted by the County Clerk Department and the County Board Department (“Departments”) during the 2020 budget process, and the Human Resources Department has reviewed the requests with the Departments; and

WHEREAS, Wisconsin State Statute Section 59.23 lists County Clerk Department duties, some of which currently have associated positions in the County Board Department; and

WHEREAS, if approved, the (1.00) Chief Deputy County Clerk position will be taking on additional duties and increased supervision which warrants a pay increase; and

WHEREAS, if approved, the current County Board (0.40) Administrative Assistant position will no longer be needed for coverage; and

WHEREAS, Human Resources, in conjunction with the Departments, recommends the following changes to the County Board Department’s table of organization: the deletion of a (1.00) Administrative Coordinator position, the deletion of a (0.88) Administrative Specialist position and the deletion of a (0.40) Administrative Assistant position, and a decrease of \$1,500 of budgeted overtime; and

WHEREAS, Human Resources, in conjunction with the Departments, recommends the following changes to the County Clerk Department’s table of organization: the addition of a (1.00) Administrative Coordinator position, the addition of a (0.88) Administrative Specialist position, an increase in pay from \$26.89 per hour to \$28.13 per hour for the Chief Deputy County Clerk position, and an increase of \$1,500 of budgeted overtime.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Departments’ tables of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: **1) County Board Department’s table of organization**: the deletion of a (1.00) Administrative Coordinator position, the deletion of a (0.88) Administrative Specialist position and the deletion of a (0.40) Administrative Assistant position, along with the deletion of \$1,500 of budgeted overtime, as requested through the 2020 budget process to be effective January 1, 2020; and **2) County Clerk Department’s table of organization**: the addition of a (1.00) Administrative Coordinator position, the addition of a (0.88) Administrative Specialist position, an increase in pay from \$26.89 per hour to \$28.13 per hour for the Chief Deputy County Clerk position, and an increase of \$1,500 of budgeted overtime, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: County Board

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Administrative Specialist \$19.00/hr Position 101.060.006 Hours: 1,844	0.88	Deletion	(\$35,045)	(\$5,385)	(\$40,430)
Administrative Coordinator \$21.95/hr Position 102.060.006 Hours: 2,096	1.00	Deletion	(\$46,007)	(\$8,348)	(\$54,355)
Administrative Assistant \$16.96/hr Position 103.060.006 Hours: 786	0.40	Deletion	(\$13,331)	(\$1,050)	(\$14,381)
Budgeted Overtime					(\$1,500)
Annual Budget Impact					(\$110,666)

Budget Impact: County Clerk

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Administrative Specialist \$19.00/hr Position 101.060.006 Hours: 1,844	0.88	Addition	\$35,045	\$5,385	\$40,430
Administrative Coordinator \$21.95/hr Position 102.060.006 Hours: 2,096	1.00	Addition	\$46,007	\$8,348	\$54,355
Chief Deputy County Clerk \$26.89/hr Position 102.270.019 Hours: 2,096	1.00	Deletion	(\$56,361)	(\$26,317)	(\$82,678)
Chief Deputy County Clerk \$28.13/hr Position 102.270.019 Hours: 2,096	1.00	Addition	\$58,960	\$26,717	\$85,677
Budgeted Overtime					\$1,500
Annual Budget Impact					\$99,284
Overall Annual Budget Impact					(\$11,382)

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,

ADMINISTRATION COMMITTEE

EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-084R

Authored by Human Resources

Final Draft Approved by Corporation Counsel's Office

A motion was made by Supervisor Evans and seconded by Supervisor Deslauriers **“to receive and place on file.”**

A motion was made by Vice Chair Lund and seconded by Supervisor Lefebvre **“to refer to Executive Committee.”**

**Supervisors Buckley and Gruszynski left at 4:21pm.*

A motion was made by Supervisor Evans and seconded by Supervisor Deslauriers **“to strike the ‘Now Therefore, Be it Resolved’ wording/section and replace with ‘Now Therefore Be it Resolved adding the Administrative specialist, Administrative Coordinator and Administrative Assistants positions to the County Board Office as outlined by the Budget Impact Statement with a fiscal impact of \$11,382.00’** Roll call vote taken.

Roll Call #14b(1):

Aye: Sieber, De Wane, Nicholson, Lefebvre, Erickson, Borchardt, Evans, Kaster, Kneiszel, Deslauriers, Tran

Nay: Hoyer, Vander Leest, Landwehr, Dantine, Brusky, Ballard, Van Dyck, Linssen, Moynihan, Suennen, Schadewald, Lund, Deneys

Excused: Gruszynski, Buckley

Total Ayes: 11 Total Nays: 13 Excused: Gruszynski, Buckley

Motion Failed.

A motion was made by Supervisor Hoyer and seconded by Supervisor Suennen **“to approve.”** Roll call vote taken.

Roll Call #14b(2):

Aye: Hoyer, Vander Leest, Landwehr, Dantine, Brusky, Ballard, Van Dyck, Linssen, Kneiszel, Moynihan, Suennen, Schadewald, Lund, Deneys

Nay: Sieber, De Wane, Nicholson, Lefebvre, Erickson, Borchardt, Evans, Kaster, Deslauriers, Tran

Excused: Gruszynski, Buckley

Total Ayes: 14 Total Nays: 10 Excused: Gruszynski, Buckley

Motion Carried.

ATTACHMENT TO RESOLUTION #14B

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 7-11-19
REQUEST TO: Administration, Executive, and County Board
MEETING DATE: 10/10/19, 10/28/19, 11-6-19, respectively
REQUEST FROM: Sandy Juno, County Clerk
Pat Moynihan, County Board Chair
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE COUNTY CLERK DEPARTMENT AND THE COUNTY BOARD DEPARTMENT –

ISSUE/BACKGROUND INFORMATION:

The department is requesting a Table of Organization change to move 2 positions from the County Board to the County Clerk's department per 59.23 of the Wisconsin State Statute. Delete Administrative Assistant .40 and give Chief Deputy County Clerk a pay increase for extra duties and supervision of 2 additional staff.

ACTION REQUESTED:

Approve the request to move positions from County Board to County Clerk per 59.23 of the Wisconsin State Statute for the Table of Organization for 2020.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? (\$11,382)
2. Is it currently budgeted? ☒ Yes ☐ No ☐ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? _____
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

12/3/2018

14k

No. 14e -- RESOLUTION ESTABLISHING SALARIES OF CERTAIN ELECTIVE OFFICIALS - COUNTY BOARD CHAIR, VICE-CHAIR AND SUPERVISORS.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, the Brown County Code requires that compensation for certain elective County Officials be established by the Brown County Board of Supervisors before the earliest time for filing nomination papers for such elective offices; and

WHEREAS, the Brown County Board of Supervisors desires to set the compensation for the Brown County Board Chair, Vice-Chair and Supervisors.

NOW, THEREFORE, BE IT RESOLVED that the Brown County Board of Supervisors does hereby establish the total annual compensation for the County Board Chair, Vice-Chair and Supervisors, to be effective the first day of a term of office that begins after the date this resolution is adopted, as follows:

Year	Chair	Vice-Chair	Supervisors
04/2018-04/2020	\$11,400	\$9,400	\$7,956
04/2020-04/2022	\$11,400	\$9,400	\$7,956

*Fiscal Note: This resolution does not require an appropriation from the General Fund and is reflected in the 2020 Proposed Budget. **\$2,332 is unallocated in the County Board's 2020 Personnel Expenses**.*

Respectfully submitted,

ADMINISTRATION COMMITTEE
EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-119R

Authored by County Board Office

Approved by Corporation Counsel's Office

A motion was made by Supervisor Evans and seconded by Supervisor Landwehr **“to change the compensation for all supervisors to \$8,121.00, this will reduce the Chair and Vice Chair positions to this same amount for 2020 and 2021 term. Reduction in salary and reduction in revenue. With a fiscal impact savings of \$2,820.61”** Roll call vote taken.

Roll Call #14e(1):

Aye: Hoyer, Erickson, Evans, Vander Leest, Landwehr, Dantine, Linssen, Kneiszel, Deslauriers, Tran, Moynihan, Lund

Nay: Sieber, De Wane, Nicholson, Lefebvre, Borchardt, Brusky, Ballard, Kaster, Van Dyck, Suennen, Schadewald, Deneys

Excused: Gruszynski, Buckley

Total Ayes: 12 Total Nays: 12 Excused: 2

Motion Failed.

**Supervisor Gruszynski arrived at 4:45pm.*

A motion was made by Supervisor Schadewald and seconded by Supervisor Suennen **“to approve as presented.”** Roll call vote taken.

Roll Call #14e(2):

Aye: Sieber, De Wane, Nicholson, Hoyer, Gruszynski, Lefebvre, Erickson, Borchardt, Vander Leest, Landwehr, Dantine, Ballard, Kaster, ~~Tran~~, Moynihan, Suennen, Schadewald, Lund

Nay: Evans, Brusky, Van Dyck, Linssen, Kneiszel, Deslauriers, ~~Tran~~, Deneys

Excused: Buckley

Total Ayes: ~~18~~ 17 Total Nays: ~~7~~ 8 Excused: 1

Motion Carried.

Supervisor Tran informed that Board that her vote was recorded in error. Supervisor Tran stated that she intended to vote Nay rather than Aye.

A motion was made by Supervisor Gruszynski and seconded by Supervisor Hoyer **“to allow Supervisor Tran to reconsider her vote on Item #14e(2).”** Voice vote taken. Motion carried unanimously with no abstentions.

**Final recorded vote as amended by the County Board on November 6, 2019.*

ATTACHMENT TO RESOLUTION #14E
ON THE FOLLOWING PAGE

COUNTY BOARD OFFICE

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 9/11/2019
REQUEST TO: Administration, Executive, and County Board
MEETING DATE: 10-10-19, 10-28-19; 11-6-19
REQUEST FROM: Administration Committee

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION RE: ESTABLISHING THE SALARIES OF CERTAIN ELECTIVE OFFICIALS
COUNTY BOARD CHAIR, VICE-CHAIR AND SUPERVISORS

ISSUE/BACKGROUND INFORMATION:

This resolution is created to establish the salaries of the elective officials.

ACTION REQUESTED:

Approve salaries of the elective officials.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact?
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded?
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

12/3/2018

146

No. 14dd -- RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET PROCESS IN THE PLANNING AND LAND SERVICES DEPARTMENT TABLE OF ORGANIZATION.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a table of organization request was submitted by the Planning and Land Services Department ("Department") during the 2020 budget process; and

WHEREAS, the department is requesting to add one (1.0) Economic Development Director position in the Department's table of organization; and

WHEREAS, this position is needed in Brown County to perform work involving a wide variety of activities designed to promote the economic growth of the county and its communities; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department's table of organization: the addition of one (1.0) Economic Development Director position.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the Department's table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the addition of one (1.0) Economic Development Director position, as requested through the 2020 budget process to be effective January 1, 2020.

Budget Impact: Planning and Land Services

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Economic Development Director \$41.51/hr Position # 112.610.065 Hours: 2,096	1.0	Addition	\$87,005	\$27,756	\$114,761
Annual Budget Impact					\$ 114,761

Fiscal Note: This resolution does not require an appropriation from the General Fund. The fiscal change of this resolution is reflected in the 2020 Proposed Budget.

Respectfully submitted,
PLANNING, DEVELOPMENT AND
TRANSPORTATION COMMITTEE
EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

19-118R

Authored by Planning and Land Services
Final Draft Approved by Corporation Counsel's Office

A motion was made by Supervisor Schadewald and seconded by Supervisor Suennen **“to approve.”** Roll call vote taken.

Roll Call #14dd:

Aye: Sieber, De Wane, Hoyer, Gruszynski, Lefebvre, Erickson, Borchardt, Evans, Vander Leest, Landwehr, Dantine, Brusky, Ballard, Kaster, Linssen, Kneiszel, Tran, Moynihan, Suennen, Schadewald, Lund, Deneys

Nay: Nicholson, Van Dyck, Deslauriers

Excused: Buckley

Total Ayes: 22 Total Nays: 3 Excused: 1

Motion Carried.

ATTACHMENT TO RESOLUTION #14DD
ON THE FOLLOWING PAGE

PLANNING AND LAND SERVICES

Brown County

305 E. WALNUT STREET
P.O. BOX 23800
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 9/10/2019
REQUEST TO: PD&T, Executive, and County Board
MEETING DATE: 10/21, 10/28, 11/6, respectively
REQUEST FROM: Chuck Lamine
Planning Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2020 BUDGET
PROCESS IN THE PLANNING AND LAND SERVICES DEPARTMENT- TABLE OF
ORGANIZATION

ISSUE/BACKGROUND INFORMATION:

The Economic Development Director Position is needed in Brown County to perform work involving a wide variety of activities designed to promote the economic growth of the county and its communities.

ACTION REQUESTED:

Add 1.0 Economic Development Director Position

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$114,761
2. Is it currently budgeted? ☐ Yes ☒ No ☐ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? Levy
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

14db

11/13/2019

Prior to the final budget vote, a motion was made by Supervisor Tran and seconded by Supervisor Kneiszel **“to add \$110,000 to Technology Services budget for closed captioning.”**

After discussion from Director Neverman and Director Weininger, it was determined that there are not enough funds in the budget to cover the motion. Supervisor Tran rescinded her motion at this time, but stated that the item needs to be addressed going forward.

No. 15 -- FINAL BUDGET VOTE AND RESOLUTION SETTING THE 2020 PROPERTY TAX LEVY.

BE IT RESOLVED, that the following sums of money be raised for the ensuing year:

School for Children with Disabilities	3,080,863
Public Health	1,946,109
County Aid Bridges (Section 82.08, Wis. Stats.)	339,456
County Payment for Library Services	2,257
Debt Service Fund	12,420,312
All Other County Taxes	<u>73,236,950</u>
PROPERTY TAX LEVY	91,025,947

BE IT FURTHER RESOLVED, that the County shall apportion the tax for the school for Children with Disabilities on all districts participating; and

BE IT FURTHER RESOLVED, that the County shall apportion the tax for the Public Health Department on all districts participating; and

BE IT FURTHER RESOLVED, that the County shall apportion the tax for bridges under Section 82.08, Wis. Stats., on the taxable property of the taxing districts participating; and

BE IT FURTHER RESOLVED, that the County shall enter in the Tax Apportionment the 20% Highway County Trunk Bridge assessments as authorized legal taxes against any district in the County, under Section 83.03 (2), Wis. Stats.; and

BE IT FURTHER RESOLVED, that the budgeted appropriations for purposes of Section 65.90, Wis. Stats., are attached hereto as Exhibit A, and the detailed budget for purposes of Section 59.17 (5), Wis. Stats., is the document of which this is part; and

BE IT FURTHER RESOLVED, that the Director of Administration is authorized to make any technical corrections to the budget that are necessary.

Approved By: /s/ Troy Streckenbach Date: 11/11/2019

A motion was made by Supervisor Schadewald and seconded by Supervisor Suennen **“to adopt the Brown County Budget for Calendar Year 2020 as amended.”** Roll call vote taken.

Roll Call #15(1):

Ayes: Sieber, De Wane, Hoyer, Gruszynski, Lefebvre, Erickson, Borchardt, Evans, Vander Leest, Landwehr, Dantine, Brusky, Ballard, Kaster, Van Dyck, Linssen, Kneiszel, Moynihan, Suennen, Schadewald, Lund, Deneys

Nays: Nicholson, Deslauriers, Tran

Excused: Buckley

Total Ayes: 22 Total Nays: 3 Excused: 1

Motion carried **“to adopt the Brown County Budget for Calendar Year 2020 as amended.”**

Item #12 taken at this time

No. 12 -- CLOSED SESSION: 911 Computer Aided Dispatch (CAD) Contract with Securus and Possible Action Regarding Budget Adjustment Request.

- a. Open Session: Motion and Recorded Vote pursuant to Wis. Stats. Sec. 19.85(1), regarding going into closed session pursuant to Wis. Stats. Sec. 19.85(1)(g), i.e. conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, in particular, regarding settlement discussions concerning the 911 CAD Contract with Securus and Possible Action Regarding Budget Adjustment Request.
- b. Convene into Closed Session: Pursuant to Wis. Stats. Sec. 19.85(1)(g), the governmental body shall convene into closed session for purposes of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, in particular, regarding settlement discussions concerning the 911 CAD Contract with Securus and Possible Action Regarding Budget Adjustment Request.

A motion was made by Vice Chair Lund and Seconded by Supervisor Van Dyck **“to convene into Closed Session.”** Roll call vote taken.

Roll Call #12b:

Aye: Sieber, De Wane, Nicholson, Hoyer, Gruszynski, Lefebvre, Erickson, Borchardt, Evans, Vander Leest, Landwehr, Dantine, Brusky, Ballard, Kaster, Van Dyck, Linssen, Kneiszel, Deslauriers, Tran, Moynihan, Suennen, Schadewald, Lund, Deneys

Excused: Buckley

Total Ayes: 25 Total Excused: 1

Motion Carried.

- c. Reconvene into Open Session: The governmental body shall reconvene into open session for possible voting and/or other action regarding settlement discussions concerning the 911 CAD Contract with Securus and Possible Action Regarding Budget Adjustment Request.

A motion was made by Vice Chair Lund and Seconded by Supervisor Kaster **“to reconvene into Open Session.”** Voice vote taken. Motion carried unanimously with no abstentions.

Once in open session, a motion was made by Vice Chair Lund and seconded by Supervisor Erickson **“to accept the \$1.55 million settlement offer from Securus as discussed in Closed Session.”** Voice vote taken. Motion carried unanimously with no abstentions.

No. 16 -- SUCH OTHER MATTERS AS AUTHORIZED BY LAW.

LATE COMMUNICATIONS:

No. 16a -- FROM SUPERVISOR LINSSSEN: TO REVIEW ORDINANCES AND STAFF DUTIES REGARDING COUNTY BOARD CONTROL OVER STAFF HANDLING COUNTY BOARD AGENDAS AND MINUTES TO ENSURE THE COUNTY BOARD STILL HAS MINUTES TO THEIR SATISFACTION, TIMELY AGENDAS, AND ACCESS TO EMPLOYEES WHOM HANDLE BOTH MINUTES, AGENDAS, AND PUBLIC NOTICES. THIS INCLUDES JOB DESCRIPTIONS AND OTHER DUTIES AS CURRENTLY HANDLED BY COUNTY BOARD STAFF TO ENSURE THE COUNTY BOARD IS NOT CUT OUT OF INPUT ON FUTURE CHANGES AS STAFF IS PUT UNDER COUNTY CLERK SUPERVISION.

Referred to Executive Committee.

No. 17 -- CLOSING ROLL CALL.

Present: Sieber, De Wane, Nicholson, Hoyer, Gruszynski, Lefebvre, Erickson, Borchardt, Evans, Vander Leest, Landwehr, Dantine, Brusky, Ballard, Kaster, Van Dyck, Linssen, Kneiszel, Deslauriers, Tran, Moynihan, Suennen, Schadewald, Lund, Deneys

Excused: Buckley

Total Present: 25 Excused: 1

No. 18 -- ADJOURNMENT TO WEDNESDAY, DECEMBER 18, 2019, AT 6:00 P.M., LEGISLATIVE ROOM #203, CITY HALL, 100 NORTH JEFFERSON STREET, GREEN BAY, WISCONSIN.

A motion was made by Supervisor Borchardt and seconded by Supervisor Gruszynski **“to adjourn to the above date and time (PLEASE NOTE DATE & TIME CHANGE).”** Voice vote taken. Motion carried unanimously with no abstentions.

Meeting adjourned at 5:34 p.m.

/s/ Sandra L Juno
SANDRA L. JUNO

***Item #2a Handout**

4 10/21/2019

I am Mark DeBaker. My wife Roxy and I live at 3311 S. Cty Road P and Hwy 29. I spoke before the board on October 21st 2019 and would like to re-share the issues we suffer from since the rumble strips were installed at the beginning of September and the impacts they have had on our lives.

Roxy and I are 38 year residents of what used to be a peaceful home and of which has now turned into a 24/7 torture chamber & nightmare for us.

In less than 2 months we are suffering from stress, anxiety attacks, shaking of hands, sleep loss, weight loss, chest pain, concentration loss, and depression. These impacts are very real.

There is a low valley adjacent & north of our property adding to the volume effects of the rumble strips. We suffer the 24/7 violent noise caused by the rumble strips and are now forced to take nightly sleep aids as well as having to use a white noise machine to try and suppress the incessant rumbling noise that is penetrating our home and our heads. Neither work in helping suppress the noise.

The rumble strips have taken both extreme mental and physical tolls on us. We are so abused by them that we do not feel our lives are worth living like this. We have gone from a happy couple to full blown depression. We cannot and do not understand how forcing rumble strips knowingly and deliberately is humane or any more acceptable to those that have told us the lives saved outweigh the effect's it has on Roxy and I or our neighbor's. I have stated before that the noise is equal to that of being water board tortured. It is attacking our nervous systems and we are on the brink of nervous break downs because of it. My chest feels a constant pressure and we average maybe 2-3 hours of sleep per night if lucky as we lay awake listening to the same pounding sounds penetrate our heads and bodies and we have a brick home.

We have asked Hwy leadership for help to save us from this torture inflicted on us. But no consideration to our situation is being heard. Hwy leadership has the power to help us, and still be hero's to the public as well but has so far refused to help us or take consideration to our plea. We suffer daily and nightly with the constant grinding and grating sounds over and over. We have begged and pleaded

for Hwy leadership to do the right thing. We shared solutions we feel would be better safer and a great compromise to all involved. By reducing the speed limit from Lilac Lane to Hwy 29 and adding a solar LED flashing stop sign we feel would bring better results. This should be used as an alternative solution to the violent rumble strips that were installed that are ruining our lives?

We are fighting for our sanity and our lives 24/7. We are begging and pleading for compassion and your help as rumble strips do not belong next to any residential home. We are in constant pain and cannot go on living like this. There are alternative solutions. We are not asking that you change all rumble strips installed in the county but to please help those of us where it has had a horrific impact on our physical and mental well being at residential home sites.

This has had yet an additional impact on my wife Roxy and she is not here today. She is fighting two brain tumors and is meeting with doctors right now at this very moment while I am here begging for your help to a situation that could and should easily be resolved without my having to ask. I am distraught at having to be here right now when I should be with my wife. Her brain tumors are in the hands of God and her doctors of which I have no control to help. That leaves me here pleading for resolution to a situation that Hwy Leadership could completely fix with the stroke of a pen to help make many of our lives more tolerable and to help get my wife the sleep she desperately needs to fight the tumors. We hope and pray that all involved have the compassion to help us today. We hope our lives matter enough to remove the rumble strips by our homes and allow us peace and quiet. Thank you very much for hearing me out today and please request removal of these rumble strips.

***Item #2b Handout**

1460 County Line Rd.



Driveway to my home



Accident at intersection last Tuesday

1.8 Rumble strips

Rumble strips are an engineering treatment designed to alert drivers of a lane departure through vibration and noise created when a vehicle's tires contact the rumble strips. Rumble strips may be placed on the shoulders, between opposing travel lanes (centerline), or in the travel lanes (transverse). For additional information on rumble strips, see FHWA Technical Memorandum dated November 16, 2011:

- T 5040.39 for shoulder rumbles,
http://safety.fhwa.dot.gov/roadway_dept/pavement/rumble_strips/t504039/
- T 5040.40 for center line rumbles,
http://safety.fhwa.dot.gov/roadway_dept/pavement/rumble_strips/t504040/
- Also see NCHRP Report 641 - Guidance for the Design and Application of Shoulder and Centerline Rumble Strips
http://onlinepubs.trb.org/onlinepubs/nchrp/nchrp_rpt_641.pdf

Shoulder and centerline rumbles are especially helpful during bad weather such as rain, snow or fog when visibility of the edge lines or centerlines are substantially reduced. Rumbles also help to reduce inattentive driving crashes. Driver inattention comes in many forms, including fatigue, drowsiness, daydreaming, cell phone use, texting, visual distractions, alcohol and drug impairment to mention a few.

Shoulder rumble strips help to reduce fatal and injury Run-Off-Road (ROR) crashes by 29% by alerting inattentive drivers to lane departures. Run-off-road (ROR) crashes account for over one-third of fatal and injury crashes each year, with 90% taking place on rural Wisconsin highways. Rumble strips will not eliminate all ROR crashes especially those caused by excessive speed, sudden turns to avoid on-road collisions, or high-angle encroachments.

Centerline rumble strips help to keep vehicles in their lanes and reduce head-on and sideswipe crashes by 44% on undivided highways. WisDOT installs centerline rumbles in passing and no-passing zones to address the same driver inattention forms noted above.

1.8.1 WisDOT Rumble Strips Policy and Design Criteria

WisDOT takes a systemic approach to rumble strip installation based on national evidence that rumbles strips reduce crashes and increase safety on divided and undivided roadways. WisDOT policy for each installation is described in the sections below.

WisDOT has carefully considered noise generation in the development of our rumble strips policy. The design and horizontal locations/offsets of the rumbles should minimize noise generation. WisDOT feels that the safety benefits of rumbles, described in [FDM 11-15-1.8](#), outweigh the impacts of the noise generated a majority of the time. Therefore, it is appropriate to take a systemic approach to the implementation of rumbles. However, the regions may be aware of a few unique situations where noise generation may factor into decisions to either not install rumbles, or to provide gaps in the rumble strip installations. Unique situations may be where current high speed (50 mph posted) facilities may have posted speeds reduced in the near future because of more traffic or congestion, or future land uses allow for more adjacent developments where noise may be an issue. **There may be existing isolated developments/communities or single dwellings where there is high likelihood for noise concerns, then consider providing gaps in the rumbles (no rumbles) for approximately 500 feet on each side of the potential problem sites.** Policy expectations are that decisions to either not install or to gap the rumbles will be kept to a minimum. Design Justifications for these decisions are to be documented in the DSR.

WisDOT design criteria are for milled-in rumbles on concrete and asphaltic divided highway shoulders and on asphaltic undivided highways along the centerlines and shoulders. WisDOT installed rolled-in and formed rumble strips prior to the mid 1990's and some of those installations may still be in place.

Studies have shown that the milled-in designs are more effective, with less shoulder degradations, and use less shoulder widths for installations than previous designs. The designs in terms of depths, widths, lengths, spacings as well as locations on where to eliminate installations will vary between divided and undivided highways and are identified on the Standard Detail Drawings (SDD).

1.8.1.1 Divided Highways

On rural freeways and interstates, install rumble strips on both the right and left side shoulders, including parallel entrance ramp shoulders, and the last 600 feet on the right shoulders of tapered entrance ramps. Do not install rumbles on bridge approaches or bridge decks. See [SDD 13A5](#) "Shoulder Rumble Strip, Milling" for design and location details.

On rural multi-lane divided, high speed, roadways install rumble strips on both the right and left side shoulders in

Subject: FW: Brown County installing rumble strips

From: Bonnie.Deering@legis.wisconsin.gov

To: becky_acs@yahoo.com

Date: Monday, September 17, 2018, 11:23:08 AM CDT

Becky,

Just a quick update, the DOT does not have authority/jurisdiction over the county with regard to the installation of rumble strips on county highways. Brown County did request permission from the DOT to install rumble strips on State Highway 96 at the intersection of County Highway G, but the DOT denied that request for the State Highway due to lack of crash history and potential noise impacts to area residents.

Probably doesn't help much, but thought I would pass it along.

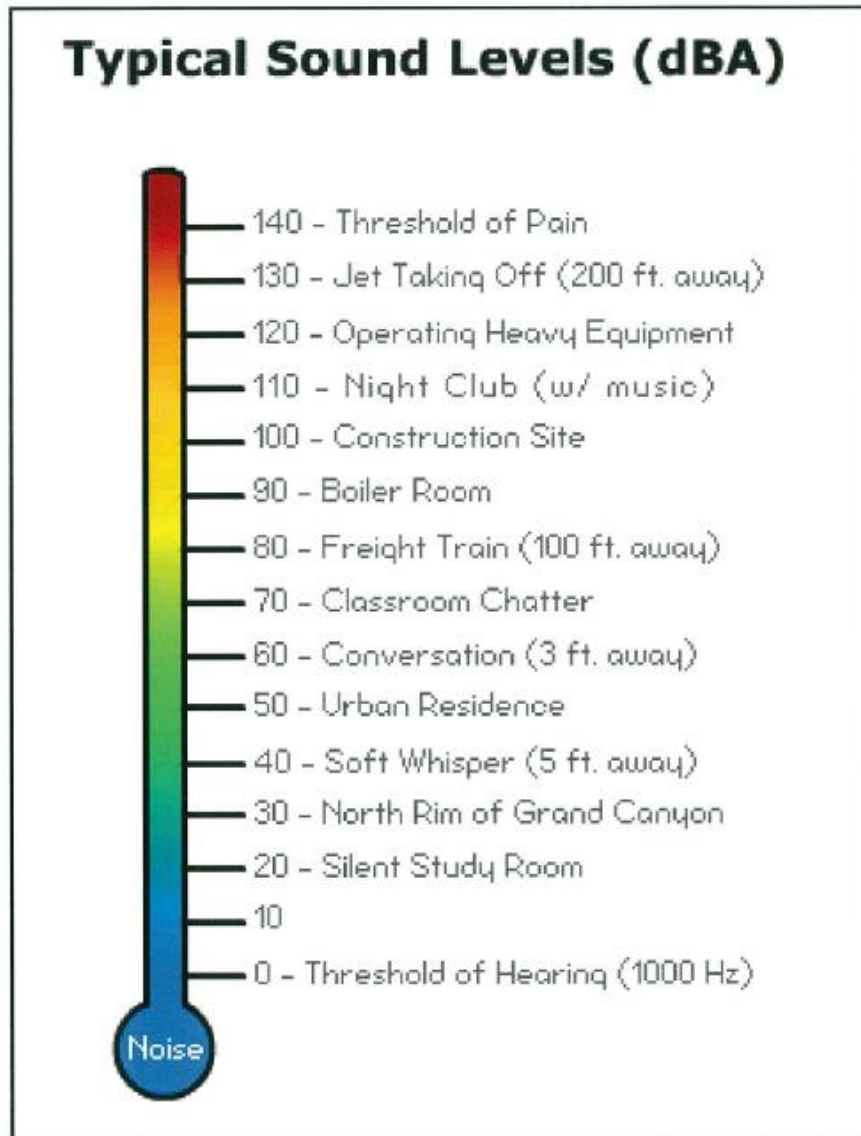
Bonnie Deering

Office of State Representative Jim Steineke

5th Assembly District

9/17/2018, 2:45 PM

***Item #2c Handout**



SOUND – DECIBELS

What is the normal sound level?

Normal conversation is about 60 dB, a lawn mower is about 90 dB, and a loud rock concert is about 120 dB. In general, **sounds** above 85 are harmful, depending on how long and how often you are exposed to them and whether you wear hearing protection, such as earplugs or earmuffs.

Decibels (dB)

In order to express levels of sound meaningfully in numbers that are more manageable, a **logarithmic scale** is used, rather than a linear one. This **scale** is the **decibel scale**. What is a **decibel**? Zero **decibels** (0 dB) is the quietest sound audible to a healthy human ear.

How much louder is 10 dB?

A rating of **10 dB SPL** more, (10 decibels more), means, the sound is amplified with **10** times more power. **20 dB** gain change gives the ratio of 100 for calculated sound power and acoustic intensity. Decibel (**dB**) can also mean dBSPL or dBA; but a level change is always in decibels **dB**.

An increase of 10 -12 decibels is a doubling of noise

(see Camera Corner Video on Camera Corner Facebook Page – Rumble Strips)

Shoulder and centerline rumbles are especially helpful during bad weather such as rain, snow or fog when visibility of the edge lines or centerlines are substantially reduced. Rumbles also help to reduce inattentive driving crashes. Driver inattention comes in many forms, including fatigue, drowsiness, daydreaming, cell phone use, texting, visual distractions, alcohol and drug impairment to mention a few.

Shoulder rumble strips help to reduce fatal and Injury Run-Off-Road (ROR) crashes by 29% by alerting inattentive drivers to lane departures. Run-off-road (ROR) crashes account for over one-third of fatal and injury crashes each year, with 90% taking place on rural Wisconsin highways. Rumble strips will not eliminate all ROR crashes especially those caused by excessive speed, sudden turns to avoid on-road collisions, or high-angle encroachments.

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WisDOT design criteria are for milled-in rumbles on concrete and asphaltic divided highway shoulders and on asphaltic undivided highways along the centerlines and shoulders. WisDOT installed rolled-in and formed rumble strips prior to the mid 1990's and some of those installations may still be in place.

Studies have shown that the milled-in designs are more effective, with less shoulder degradations, and use less shoulder widths for installations than previous designs. The designs in terms of depths, widths, lengths, spacings as well as locations on where to eliminate installations will vary between divided and undivided highways and are identified on the Standard Detail Drawings (SDD).

1.8.1.1 Divided Highways

On rural freeways and interstates, install rumble strips on both the right and left side shoulders, including parallel entrance ramp shoulders, and the last 600 feet on the right shoulders of tapered entrance ramps. Do not install rumbles on bridge approaches or bridge decks. See [SDD 13A5](#) "Shoulder Rumble Strip, Milling" for design and location details.

On rural multi-lane divided, high speed, roadways install rumble strips on both the right and left side shoulders in high speed (50 mph and greater) areas, except they shall not be constructed on tapers to right or left turn lanes, along turn lanes, across side road intersections, across commercial driveways, on bridge approaches or bridge decks, 100 feet in advance of railroad crossings, and private driveways. They may be constructed across field entrances but this is not recommended. As described below for urban situations, there may be locations along rural multi-lane divided, high speed, roadways near urban areas (higher speed transition areas typically with rural cross sections) where rumbles may not be appropriate. See [SDD 13A5](#) "Shoulder Rumble Strip, Milling" for rumble design and location details.

There may be locations on urban freeways and multi-lane divided, high speed, roadways where shoulder rumble strips may not be appropriate. These locations may include residential areas or other areas where road noise from rumble strips is undesirable. In other situations, shoulder rumble strips may not be desirable because traffic needs to use the shoulders on a recurring basis to get around mainline blockages, or the shoulders are frequently used for incident management, law enforcement or other purposes.

1.8.1.2 Undivided Highways

WisDOT will install shoulder and centerline rumble strips on asphaltic two-lane, rural, undivided, high speed

On page 13 and 24 of the County Roadway Safety Plan, there is reference the American Association of State Highway and Transportation Officials (AASHTO), the National Cooperative Highway Research Program (NCHRP) 500 series reports and FHWA Crash Modification Clearinghouse. The Safety Report says "These widely recognized resources contain the most comprehensive and credible list of safety strategies, that were developed to assist local agencies in determining safety strategies to consider implementing."

I think it is important that you, as our County Executive, consider what these organizations actually say concerning rumble strips:

National Cooperative Highway Research Program (NCHRP) Report 500 Volume 12: Guidance for Implementation of the AASHTO Strategic Highway Safety Plan -- A Guide for Reducing Collisions at Signalized Intersections

"This strategy should be used sparingly, as the effectiveness of rumble strips is dependent on their being unusual. Rumble strips are normally applied when less intrusive measures, such as "signal ahead" signs or flashers, have been tried and have failed to correct the crash pattern, and they are typically used in combination with the advance warning signs. Care must be taken to avoid use of rumble strips where the noise generated will be disturbing to adjacent properties."

"Studies have also shown that when rumble strips are terminated 656 ft (200 m) prior to residential or urban areas, tolerable noise impacts are experienced; also at a distance of 1,640 ft (500 m), the noise generated from rumble strips is negligible."

National Cooperative Highway Research Program (NCHRP), Guidance for the Design and Application of Shoulder and Centerline Rumble Strips

"Concerning further guidance on ways to minimize the impact of shoulder rumble strips on nearby residents, consideration should be given to terminating the rumble strips 656 ft (200 m) prior to residential/urban areas. This threshold value is based upon studies that showed when rumble strips were terminated 656 ft (200 m) prior to residential or urban areas, the noise impacts proved tolerable to nearby residents."

NCHRP (National Cooperative Highway Research Program) Synthesis 191, Use of Rumble Strips to Enhance Safety, A synthesis of Highway Practice

"Most highway agencies reported that they considered the noise problem to be serious enough that they had adopted policies against use of rumble strips in residential areas. Thus, rumble strips in the traveled way may not be desirable at any location near residences."

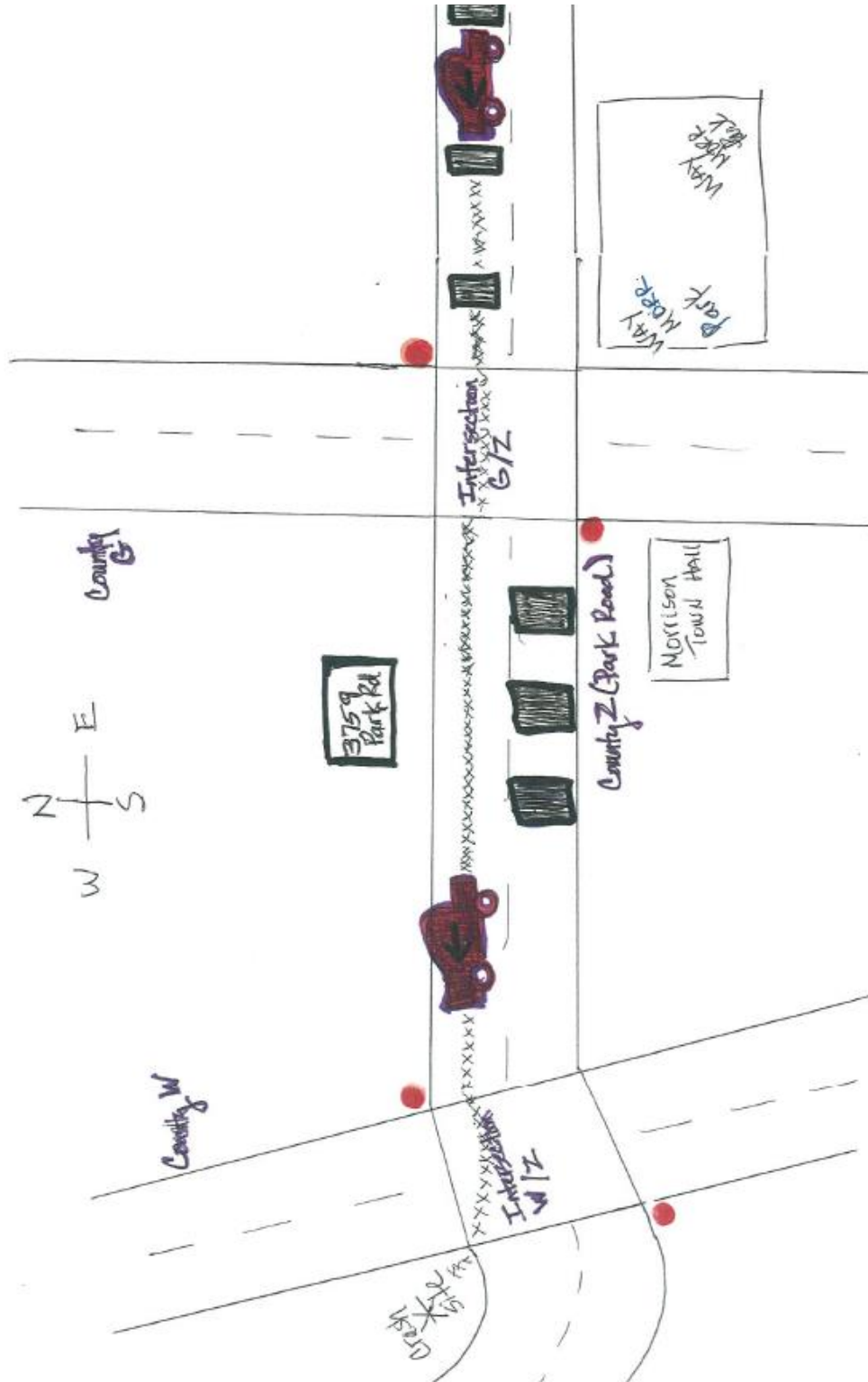
"Noise complaints are especially likely from residents adjacent to rumble strips installed in the traveled way, because every vehicle (or nearly every vehicle) on the roadway crosses the rumble strip. During daytime hours, noise generated by rumble strips may be merely a nuisance to nearby residents, but at night the sound of vehicles traversing the rumble strip may prevent residents from sleeping."

"Rumble strips on shoulders are less likely than rumble strips in the traveled way to disturb nearby residents because noise is generated only by errant vehicles, not by every vehicle. It may be acceptable to use shoulder rumble strips on urban freeways in residential areas if the residences are far enough from the freeway or a noise barrier is provided."

"A recent study by Higgins and Barbel concluded that rumble strips produce a low-frequency noise that increases the noise level by as much as 7 dB(A) above the noise levels produced by traffic on normal pavements."

"Several highway agencies commented on the importance of avoiding the temptation to use rumble strips where they are not needed. If every intersection had rumble strips on its approaches, rumble strips would soon lose their ability to focus the attention of the motorist on an unexpected hazard. This could generally reduce the effectiveness of rumble strips at all locations, including the locations where they are truly needed. The ability to gain the motorist's attention results because passing over a rumble strip is an unusual experience. Furthermore, many of the potential adverse effects of rumble strips discussed above will be less of a concern if rumble strips are not overused."

"Rumble strips placed in the traveled way in residential areas may be objectionable to nearby residents because of the noise generated by vehicles continuously passing over the rumble strips."



August 22, 2019 Incident

Fontecchio, Paul A. [Paul.Fontecchio@browncountywi.gov]

Sent: 9/20/2019 12:27 PM

To: bonnie@bmleeassociates.com

Cc: "Deslauriers, Steve R." <Steve.Deslauriers@browncountywi.gov>, "Steve Deslauriers" <steve@stevedforbc.com>, "Sandberg, Daniel O." <Daniel.Sandberg@browncountywi.gov>

Bonnie –

I wanted to follow up with you regarding the incident on 8/22/2019 at CTH Z. I ended up calling the Sheriff's Office for the information on that day – there was still nothing entered into the state crash database that we can access.

The driver was traveling westbound on CTH Z and did fail to stop at the stop sign before crashing into the ditch just west of CTH W. The driver was 88 years old and the report indicated he was 'very confused and disoriented'. The officers determined that, "due to (his) state of mind and driving behavior, he poses a threat to himself while driving and for the lives of other people on the roadway." In discussing with the Sheriff's Office, typically these cases require a medical doctor to clear the individual before/if they are allowed to drive again.

In this case, rumble strips, added signs, roundabouts, speed limit changes, etc. – nothing would have altered the driver's behavior to prevent him from failing to stop at the stop sign. Thankfully no one was hurt or killed, and the Sheriff's Department took the necessary action to take this driver off the roadway until/if he is fit to drive again.

I hope this helps.

Thanks,

Paul Fontecchio, P.E.

Public Works Director / Highway Commissioner

Brown County

Office: (920) 862-2170

Mobile: (920) 334-2198

Paul.Fontecchio@browncountywi.gov

www.co.brown.wi.us

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Crucial Point

The OVERWHELMING majority of serious and fatal accidents in Brown County involve drinking, drug, or medical impairment and that there is not a study in the world that says TRS's are UNIQUELY effective in these situations (the stated goal of installing them was to reduce these accidents).

Intersections:

1. June 2018:
G / Z - (Park Road – Way Morr Park) - Medically Impaired driver
2. July 2018
G / Z - (Park Road) – Alcohol and Cannabis Impaired
3. Aug 2019 (RUMBLE STRIPS IN PLACE)
Z (Park Road) / W - Medically Impaired

1



FACILITIES DEVELOPMENT MANUAL

Wisconsin Department of Transportation

WisDOT Design Standards

(FDM) 11-15-1

1.8 Rumble strips

Rumble strips are an engineering treatment designed to **alert drivers** of a lane departure **through vibration and noise** created when a vehicle's tires contact the rumble strips. Rumble strips may be placed on the shoulders, between opposing travel lanes (centerline), or in the travel lanes (transverse).

11/2/17



WisDOT Design Standards

1.8.1 WisDOT Rumble Strips Policy and Design Criteria

WisDOT takes a systemic approach to rumble strip installation based on national evidence that rumble strips reduce crashes and increase safety on divided and undivided roadways.

WisDOT policy for each installation is described in the sections below.



WisDOT Design Standards

1.8.1 WisDOT Rumble Strips Policy and Design Criteria

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WisDOT Design Standards

There may be existing isolated developments/ communities or single dwellings where there is high likelihood for noise concerns, then consider providing gaps in the rumbles (no rumbles) for approximately 500 feet on each side of the potential problem sites.

Policy expectations are that decisions to either not install or to gap the rumbles will be kept to a minimum. Design Justifications for these decisions are to be documented in the DSR (design study report).

On State
Highways:
Shoulder
& Center
Rumbles

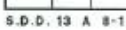


2-1-8 LEDs (Blinker Signs)

POLICY 4. Other countermeasures *should* be considered first, prior to installation of blinker STOP and STOP AHEAD signs, to address safety concerns such as:

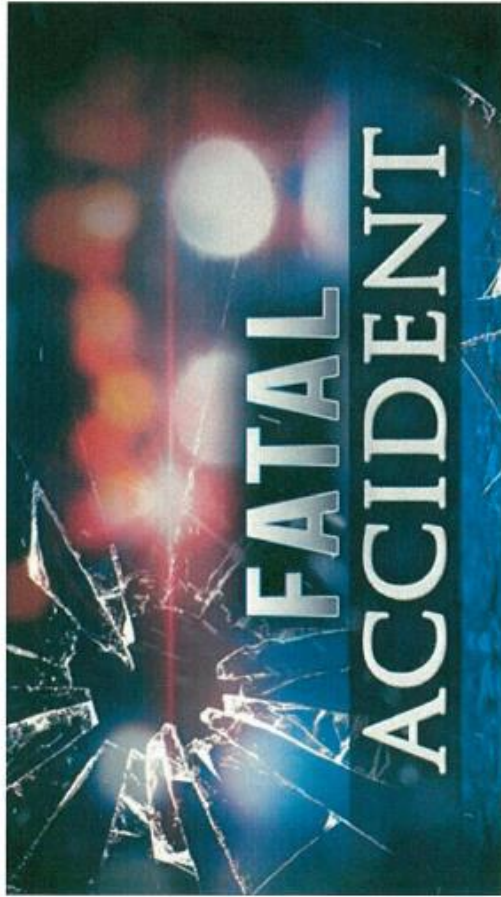
- a. Clearing vegetation
- b. Double-marking STOP or STOP AHEAD signs
- c. Flags on signs
- d. **Rumble strips**
- e. Increasing sign sizes
- f. Flashing beacons
- g. Others.

LED's are below "Other" countermeasures



Fatal crash in Town of Freedom

7



Posted: Tue 8:31 PM, Sep 24, 2019 | Updated: Tue 8:36 PM, Sep 24, 2019



FREEDOM, Wis. (WBAY) - A Neenah woman is dead after a two-vehicle crash in the Town of Freedom.

Tuesday, September 24, at around 3:16 pm, the Outagamie County Sheriff's Office arrived at the scene of the crash in the intersection of County Highway S and County Highway J.

A 70-year-old woman from Neenah and a 23-year-old man driving a pickup truck were involved in the crash, and the sheriff's office says it appears the woman failed to yield right-of-way to the pickup.

The woman's car was struck on the driver's side by the truck.

The 70-year-old was taken to a local hospital where she died. The 23-year-old was not hurt.

The crash is still under investigation.

Shiocton woman killed in crash near Freedom

8

Posted: Mon 7:57 AM | Oct 14, 2019

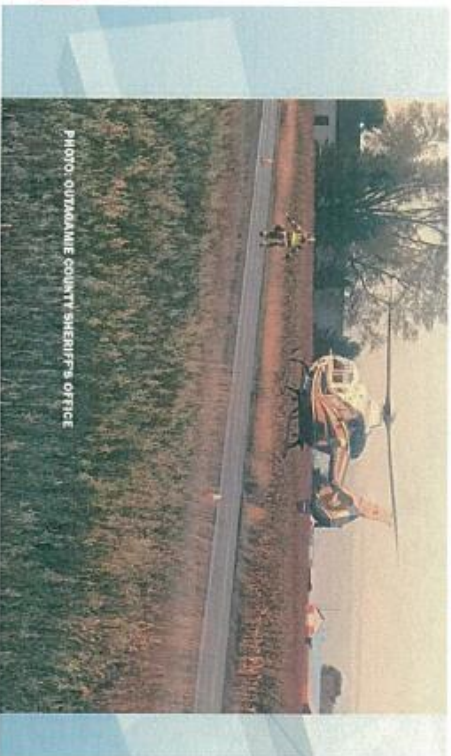


Photo: Outagamie County Sheriff's Office

OUTAGAMIE COUNTY, Wis. (WBAY) - A Shiocton woman has died after a crash involving a semi and an SUV in Outagamie County.

The scene is located at County Highway S and County Highway J east of Freedom. The intersection will be closed for several hours.

The Sheriff's Office says a 52-year-old Shiocton woman was traveling north on County Highway J when she failed to stop at a stop sign at County Highway S. Her SUV hit an eastbound semi tractor.

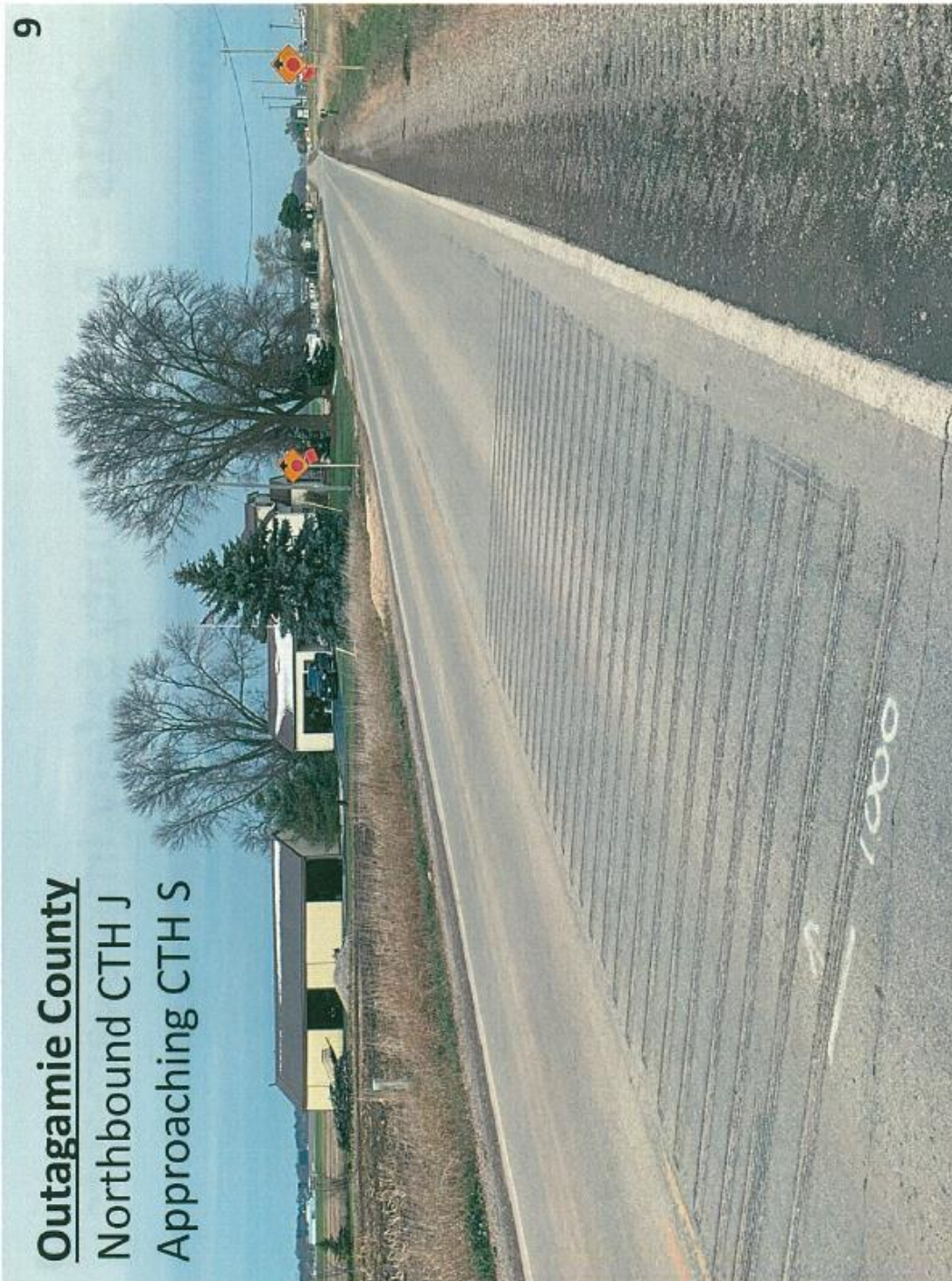
The Shiocton woman died at the scene.

The driver of the semi, a 55-year-old Shiocton man, was airlifted to a local hospital with life-threatening injuries, according to investigators.

The Sheriff's Office says the semi is owned by Keith Olmstead Trucking in Bear Creek.

No names were released. The crash remains under investigation.

Crews responded to the scene at 6:34 a.m.



2019 – Brown County Safety Improvements

10

2019 Transverse Rumble Strip Installation

<u>On</u>	<u>Intersects</u>	<u>Direction</u>	<u>Sign Installation</u>
CTH T	@ CTH K	NB & SB	x2 Signs
CTH U	@ CTH EE	NB & SB	Already In Place
CTH Z	@ CTH G	EB & WB	Already In Place
CTH A	@ STH 57	EB	x2 Signs
CTH K	@ STH 57	WB	x2 Signs
CTH P	@ STH 29	NB & SB	x2 Signs
CTH P	@ STH 54	NB & SB	x2 Signs
CTH R	@ CTH MM	NB	
CTH Z	@ CTH W	EB	x2 Signs
CTH Z	@ STH 32/57	EB & WB	x2 Signs
CTH IL	@ STH 32/57	EB	
CTH JJ	@ CTH T	EB & WB	x2 Signs
CTH VV	@ CTH U	WB & NB	x2 Signs

2019 Curve Chevrons & Rumble Strip Installation

<u>On</u>	<u>Curve</u>	<u>Rumbles</u>	<u>Sign Installation</u>
CTH W	W01	CL & Edge	Chevrons
CTH Z	Z-01	CL & Edge	Already In Place
CTH JJ	JJ06, JJ07	CL	Already In Place
CTH D	D03, D04	CL	Chevrons
CTH T	T04 - T07	CL & Edge	Chevrons
CTH V	V10 - V13	CL & Edge	Chevrons
CTH K	K-02, K-03	CL & Edge	Already In Place

2019 Additional Sign Installation

CTH Z @ St. Pats Church Road WB & EB Ped Signs x2

2020 Transverse Rumble Strip & Sign Installation

<u>On</u>	<u>Intersects</u>	<u>Direction</u>	<u>Sign Installation</u>
CTH KK	@ CTH D	EB	x2 Stop & Stop Ahead Signs
CTH NN	@ STH 96	NB	x2 Stop & Stop Ahead Signs
CTH NN	@ CTH Z	SB & EB	x2 Stop & Stop Ahead Signs
CTH T	@ North Road	SB	x2 Stop & Stop Ahead Signs

2020 Curve Chevrons & Rumble Strip Installation

<u>On</u>	<u>Curve</u>	<u>Signs & Rumbles</u>
CTH NN	CNN01, CNN03	Chevron & Rumble
CTH X	CX02-07, CX10, 11	Chevron & Rumble
CTH B	CB03-04	Chevron & Rumble
CTH Y	CY01	Chevron & Rumble
CTH W	CW12-13	Chevron & Rumble

2020 – Brown County Safety Improvements

2020 Intersection Sign Only Installation

<u>On</u>	<u>Intersects</u>	<u>Direction</u>	<u>Sign Installation</u>
CTH C	@ CTH B	SB	↔ Sign
CTH C	@ CTH B	NB	x2 Stop & Stop Ahead Signs
CTH GF	@ CTH GE	WB	x2 Stop & Stop Ahead Signs
CTH P	@ CTH K	NB & SB	x2 Stop & Stop Ahead Signs
CTH PP	@ STH 96	SB	x2 Stop & Stop Ahead Signs
CTH PP	@ STH 96	NB	x2 Stop & Stop Ahead Signs
CTH GE	@ CTH EE	SB	x2 Stop & Stop Ahead Signs
CTH PP	@ CTH Z	NB, SB, WB, EB	x2 Stop & Stop Ahead Signs

II. Rules of Practice

1. **Engineers shall hold paramount the safety, health, and welfare of the public.**

- a. If engineers' judgment is overruled under circumstances that endanger life or property, they shall notify their employer or client and such other authority as may be appropriate.

Version 1	Standard Detail Drawing 13a8	August 16, 2011
<i>Asphaltic Rumble Strips at Intersection</i>		

References:

NONE

Bid items associated with this drawing:

<u>ITEM NUMBER</u>	<u>DESCRIPTION</u>	<u>UNIT</u>
465.0450	Asphaltic Intersection Rumble Strip	SY

Standardized Special Provisions associated with this drawing:

<u>STSP NUMBER</u>	<u>TITLE</u>
NONE	

Other SDDs associated with this drawing:

NONE

Design Notes:

This SDD should typically be used where there is a 4-way stop condition or even a 2-way stop condition where there is some fear that the motorist may not see or expect a stop condition ahead.

The designer should be particularly aware of residences in the immediate area of the rumble strips. The sound generated from rumble strips may carry for a long distance, particularly at night when the ambient noise is quieter than in the daytime.

The designer should also be aware of sight obstruction from trees or other signs that may be too close to the proposed W3-1 (STOP AHEAD) sign.

This detail is not intended to address the pavement marking required at the approach to the intersection, the stop bar or other signs such as the No Passing Zone pennant. The designer must address pavement marking and signing details and specifications elsewhere in the contract as the general notes stipulate.

Contact Person:

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11/2/19